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## MEETING MINUTES

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**DATE:** January 17, 2019  
2:30PM

**MEETING:** Coordination Meeting #8

**PROJECT:** Belfast Municipal Airport – RW 15 Parallel TW & RW 33 Bypass TW  
AIP No. 3-23-0007-017-2018 – MJ No. 18228.01

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**ATTENDANCE:**

See attached attendance list. Those in attendance to initial the sign in sheet.

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**SAFETY:** SAFETY IS THE MOST IMPORTANT ITEM FOR THE CONTRACT.  
EVERYONE SHOULD BE SAFETY CONSCIOUS ON THIS PROJECT AT ALL TIMES.

**I - SCHEDULE:**

- ➔ Monday-Saturday from 7am to 4pm
- ➔ Work Progress Status
  - Anticipated three more blasts yet to do
  - Down to one drill crew
  - Secondary crusher running everyday
  - Overburden about 95% removed
  - Obstruction pole sits on an island of overburden. To be relocated next week.
  - Approximately 70% of blasted ledge has been removed.
- ➔ Two-week look ahead schedule. Northeast Paving anticipated ending prior to January 31, 2019. If all 60 days of season one are not used, those unused days will be added to the second season.

**II – SUBMITTALS:**

- ➔ Outstanding MJ submittals: N/A
- ➔ Outstanding Lane Submittals:
  - Blast reports-submitted daily
  - Pay Req backup; anticipated end of day tomorrow
  - MDB certified payroll: TJ to coordinate.
  - Eurovia certified payroll: TJ to look in to
  - Pomeroy certified payroll uploaded by Contractor to project FTP site.

**III - OLD BUSINESS:**

- ➔ Field Office with power. Still waiting on internet and phone. If the DSL option is pursued, there may be limited speed and would not improve the current situation of using the jetpack. It was decided that the jetpack will continue being used.

- ➔ Obstruction Pole Change Order has been approved by the Belfast City Council in the not to exceed amount of \$26,700. Work will be tracking for time and materials used to complete the task. This will be recorded by both the Contractor and the Consultant.
- ➔ Blast complaint from Lincolnville Ave residence
  - Maine Drilling and Blasting set up a seismograph on the Dietz's property to monitor blast activity; the reading of the day's blast registered a 0.075, a very minimal reading recorded for the blast that will be the closest to the Dietz property.
  - Dietz's to file insurance claim and insurance company will investigate.

#### **IV - NEW BUSINESS:**

- ➔ Per MaineDOT, additional tree clearing is required on the RW15 and RW33 approaches. There are trees considered to be an imminent obstruction. The quantity of clearing is believed to be minimal and would be covered under the Contract. MaineDOT employee, Tim LeSiege, to come to the site to layout imminent obstructions.
  - If tree clearing exceeds bid amount, the additional clearing is thought to be considered a quantity overrun rather than a change order item; however, Northeast Paving believed that the bid unit price would not cover work due to the lack of marketable trees. It was then determined that since the trees would not need to be grubbed (which was covered in the bid unit price) the unit price may be appropriate. Northeast Paving to review.
  - Contractor requested to complete tree clearing and grubbing within Phase 3 during this phase of the project due to schedule. It makes sense to clear and grub these trees in the winter months rather than the summer and because their subcontractor, Pomeroy, will be on site at that time.
- ➔ Obstruction Pole relocation to be performed by Moulison and Northeast Paving early next week. Details concerning mobilization are still in the process of being worked out between the Contractor and their Subcontractor, Moulison. This work will be tracked for payment under time and materials as mentioned previously. A temporary crane will be on site for the duration of the relocation. The task is anticipated to take one day.
- ➔ The obstruction pole will be NOTAMed out because of the inability to submit the FAA 7460-2 form likely due to the government shut down. Thomas to submit NOTAM. FAA 7460-1 forms have been uploaded to the OEAAA website to show the location of the proposed obstruction pole and the work area in which the temporary crane will operate.
- ➔ Other: