

INVITATION TO BID

**Construct New Runway 15 Partial Parallel Taxiway (Approx. 2,200' x 25' - Base Bid); and
Runway 33 Bypass Taxiway (Approx. 464' x 25' - Additive Alternate No. 1)**

AIP No. 3-23-0007-XXX-2018

Sealed bid Proposals for the above referenced project at the Belfast Municipal Airport will be accepted at **City of Belfast, City Hall, 131 Church Street, Belfast, Maine 04915, Office of the City Manager, first floor**, until **3:00 p.m. prevailing time on Monday, April 2, 2018** at which time, in the first floor conference room, all bids received will be publicly opened and read aloud. Bids received after this time will not be accepted. The time of receiving and opening bids may be postponed due to emergencies and unforeseen conditions.

Bids must be submitted in a SEALED envelope, clearly marked with the following information:

**Construct New Runway 15 Partial Parallel Taxiway
and Runway 33 Bypass Taxiway
Belfast Municipal Airport
AIP No. 3-23-0007-XXX-2018**

**<Bidder's Company Name>
<Bidder's Address>**

Bid Date: Monday, April 2, 2018, 2:00 pm

Attn: Nora McGrath, City Manager's Office

Bids submitted by FedEx, UPS, or other parcel delivery service shall have the SEALED envelope containing the Bid Proposal placed inside the shipping carton.

LOCATION: Belfast Municipal Airport, 22 Wright Brothers Drive, Belfast, Maine 04915

TYPE OF CONSTRUCTION: A Base Bid which includes the construction of a partial parallel taxiway that will extend from the existing apron down to the runway 15 threshold. This new construction will include but is not limited to: installation and maintenance of construction erosion control best management practices; unclassified excavation, ledge excavation / blasting; installation of subbase material, base material, geotextiles, pavement, and new pavement markings; installation of new taxiway edge lighting (lights, cables, and conduit) and taxiway signs, removal of existing REILS,

and installation of new REILS; installation of new drainage system, including rip rap, pipes, and catch basins; restoration of growth to disturbed areas, and all other incidental items for a completed project.

An Additive Alternate which includes the construction of a bypass taxiway on the Runway 33 end approximately 187' from the Runway 33 threshold. The new construction will include but is not limited to: installation and maintenance of construction erosion control best management practices; unclassified excavation, installation of subbase material, base material, geotextiles, pavement and new pavement markings; installation of new taxiway edge lighting (light, cables, and conduit) and taxiway signs; installation of new drainage system, including rip rap, pipes, and catch basins; restoration of growth to disturbed areas, and all other incidental items for a completed project.

COMPLETION: The contract time for completion of all work is within **one hundred twenty (120) calendar days** of the date specified in the "Notice to Proceed" for Base Bid alone or for Base Bid and Additive Alternate No. 1. Additional contract time restrictions exist for work in particular work areas as described in the Construction Safety and Phasing Plans in Section SP-5 and SP-6 of the Contract Documents.

PROPOSAL SURETY: All bids must be accompanied by a Proposal Surety (Bid Bond or other instrument as described in the Instructions to Bidders).

Proposal Surety of the 2 lowest responsible Bidders that have submitted proposals that comply with all the provisions required to render them formal will be retained until the Contract and Bonds have been signed by all parties. Proposal Surety of all other bidders will be returned or released as soon as it is practical.

COST OF PLANS: Plans, Specifications, and Sample Proposals in Adobe Acrobat (PDF) format may be downloaded for free as outlined below.

Paper copies of Plans, Specifications, and Sample Proposals may be obtained from McFarland Johnson, Inc. as outlined below for a \$400.00 fee (\$250.00 Printing costs and \$150.00 overnight shipping). Checks must be Certified or Bank Checks made payable to McFarland Johnson, Inc. Do not send plan requests or payments to the Owner.

PLANS, SPECIFICATIONS, AND PROPOSALS MAY BE SEEN AND OBTAINED FROM:

Plans may be VIEWED at:

Signature Press & Blueprinting
45 Londonderry Turnpike
Hooksett, NH 03106
(603)-624-4025

McFarland Johnson, Inc.
53 Regional Drive
Concord, NH 03301
(603) 225-2978

Copies of the Contract Documents including Plans, Specifications, Proposals, and addendums (if issued) will be available for examination and downloading beginning on March 5, 2018 at the following website:

<http://bidportal.mjinc.com/index>

Under the Project Name:

“Belfast Municipal Airport – Parallel Taxiway”

Addendums and other additional or revised Contract Documents will be available on the website **ONLY** and it is the Bidder’s sole responsibility to check the website for additions or revisions up to the day prior to the due date for Proposals listed above. Addendums and other additional or revised Contract Documents will not be transmitted directly to Bidders or Plan Holders.

