



MEETING MINUTES

DATE: December 20, 2018
2:30PM
MEETING: Coordination Meeting #4

PROJECT: Belfast Municipal Airport – RW 15 Parallel TW & RW 33 Bypass TW
AIP No. 3-23-0007-017-2018 – MJ No. 18228.01

ATTENDANCE:

See attached attendance list. Those in attendance to initial the sign in sheet.

SAFETY: SAFETY IS THE MOST IMPORTANT ITEM FOR THE CONTRACT.
EVERYONE SHOULD BE SAFETY CONSCIOUS ON THIS PROJECT AT ALL TIMES.

I - SCHEDULE:

- ➔ Monday-Saturday from 7am to 4pm
- ➔ Work Progress Status:
 - Lane excavating and hauling overburden; anticipated to be completed by the end of next week.
 - Pomeroy has completed clearing and grubbing. All cut trees have been cut or chipped. A pile of logs has been left for the Woodshed to pick up.
 - MDB drilling and blasting. First blast occurred 12/13. The rock is softer than expected. A second drill and crew is anticipated.
 - The secondary crusher has partially arrived to the site. The machine is being put together on the abandoned runway.
 - Thomas uses email list, facebook page, etc. to keep the public aware of blasting.
- ➔ Two-week look ahead schedule provided by contractor.
 - Lane to excavate over burden through the two week period
 - MDB to drill and blast through the two week period
 - Crushing work area to begin being used 12/26.

II – SUBMITTALS:

- ➔ Outstanding MJ submittals: N/A
- ➔ Outstanding Lane Submittals:
 - The pre blast survey is too large (~30G) to place on the FTP site. A flashdrive will be used to send information to MJ.
 - Daily seismic reports are being uploaded to the FTP site.

III - OLD BUSINESS:

- ➔ Field Office with power. Still waiting on internet and phone; the inspection has been scheduled.

- ➔ Keys provided by City all work except Contractor's abandoned runway gate key. Contractor has placed their own locks on the main entrance gate and the gate by the abandoned runway. These locks have been "dummy locked" to allow both parties access.
- ➔ Logs left for The Woodshed, they were supposed to pick up on Tuesday but they did not. The logs are out of the way of the project.
- ➔ Blasting Window set - 12pm to 2pm. Thomas issued a reoccurring NOTAM through 2/1/19.
- ➔ Obstruction Pole will be relocated. A 7460-2 will be submitted for the abandonment of the obstruction pole. A 7460-1 will be submitted for the new obstruction pole. There was a discussion with MaineDOT about waiving the need to replace said pole; however, this option will not be pursued and the pole will be reinstalled in the new location. Some of the obstruction pole at BST do not work; this pole is working properly. Lane is to request pricing from their subcontractor, Moulison, for purchase of a new pole and equipment and for the re-use of existing pole and equipment.
- ➔ Lane's paving division has been purchased by Eurovia and will now be named Northeast Paving. Assignment agreement signed.

IV - NEW BUSINESS:

- ➔ Once the gate by the abandoned runway is open, a blasting warning sign will be put up and someone will be stationed at that entrance to monitor traffic during the blast.
- ➔ Other:
 - There have been complaints from one of the houses on Little River Drive of trucks driving too fast by residential homes on the way to the dump site. Contractor to review with truck drivers and warn to reduce speed
 - Contractor to be mindful of tracking mud and dirt to roads. Will continue to maintain construction entrance and sweep the area.
 - Contractor to provide items requested by MJ regarding the pay request.