

These are "Action Only" minutes. Video of comments may be found on recorded discs at City Hall or at www.cityofbelfast.org.

**City of Belfast
Council Chambers-Belfast City Hall
Tuesday, September 20, 2022**

6:30 p.m. Request to go into Executive Session on a Legal Matter pursuant to 1 M.R.S.A. 405 (6)(E).

Councilor Mortier, seconded by Councilor Dean, made a motion to go into Executive Session on a Legal matter pursuant to 1 M.R.S.A. 405 (6) E at 6:30 p.m. This motion was approved, 5-0.

Councilor Dean, seconded by Councilor Harkness, made a motion to adjourn the Executive Session on a Legal matter pursuant to 1 M.R.S.A. 405 (6) E at 7:00 p.m. This motion was approved, 5-0.

7:00 p.m. Regular Council Meeting

All City Council Meetings and City Committee Meetings will be conducted in-person at Belfast City Hall, effective May 3, 2022.

Regular Council Meeting No. 6

1) Call to order

2) Present: Mayor Eric Sanders, Councilors Mary Mortier, Neal Harkness, Brenda Bonneville, Michael Hurley and Paul Dean; City Manager Erin Herbig and Assistant to the City Manager Manda Cushman.

3) Pledge of Allegiance

4) Adoption of the agenda

Councilor Hurley requested to add item **10) K #1** Council discussion on bottle redemption.

Councilor Bonneville, seconded by Councilor Hurley, made a motion to adopt the agenda, as amended. This motion was approved, 5-0.

5) Acceptance of the minutes

Regular Council Meeting of September 6, 2022.

Councilor Dean, seconded by Councilor Harkness, made a motion to accept the minutes from the Regular Council Meeting of September 6, 2022. This motion was approved, 5-0.

6) A. Open to the public

City Manager Erin Herbig noted that Council received 1 email and 0 postal mail, prior to noon today which were shared with Council before the start of the Council meeting to be included as part of the Open to the Public.

No public comments.

B. Organization and Department Reports

- Update on RSU 71 Athletic Facilities Master Planning.
- Update from the City Clerk regarding FY 22 tax bills.

7) Communications

Councilors thanked Councilor Hurley and Therese Bagnardi for owning and operating the Colonial Theatre and all that they have done for the community.

Councilor Dean discussed reaching out to City representatives on the RSU 71 School Board.

Mayor Sanders discussed visit to Deborah Lincoln House and requested to have a review of the 4-day work week for City staff on an upcoming agenda.

Councilor Hurley discussed the coffee and doughnuts event at the Airport and the new Police Department motorcycle.

City Manager Erin Herbig thanked the Smith and Weaver families for being here tonight.

8) Old Business and Council Committee Reports

- Update from the Climate Crisis Committee.

9) Permits, Petitions and Licenses - Consent Agenda

- A. Request to approve an application by Crusty Crab LLC d/b/a Front Street Pub located at 37 Front Street, Belfast, Maine for a renewal Malt, Spirituous and Vinous Class A Restaurant/Lounge (Class XI) liquor license.
- B. Request to approve an off-premises catering permit for The Otis Group Incorporated d/b/a Rollie's Bar & Grill for a boat launch event on September 12, 2022 from 3:00 p.m. to 6:00 p.m. located at 101 Front Street, Belfast, Maine.
- C. Request to approve a renewal Special Amusement Permit for Moonbat LLC d/b/a Marshall Wharf Brewing Co. for live music, DJ, karaoke, dancing and all live entertainment located at 36 Marshall Wharf, Belfast, Maine, interior/exterior.

Councilor Harkness, seconded by Councilor Dean, made a motion to approve the Consent Agenda. This motion was approved, 5-0.

10) Business

A) Request from the Chief of Police to promote Officer Rick Smith as a Sergeant for the Belfast Police Department.

Chief of Police Bobby Cormier reviewed the request to promote Officer Rick Smith as a Sergeant for the Belfast Police Department.

