

**City of Belfast
Council Chambers-Belfast City Hall
Tuesday, June 6, 2023**

5:45 p.m. Request to go into Executive Session on a Personnel matter pursuant to 1 M.R.S.A. 405 (6) A.

6:00 p.m. Council Work Session with the Climate Crisis Committee

7:00 p.m. Regular Council Meeting

All City Council Meetings and City Committee Meetings will be conducted in-person at Belfast City Hall, effective May 3, 2022.

Regular Council Meeting No. 23

1) Call to order

2) Roll call: Mayor Eric Sanders; Councilors Mary Mortier, Neal Harkness, Brenda Bonneville, Michael Hurley and Paul Dean, City Manager Erin Herbig, and Assistant to the City Manager Manda Cushman.

3) Pledge of Allegiance

4) Adoption of the agenda

5) Acceptance of the minutes

Regular Council Meeting of May 16, 2023, Special City Council Meeting of May 23, 2023, and Special City Council Meeting of May 30, 2023.

6) A. Open to the public

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B. Organization and Department Reports

7) Communications

8) Old Business and Council Committee Reports

- Update from the Communications Assistant regarding City Committee Vacancies.

9) Permits, Petitions and Licenses - Consent Agenda

- A.** Request from the Fire Chief to confirm Emma Fonger as a part-time EMT for the Belfast Ambulance Department.
- B.** Request from the Fire Chief to confirm Morgan Fonger as a part-time EMT for the Belfast Ambulance Department.
- C.** Request from the Chief of Police to confirm Aiden Tripp as a part-time Parking Enforcement Officer for the Belfast Police Department.
- D.** Request to approve an Incorporated Civic Organization License for the Belfast Free Library for the Belfast Area Chamber of Commerce After Hours Event on August 16, 2023, from 5:00 p.m. to 8:00 p.m. located at 106 High Street, Belfast, Maine.
- E.** Request to approve an off-premises catering permit for Bell the Cat Inc. d/b/a Bell the Cat Inc. for the Means Wealth Management Project Business After Hours event on May 24, 2023, from 5:00 p.m. to 7:00 p.m. located at the Hutchinson Center, 80 Belmont Ave., Belfast, Maine.
- F.** Request to approve an off-premises catering permit for The Otis Group Incorporated d/b/a Rollie's for a private celebration of life event on May 20, 2023, from 11:00 a.m. to 4:00 p.m. located at the Belfast Boathouse, 34 Commercial St., Belfast, Maine.
- G.** Request to approve an off-premises catering permit for The Otis Group Incorporated d/b/a Rollie's for a private memorial service on May 15, 2023, from 12:00 p.m. to 3:00 p.m. located at the Belfast Marina, 15 Front St., Belfast, Maine.
- H.** Request to approve an application for 3-coin operated machines (Golf Game, Pinball and Claw) for Bowen's Tavern LLC d/b/a Bowen's Tavern located at 181 Waterville Road, Belfast, ME.

10) Business

- A) Request to appoint Angie Crosby of Belfast as City Clerk for the City of Belfast.
- B) Authorize the City Manager to sign an employment contract with Nancy Driscoll of Northport to serve as the Human Resources Administrator for the City of Belfast.
- C) Request from the Fire Chief to accept a \$200.00 donation to the Belfast Ambulance Department.
- D) Request to accept and award #2 Fuel Bids for FY23-24 for the City of Belfast.
- E) Presentation and discussion on the draft Comprehensive Plan.
- F) Request from the Climate Crisis Committee for the City of Belfast and Climate Crisis Committee to Co-host an event by Coastal Mountain Land Trust.
- G) Request from the Parks and Recreation Director to accept a \$600.00 donation to the Parks and Recreation Department.
- H) Request from the Parks and Recreation Director to approve a new Facility Use Request by the First Baptist Church to utilize Steamboat Landing Park on Sunday, July 16, 2023, from 9:00 AM to 11:00 AM for a morning worship service.
- I) Request by Airport Manager Kenn Ortmann to accept donations to pay for an Airport mural project.
- J) Request by Airport Manager Kenn Ortmann to authorize the City Manager's signature on a "Consent and Acknowledgement Re: Easement" by and between the City of Belfast and Shasta Terra, LLC.
- K) Request by Code and Planning Director to review, discuss and authorize improvements at the Church Street and Northport Avenue intersection designed by the City Engineer.
- L) Request by Code and Planning Director to pursue property maintenance and cleanup actions on multiple properties
- M) Discussion and consideration on restructuring City Committees.
- N) Request to hire Attorney Jonathan Pottle of Eaton Peabody to provide legal representation to the City of Belfast Zoning Board of Appeals.
- O) Request to approve a CMP pole permit for one new pole located on Cottage Street.

P) Request to approve a CMP pole permit for one new pole located on Waldo Ave.

Q) Request to go into Executive Session on a Real Estate matter pursuant to 1 M.R.S.A. 405 (6) C.

R) Signing of Council Orders

11) Communications

12) Open to the public

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13) Adjourn