

**City of Belfast  
Council Chambers-Belfast City Hall  
Tuesday, August 15, 2023**

**6:00 p.m. Council Work Session with the Housing and Property Development  
Committee**

**7:00 p.m. Regular Council Meeting**

**All City Council Meetings and City Committee Meetings will be conducted in-  
person at Belfast City Hall, effective May 3, 2022.**

**Regular Council Meeting No. 4**

**1) Call to order**

**2) Roll call:** Mayor Eric Sanders; Councilors Mary Mortier, Neal Harkness, Brenda Bonneville, Michael Hurley and Paul Dean, City Manager Erin Herbig, and Deputy City Manager Manda Cushman.

**3) Pledge of Allegiance**

**4) Adoption of the agenda**

**5) Acceptance of the minutes**

Regular Council Meeting of August 1, 2023.

**6) A. Open to the public**

**Public comment is provided at the discretion of the Mayor and City Council. Each speaker will be allowed three minutes to speak unless waived by the Council. Comments must address topics relevant to the Council's authority and must not be unduly repetitive. Any person who engages in name-calling or personal attacks, obscene or indecent remarks, or derogatory comments may at the Mayor's discretion be ordered to stop speaking. Repeated violations of these restrictions may lead to suspension of speaking privileges.**

**If members of the public are unable to attend in person, you may submit announcements, questions or comment for the City Council can email [public@cityofbelfast.org](mailto:public@cityofbelfast.org) or mail to City of Belfast, 131 Church Street, Belfast, ME 04915. We ask that you include your name and residence as comments will be included as part of the public record, and that all comments be sent prior to the date and time of the meeting, with a deadline of noon the day of the meeting.**

**Seating in Council Chambers is limited; if you do not plan to speak at open to the public you can stream the meeting on the City website [www.cityofbelfast.org](http://www.cityofbelfast.org), watch live on BEL TV channel 7 or channel 1303, or listen on Belfast Community Radio WBFY 100.9.**

## **B. Organization and Department Reports**

### **7) Communications**

### **8) Old Business and City Committee Reports**

### **9) Permits, Petitions and Licenses - Consent Agenda**

- A.** Request to approve a Facility Use Request Application by Volunteers of America to utilize Steamboat Landing Park for the Annual Recovery Month BBQ on Thursday, September 28, 2023, from 3:00 p.m. to 5:00 p.m.
- B.** Request to approve a Facility Use Request Application by Waldo County Habitat for Humanity to utilize Heritage Park for the Annual Art Works for Humanity on Friday, September 29, 2023, through Saturday, September 30<sup>th</sup>, 2023.
- C.** Request to approve an application by Delvino LLC d/b/a Delvino's Grill & Pasta House located at 52 Main Street, Belfast, Maine for a renewal Malt, Spirituous and Vinous Restaurant (Class I, II, III and IV) liquor license.
- D.** Request to approve an off-premises catering permit for Blaze Bangor LLC for a private wedding on August 19, 2023, from 4:00 p.m. to 11:00 p.m. located at Bayview Point Event Center, 15 Front St., Belfast, Maine.
- E.** Request to approve an off-premises catering permit for Bell the Cat Inc. d/b/a Bell the Cat Inc. for Harbor Fest hosted by the Belfast Rotary on August 18, 2022, from 4:00 p.m. to 8:30 p.m. located at the United Farmers Market, 18 Spring Street, Belfast, Maine.
- F.** Request to approve an application by The Otis Group Incorporated d/b/a Rollie's Bar & Grill located at 37 Main Street, Belfast, Maine for a renewal Malt, Spirituous and Vinous Class A Restaurant/Lounge (Class XI) liquor license.
- G.** Request to approve an Incorporated Civic Organization License for Belfast Rotary for the Harbor Fest event located at Steamboat Landing Park and the Belfast Boathouse, Belfast, Maine on August 18-20, 2023, from 11:00 a.m. to 5:00 p.m.