Councilor Bonneville, seconded by Councilor Harkness, made a motion to promote Officer Rick Smith to the position of Sergeant for the Belfast Police Department. This motion was approved, 5-0.

B) Request from the Chief of Police to confirm Jennifer Weaver as a Sergeant for the Belfast Police Department.

Chief of Police Bobby Cormier reviewed the request to confirm Jennifer Weaver as a Sergeant for the Belfast Police Department.

Councilor Mortier, seconded by Councilor Harkness, made a motion to confirm Jennifer Weaver as Sergeant for the Belfast Police Department. This motion was approved, 5-0.

C) Request to approve an amendment to the current collective bargaining agreement between the City of Belfast Police Department and the Belfast Police Association/FOP Lodge #102.

City Manager Erin Herbig and Chief of Police Bobby Cormier reviewed the request to approve an amendment to the current collective bargaining agreement between the City of Belfast Police Department and the Belfast Police Association/FOP Lodge #102.

Councilor Harkness, seconded by Councilor Mortier, made a motion to authorize the City Manager to sign the revised agreement regarding the amendments to Article 3, Section 2 and Article 5, Sections 2 and 3 of the current collective bargaining agreement between the City of Belfast and the Belfast Police Association/FOP Lodge #102, effective Thursday, September 22, 2022. This motion was approved, 5-0.

D) Request from the Parks and Recreation Director to install a memorial bench near the Belfast Boathouse to honor Mary Weaver Dutch.

Parks and Recreation Director Norm Poirier reviewed the request to install a memorial bench near the Belfast Boathouse to honor Mary Weaver Dutch.

Councilor Harkness, seconded by Councilor Dean, made a motion to accept a check in the amount of \$1,336.70 from the friends of Mary Weaver Dutch to be placed into the Parks Maintenance Account #610-585 for the purchase of a bench and plaque honoring Mary Weaver Dutch. This motion was approved, 5-0.

E) Request from the Wastewater Superintendent to approve an additional Sewer Abatement for 48 Waldo Avenue for \$2,325.00.

Wastewater Superintendent Travis Jones reviewed the request by the property owner to approve an additional Sewer Abatement for 48 Waldo Avenue for \$2,325.00 and answered Council questions.

Councilor Hurley, made a motion to approve an additional Sewer Abatement for 48 Waldo Avenue for \$2,325.00. This motion failed.

F) Request by the Finance Director for the Council to approve certain carry forward budget lines from the previous fiscal year to the current fiscal year.

City Manager Erin Herbig reviewed the request on behalf of the Finance Director for the Council to approve certain carry forward budget lines from the previous fiscal year to the current fiscal year.

Councilor Dean requested to get periodical updates on the Undesignated Fund Balance throughout the year.

Councilor Dean, seconded by Councilor Harkness, made a motion to approve the FY 2021-2022 carry forward budget lines into the current fiscal year, as presented. This motion was approved, 5-0.

G) Request from the Finance Director for the Council to accept a General Assistance Supplemental payment of \$36,005.03.

City Manager Erin Herbig reviewed the request on behalf of the Finance Director for the Council to accept a General Assistance Supplemental payment of \$36,005.03.

Councilor Bonneville, seconded by Councilor Mortier, made a motion to accept the General Assistance Supplemental payment of \$36,005.03 and to place \$16,005.03 into the Poverty Abatement Account #1-2140-00 and \$20,000.00 into the Social Services General Assistance Account #510-579. This motion was approved, 5-0.

H) Request by the Director of Code and Planning to utilize Capital Improvement Project funds to purchase a fence to secure the dangerous building located at 74 High Street.

Director of Code and Planning Bub Fournier, Code Enforcement Officer Steve Wilson and City Manager Erin Herbig reviewed the request to utilize Capital Improvement Project funds to purchase a fence to secure the dangerous building located at 74 High Street and answered Council questions.

Councilor Bonneville, seconded by Councilor Harkness, made a motion to authorize the utilizing of Capital Improvement Project funds from the Demo/Property Maintenance Account #720-918 totaling \$16,399.05 be utilized for purchase and installation of a fence to secure the dangerous building located at 74 High Street. This motion was approved, 5-0.

I) Discussion regarding City stormwater drainage system analysis.

Mandy Olver, Olver Associates Inc. Construction Services Manager, Director of Code and Planning Bub Fournier, Economic Development Director Thomas Kittredge and City Manager Erin Herbig discussed with Council the need to complete an up-to-date City stormwater drainage system analysis and answered Council questions.

Councilor Mortier, seconded by Councilor Harkness, made a motion to authorize the City Manager to enter into an agreement with Olver Associates Inc. to complete a stormwater drainage system analysis as proposed, for up to \$170,000.00, with funding to come from the ARPA Funding Account. This motion was approved, 5-0.

J) Request for funding of up to \$10,800.00 to complete a boundary and topographic survey of 273 Main Street.

City Manager Erin Herbig reviewed the request for funding of up to \$10,800.00 to complete a boundary and topographic survey of 273 Main Street and answered Council questions.

Councilor Dean, seconded by Councilor Mortier, made a motion to authorize the City Manager to enter into a contract with Gartley and Dorsky for professional services to complete survey work at 273 Main Street for \$10,800.00, with funding to come from the Capital Project Public Works Site Search Evaluation Account #730-636. This motion was approved, 5-0.

K) Further discussion regarding Council priorities to discuss with Maine Department of Transportation (MDOT).

City Manager Erin Herbig discussed with Council their priorities to discuss with Maine Department of Transportation (MDOT) and next steps.

Councilors unanimously agreed to having traffic calming painting and tree trimming to be completed at Route 52 and Back Belmont Road, they also requested to authorize the City Manager to reach out to MDOT representatives to invite them to an upcoming Council meeting to discuss Route 1/Route 52 and Route 1/Route 141 further and to authorize the Planning Department to draft an ordinance amendment to add stop signs at Congress and Salmond Streets for review and possible adoption at an upcoming Council Meeting..

K) #1 Council discussion on bottle redemption.

Councilor Hurley discussed concerns regarding the redemption center.

Director of Code and Planning Bub Fournier and City Manager Erin Herbig discussed with Council what steps the City Code and Planning Department has taken thus far to bring them into compliance, noting that they will continue to monitor the situation.

L) Signing of Council Orders and housekeeping items.

Council Order #20 Signed by Councilor Harkness Ordered That:

The City Manager and the City Treasurer are authorized to accept a check in the amount of \$1,336.70 from the friends of Mary Weaver Dutch to be placed into the Parks Maintenance Account #610-585 for the purchase of a bench and plaque honoring Mary Weaver Dutch.
(Approved on September 20, 2022)

Council Order #21 Signed by Councilor Dean Ordered That:

The City Manager and the City Treasurer are authorized carry forward up to \$337,521.98 from the FY 2021-2022 to FY 2022-2023 from the following accounts:

TITLE	ACCT#	AMOUNT
CITY MANAGER, VEHICLE & SCHOOL EXPENSE	100-511	\$3,500
CITY CLERK, RECORDS RESTORATION	130-631	\$2,500
CITY CLERK, CODIFICATION	130-674	\$7,604.60
CITY BLDG MAINT, CLEANING CONTRACT	140-524	\$9,989.18
CITY BLDG MAINT, IT SERVICES	140-837	\$4,336.71
BOATHOUSE, BUILDING MAINTENANCE & REPAIRS	190-520	\$329.39
FIRE, BLDG MAINT, REPAIRS & MISC	210-520	\$1,860.03