If you are not able to obtain copies of Plans, Specifications, Sample Proposals, and Addendums (if issued) electronically, paper copies will be available for purchase beginning on or after March 5, 2018 (please call ahead for availability) at the following location(s):

McFarland Johnson, Inc.
53 Regional Drive
Concord, NH 03301
(603) 225-2978

Payment for paper copies of Plans, Specifications, and Sample Proposals will be sent to McFarland Johnson in the method and amount described under COST OF PLANS, above.

QUESTIONS AND CONTACT WITH THE OWNER: From the time of advertising until the actual bid opening for this Contract, all prospective Bidders, Contractors, Subcontractors, and Suppliers shall direct all inquiries related to this project solely to Matthew O’Brien, PE, McFarland Johnson, 53 Regional Drive, Concord, NH 03301, 603-225-2978, mobrien@mjinc.com. The deadline for submitting inquiries related to this project is March 27, 2018.

MINIMUM LABOR AND TRUCK RATES (DAVIS-BACON): All work under this project must comply with Davis-Bacon Act regulations as described in the Contract Documents. Federal Wage Rates are included in the Contract Documents.

BIDDING PROCEDURES: The Bidding Procedures as outlined in the Instructions to Bidders.

CONTRACT BONDS: A successful Bidder entering into a contract for any portion of the work included in a proposal shall provide the Owner sufficient surety in the form of 100% Performance and Payment Bonds as outlined in the Supplemental General Provisions.

NONDISCRIMINATION IN CONTRACTS: The Owner will not discriminate against any bidder because of race, color, religion, sex, or national origin.

CIVIL RIGHTS: The Contractor agrees to comply with pertinent statutes, Executive Orders and such rules as are promulgated to ensure that no person shall, on the grounds of race, creed, color, national origin, sex, age, or disability be excluded from participating in any activity conducted with or benefiting from Federal assistance.

This provision binds the Contractor and subcontractors from the bid solicitation period through the completion of the contract. This provision is in addition to that required by Title VI of the Civil Rights Act of 1964.

PRE-BID CONFERENCE: A Pre-Bid Conference will be held at the Belfast Municipal Airport, 22 Wright Brothers Drive, Belfast, Maine 04915 on Wednesday, March 21, 2018 at 11:00 a.m. Please notify Cindi Bourrie at cbourrie@mjinc.com at least one day prior to the meeting if you plan to attend.

FEDERAL CONTRACT PROVISIONS: In this bid process and the resulting Contract, if executed, all Bidders and Contractors must fully comply with the Contact Provision Guidelines for Obligated Sponsors and Airport Improvement Program Projects – Appendix A – Contract Provisions contained within the Contract Documents.

LOBBYING AND INFLUENCING FEDERAL EMPLOYEES: Contractors that bid on this project must certify that they will not and have not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or another award covered by 31 USC 1352. Each Contractor and Subcontractor must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award.

PROCUREMENT OF RECOVERED MATERIALS: Contractors and subcontractors that bid on this project agree to comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act, and the regulatory provisions of 40 CFR Part 247 as defined in the Contract Documents.

DISADVANTAGED BUSINESS ENTERPRISE (DBE): The requirements of 49 CFR part 26 apply to this contract. It is the policy of the City of Belfast, Maine at the Belfast Municipal Airport to practice nondiscrimination based on race, color, sex, or national origin in the award or performance of

this contract. The Owner encourages participation by all firms qualifying under this solicitation regardless of business size or ownership.

The Contractor must comply with the Federal DBE, Small Business, Equal Employment Opportunity (EEO), and Affirmative Action Requirements contained within the Contract Documents.

2018 Aviation projects sponsored by the City of Belfast, Maine at the Belfast Municipal Airport utilize race-neutral DBE procedures. **There is no specific DBE goal for this project.** Bidders must comply with the requirements of 49 CFR Part 26, including Appendix A, which discusses making good-faith efforts, to ensure that all DBE's and Small Businesses are afforded the maximum opportunity to work with them on federally funded projects. The City of Belfast, Maine has an overall DBE goal of 9.57% for FAA funded projects in Federal Fiscal Year 2018.

