

Application for a Bed & Breakfast Establishment & Renewal

City of Belfast, 131 Church Street, Belfast, ME 04915

Phone: (207) 338-3370 // Fax: (207) 338-6222

Date: _____ Fee: _____

Non-refundable fee based on Class (Class 1 & 2 \$50 /// Class 3 - \$100) A public hearing ad is required for all licenses. The Clerk's office offers renewal licenses the opportunity to join a group public hearing ad, at a cost of \$15.00 per application.

Map: _____ **Lot:** _____

Name of applicant/owner: _____

Signature of applicant: _____

Mailing address: _____

Belfast, Maine 04915 or _____

Phone number: (207) _____ Fax: _____

Name of Bed and Breakfast: _____

Street Address: _____

Are you currently operating as a Bed & Breakfast? ____ Yes ____ No

If Yes, What Class is the existing B&B? Class 1 or 2 ____ Class 3 ____

What is the class of B&B you now propose? Class 1 ____ Class 2__ Class 3 ____

____ of Bedrooms Existing _____ Proposed _____

____ Parking Spaces Existing _____ Proposed _____

Water ____ public _____ private (describe) _____

Sewer ____ public _____ private (describe) _____

Size of property ____ acre(s) sq ft. Total footprint of all structures _____ sq ft
(includes decks & porches)

Applicant must submit a list of functions for the prior year, at time of renewal.

Specific Standards Applicable to a Bed & Breakfast

Zoning Ordinance Standard (ZOS) 1602.1. Describe how the B&B satisfies Section 700 and Section 800 standards of the Zoning Ordinance. Use a separate sheet of paper if necessary.

ZOS 1602.3 Describe changes, if any, you plan to make to the exterior of the structure.

ZOS 1605.1.1 Describe the amount of proposed on-site parking spaces on a site plan drawn to scale. _____

ZOS 1605.1.3 Class 2 & Class 3 B&B Establishments Only: Describe where parking will occur for guests attending small functions. Provide copies of letter from any abutting property owners who consent to allow parking in front of their house.

ZOS 1605.1.4 Class 3 B&B Establishments Only: Describe where parking will occur for guests attending special functions. Provide copies of all agreements involved with provision of off-site parking. _____

Describe types of functions you propose to operate at the B&B:

Small functions (Class 2 & Class 3 B&B only): _____

Special functions (Class 3 B&B only): _____