FIRE, PURCHASE OF EQUIPMENT	210-535	\$7,595.18
POLICE, SALARY & WAGES	220-501	\$50,000
POLICE, PURCHASE OF EQUIPMENT	220-535	\$7,000
POLICE, FIREARMS TRAINING/QUALIFICATIONS	220-540	\$3,000
POLICE, K-9 EXPENSES	220-843	\$3,425
AMBULANCE, SUPPLIES & EXPENSES	270-504	\$1,500
PUBLIC WORKS, PURCHASE OF EQUIPMENT	410-535	\$88,000
PUBLIC WORKS, CULVERTS, SIGNS & PAINT	410-572	\$3,756.15
SIDEWALK RESERVES	420-902	\$38,692.98
TRANSFER STATION, BLDG MAINT, REPAIRS & MISC	440-520	\$6,187.49
TRANSFER STATION, LANDFILL CLOSING COSTS	440-574	\$11,509
TREES, TREE MAINTENANCE	460-578	\$5,850.00
TREES, TREE PLANTINGS/GRANT	460-678	\$13,124.39
ECONOMIC DEVELOPMENT, SALARY & WAGES	580-501	\$57,161.69
ECONOMIC DEVELOPMENT, VEHICLE & SCHOOL	580-511	\$308.83
PARKS & RECREATION, PROGRAMMING	610-588	\$3,500
CEMETERY, TREE PLANTING & REMOVAL	630-592	\$1,700
HARBOR, FOOTBRIDGE MAINTENANCE	660-709	\$546.19
PLANNING, GIS SUPPORT	670-602	\$1,500
ZONING, ENGINEERING & PROFESSIONAL	680-604	\$3,045.17
	TOTAL	\$337,521.98

(Approved on September 20, 2022)

Council Order #22 Signed by Councilor Bonneville Ordered That:

The City Manager and the City Treasurer are authorized to accept the General Assistance Supplemental payment of \$36,005.03 and to place \$16,005.03 into the Poverty Abatement

Account #1-2140-00 and \$20,000.00 into the Social Services General Assistance Account #510-579. (Approved on September 20, 2022)

Council Order #23 Signed by Councilor Mortier Ordered That:

The City Manager and the City Treasurer are authorized to expend up to \$170,000.00 to enter into an agreement with Olver Associates Inc. to complete a stormwater drainage system analysis as proposed. Funding is to come from the ARPA Funding Account. (Approved on September 20, 2022)

Council Order #24 Signed by Councilor Dean Ordered That:

The City Manager and the City Treasurer are authorized to expend up to \$10,800.00 to enter into a contract with Gartley and Dorsky for professional services to complete survey work at 273 Main Street. Funding is to come from the Capital Project Public Works Site Search Evaluation Account #730-636. (Approved on September 20, 2022)

Council Order #25 Signed by Councilor Bonneville Ordered That:

The City Manager and the City Treasurer are authorized to expend up to \$16,399.05 be utilized for purchase and installation of a fence to secure the dangerous building located at 74 High Street. Funding is to come from the Capital Improvement Project funds from the Demo/Property Maintenance Account #720-918. (Approved on September 20, 2022)

11) Communications

Councilor Hurley requested that Our Town Belfast could do a call out to local business owners to assist with weeding and reminded the public of the upcoming Flu Vaccine Clinics that the Belfast Public Health Nurse will be holding at the Belfast Boathouse.

12) Open to the Public

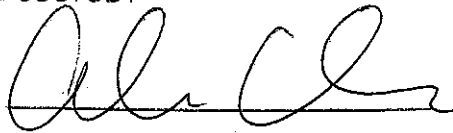
No comments.

13) Adjourn

Councilor Harkness, seconded by Councilor Dean, made a motion to adjourn at 10:00 p.m. This motion was approved, 5-0.

HEREBY CERTIFY THAT THE ABOVE
IS A TRUE COPY OF INFORMATION
ON THE RECORD WHICH IS IN MY
OFFICIAL CUSTODY

TEST



AMANDA CUSHMAN, BELFAST MAINE