NOTICE OF REQUIREMENT FOR AFFIRMATIVE ACTION to ENSURE EQUAL EMPLOYMENT OPPORTUNITY:

1. The Offeror's or Bidder's attention is called to the "Equal Opportunity Clause" and the "Standard Federal Equal Employment Opportunity Construction Contract Specifications" set forth herein.
2. The goals and timetables for minority and female participation, expressed in percentage terms for the Contractor's aggregate workforce in each trade on all construction work in the covered area, are as follows:

Timetables

Goals for minority participation for each trade:	0.8%
Goals for female participation in each trade:	6.9%

These goals are applicable to all of the Contractor's construction work (whether or not it is Federal or federally assisted) performed in the covered area. If the Contractor performs construction work in a geographical area located outside of the covered area, it shall apply the goals established for such geographical area where the work is actually performed. With regard to this second area, the Contractor also is subject to the goals for both its federally involved and non-federally involved construction.

The Contractor's compliance with the Executive Order and the regulations in 41 CFR Part 60-4 shall be based on its implementation of the Equal Opportunity Clause, specific affirmative action obligations required by the specifications set forth in 41 CFR 60-4.3(a) and its efforts to meet the goals. The hours of minority and female employment and training must be substantially uniform throughout the length of the contract, and in each trade, and the Contractor shall make a good faith effort to employ minorities and women evenly on each of its projects. The transfer of minority or female employees or trainees from Contractor to Contractor or from project to project for the sole purpose of meeting the Contractor's goals shall be a violation of the contract, the Executive Order

and the regulations in 41 CFR Part 60-4. Compliance with the goals will be measured against the total work hours performed.

3. The Contractor shall provide written notification to the Director of the Office of Federal Contract Compliance Programs (OFCCP) within 10 working days of award of any construction subcontract in excess of \$10,000 at any tier for construction work under the contract resulting from this solicitation. The notification shall list the name, address, and telephone number of the subcontractor; employer identification number of the subcontractor; estimated dollar amount of the subcontract; estimated starting and completion dates of the subcontract; and the geographical area in which the subcontract is to be performed.

4. As used in this notice and in the contract resulting from this solicitation, the “covered area” is City of Belfast, Maine, Waldo County.

BUY AMERICAN CERTIFICATION: The bidder agrees to comply with 49 USC § 50101, which provides that Federal funds may not be obligated unless all steel and manufactured goods used in AIP funded projects are produced in the United States, unless the Federal Aviation Administration has issued a waiver for the product; the product is listed as an Excepted Article, Material Or Supply in Federal Acquisition Regulation subpart 25.108; or is included in the FAA Nationwide Buy American Waivers Issued list.

A bidder or offeror must complete and submit the Buy America certification included herein with their bid or offer. The Owner will reject as nonresponsive any bid or offer that does not include a completed Certificate of Buy American Compliance.

TRADE RESTRICTION CLAUSE: The Contractor or Subcontractor, by submission of an offer and/or execution of a contract, must certify compliance with the Foreign Trade Restriction Clause. Unless waived by the Secretary of Transportation, sponsors may not use AIP funds on a product or service from a foreign country included in the current list of countries that discriminate against U.S. firms as published by the Office of the United States Trade Representative (USTR).

CERTIFICATE REGARDING DEBARMENT AND SUSPENSION: By submitting a proposal under this solicitation, the bidder certifies that at the time the bidder submits its proposal that neither it nor its principals are presently debarred or suspended by any Federal department or agency from participation in this transaction.

A bidder must submit the appropriate Certificate Regarding Debarment and Suspension (Form MJ-202) contained in the Proposal with the bid for this project. Bids or offers that are not accompanied by a completed Certificate Regarding Debarment and Suspension will be rejected as nonresponsive.

TITLE VI SOLICITATION NOTICE: The City of Belfast, Maine, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that any contract

entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

DRUG FREE WORKPLACE: The City of Belfast, Maine complies with the Drug Free Workplace requirements in 49 CFR Part 29.

QUANTITIES: The estimated quantities in the Proposal are not guaranteed but are given as a basis for the comparison of bids.

BID VALID PERIOD: No bids may be withdrawn by the Bidder prior to October 31, 2018.

PROPOSAL FORMS: The proposal section includes a Proposal Checklist. If all the forms and documents listed in the Proposal Checklist for inclusion in the Proposal are not included with your Proposal and correctly executed, the Proposal may be considered non-responsive.

The right is reserved to reject any or all bids, to waive any formality and any and all technicalities in bids and to accept such bids as may be deemed in the best interest of the awarding agency.

Sincerely,

Belfast Municipal Airport
Thomas Kittredge, Airport Director