



MEETING MINTUES

DATE: May 2, 2019
1:00PM
MEETING: Coordination Meeting #10

PROJECT: Belfast Municipal Airport – RW 15 Parallel TW & RW 33 Bypass TW
AIP No. 3-23-0007-017-2018 – MJ No. 18228.01

ATTENDANCE:

See attached attendance list. Those in attendance to initial the sign in sheet.

SAFETY: SAFETY IS THE MOST IMPORTANT ITEM FOR THE CONTRACT.
EVERYONE SHOULD BE SAFETY CONSCIOUS ON THIS PROJECT AT ALL TIMES.

I - SCHEDULE:

- ➔ Monday – Saturday work: ~7am – 5pm
- ➔ Work Progress Status:
 - Excavation to subgrade and hauling material to waste dump
 - Dozer with GPS grading out bottom of pavement section
 - Grader used to fine grade bottom pavement section
 - Erosion control mixed berm placed parallel to RW 15/33 at limit of disturbance
 - Filter bag placed in existing catch basin near site and wattle wrapped and staked surrounding it.
 - Silt sack and water pump used to dewater ponding areas
 - Blast debris collected from within ROFZ
 - Loader screening material at stockpile
 - Perforated underdrain pipe delivered with fittings
- ➔ Two-week look-ahead schedule sent by Contractor. Attached.
 - Excavation to subgrade
 - Drain pipes and catch basins coming in the next couple weeks
 - construction of access road to Phase 3 work area

II – SUBMITTALS:

- ➔ Outstanding MJ submittals:
 - Request to open up percent passing on 2” sieve for M-400 material is being reviewed internally by MJ who will respond with their findings.
 - Pay Req #1 is being reviewed and will be sent to the Airport Manager (Thomas) once review is complete.
- ➔ Outstanding Northeast Paving Submittals:
 - Waiting on Buy American form for P-620 shop drawings. Contractor to coordinate.

- Still need shop drawings for pavement sections
- All drainage shop drawings have been submitted and reviewed
- Most of the lighting shop drawings have been submitted and reviewed. Still waiting on shop drawings for light markers with retroreflective bands and stainless steel bolts for light fixtures.

III - OLD BUSINESS:

- ➔ Obstruction Pole Change Order Status – signed. To be submitted in Next Payment Requisition.
- ➔ Taxiway A and Taxiway B are closed for the duration of the project. NOTAMs have been issued. Taxiway C to be closed when Phase 4 begins. Airport Manager (Thomas) to issue NOTAM for runway closure when the time comes.
 - Taxiway B has barricades placed outside limits of ROFZ to restrict construction traffic from entering protected zone and to restrict planes from exiting RW 15/33 into the construction area.
 - Taxiway A barricades will not be placed so planes in hangar at Contractor's staging area can taxi to the main apron by the terminal building. Contractor reserves the right to place barricades in this location.
 - Taxiway C will have barricades placed outside limits of ROFZ for Phase 4 (RW tie-ins). The runway will be closed for the duration of this phase and barricades will be used to make pilots aware of shutdown and to keep construction vehicles from tracking debris onto the runway.
- ➔ Alternative access to Phase 3 work zone:
 - Although the access gate is closer to the work zone, this access location will significantly impact the RW 33 End Runway Safety Area (RSA) operations for an "active" runway. An access route could not be located outside of the RSA due to the Runway End Indicator Lights (REILs) location, the existing steep slopes adjacent to the safety area, and wetland area at the toe of the steep slope. The requested access location change would require a significant Construction Safety and Phasing Plan (CSPP) deviation and modification for procedures to cross through an "active" RSA (even at a small GA Airport). There is no time to do that type of significant change to the CSPP at this time.
- ➔ Runway shutdown:
 - Contractor is willing to work with Owner and FBO to keep RW open as much as possible. The RW may be opened when construction equipment is outside the limits of the ROFZ if there is less than a 3" vertical drop on all surfaces within the ROFZ. Contractor to provide smooth transition from RW edge to ROFZ whenever possible in an effort to allow airport operations.

IV - NEW BUSINESS:

- ➔ Residence on Congress St made Thomas aware of trucks being noisy while driving to waste dump. Drivers have been informed of residence's complaint.
- ➔ QA subcontractor (RWGA) will be on-site to collect samples of P-154 for testing Friday (5/3) morning. Contractor to have QC person on-site to monitor sampling.
- ➔ There will be a new conference call-in number here shortly. Resident (Brett) to send out reoccurring meeting invitation once we have this new number.
- ➔ There was over-blasting in areas and constructing the diversion berm along the top of slope will not be as feasible as previously thought. Contractor to submit RFI regarding diversion berm for MJ to review.