- H. Request to approve a Lunch Wagon License permit application by Douglas Hufnagel d/b/a Coffeeman located at 3 Main Street, Belfast, Maine, license to expire on December 31, 2023.
- I. Request to approve a Facility Use Request Application by Front Street Pub to utilize three parking spaces for the private wedding event on Friday, September 1, 2023, from 6:00 p.m. to 10:00 p.m.

## **10) Business**

- A) Request to accept a \$500.00 donation from Belfast Come Boating.
- B) Request from the Harbor Master to accept and award the Request for Quote for the Breakwater Sedimentation Study.
- C) Request from the Public Works Director to purchase a dump body, subframe, and hoist for the Public Works Department.
- D) Request from the Public Works Director to purchase a sander for the Trackless MT salt/sander attachment for the Public Works Department.
- E) Request from the Public Works Director to purchase an asphalt hot box for the Public Works Department.
- F) Request from the Public Works Director to purchase a cross conveyor for the Public Works Department.
- G) Request from the Public Works Director to purchase a new truck for the Public Works Department.
- H) Discussion regarding Fiscal Year 2023-24 City of Belfast Handicap Accessibility Projects.
- I) Request from the property owner to remove a tree located at 26 Park Street.
- J) Request from the Airport Manager to award the Crack Sealing Contract to Wolverine Sealcoating LLC.
- K) Presentation on Proposed Ordinance Amendments regarding a Short-term Rental Registry.
- L) Public Hearing on Proposed Ordinance Amendments regarding a Short-term Rental Registry.

- M)** Discussion and Council Action on Proposed Ordinance Amendments regarding a Short-term Rental Registry.
- N)** Presentation on Proposed Ordinance Amendments regarding Airport Overlay Zoning.
- O)** Public Hearing on Proposed Ordinance Amendments regarding Airport Overlay Zoning.
- P)** Discussion and Council Action on Proposed Ordinance Amendments regarding Airport Overlay Zoning.
- Q)** Presentation on Proposed Ordinance Amendments to Chapter 58 Traffic and Vehicles.
- R)** Public Hearing on Proposed Ordinance Amendments to Chapter 58 Traffic and Vehicles.
- S)** Discussion and Council Action on the Proposed Ordinance Amendments to Chapter 58 Traffic and Vehicles.
- T)** Council Consideration of Road and Infrastructure Adoption with a Gift of approximately 35-Acres for a Proposed Subdivision at 68 Little River Drive.
- U)** Discussion regarding potential implementation of a Jake Break Ordinance.
- V)** Request to authorize payment of up to \$1,050.00 for a Council Chambers Photography Project.
- W)** Request to approve a CMP pole permit for one new pole located on the Doak Road.
- X)** Request to approve a CMP pole permit for one new pole located on Anderson Street.
- Y)** Request to go into Executive Session on a Real Estate Matter pursuant to 1 M.R.S.A. 405 (6) C.
- Z)** Signing of Council Orders

#### **11) Open to the public**

**Public comment is provided at the discretion of the Mayor and City Council. Each speaker will be allowed three minutes to speak unless waived by the Council. Comments must address topics relevant to the Council's authority and must not be unduly repetitive. Any person who engages in name-calling or personal attacks, obscene or indecent remarks, or derogatory comments may at the Mayor's discretion**

**be ordered to stop speaking. Repeated violations of these restrictions may lead to suspension of speaking privileges.**

**If members of the public are unable to attend in person, you may submit announcements, questions or comment for the City Council can email [public@cityofbelfast.org](mailto:public@cityofbelfast.org) or mail to City of Belfast, 131 Church Street, Belfast, ME 04915. We ask that you include your name and residence as comments will be included as part of the public record, and that all comments be sent prior to the date and time of the meeting, with a deadline of noon the day of the meeting.**

**Seating in Council Chambers is limited; if you do not plan to speak at open to the public you can stream the meeting on the City website [www.cityofbelfast.org](http://www.cityofbelfast.org), watch live on BEL TV channel 7 or channel 1303, or listen on Belfast Community Radio WBFY 100.9.**

**12) Communications**

**13) Adjourn**