

These are "Action Only" minutes. Video of comments may be found on recorded discs at City Hall or at www.cityofbelfast.org.

**City of Belfast
Council Chambers-Belfast City Hall
Tuesday, September 6, 2022**

6:30 p.m. Request to go into Executive Session on a Legal Matter pursuant to 1 M.R.S.A. 405 (6) E.

Councilor Mortier, seconded by Councilor Harkness, made a motion to go into Executive Session on a Legal matter pursuant to 1 M.R.S.A. 405 (6) E at 6:32 p.m. This motion was approved, 5-0.

Councilor Bonneville, seconded by Councilor Mortier, made a motion to adjourn the Executive Session on a Legal matter pursuant to 1 M.R.S.A. 405 (6) E at 6:59 p.m. This motion was approved, 5-0.

7:00 p.m. Regular Council Meeting

All City Council Meetings and City Committee Meetings will be conducted in-person at Belfast City Hall, effective May 3, 2022.

Regular Council Meeting No. 5

1) Call to order

2) Present: Mayor Eric Sanders, Councilors Mary Mortier, Neal Harkness, Brenda Bonneville, Michael Hurley, and Paul Dean; and Assistant to the City Manager Manda Cushman.

Absent: City Manager Erin Herbig.

3) Pledge of Allegiance

4) Adoption of the agenda

Assistant to the City Manager Manda Cushman requested to remove item, **10) C** Request to appoint Adam Thacker as the new Deputy Economic Development Director for the City of Belfast, from the agenda.

Councilor Hurley, seconded by Councilor Harkness, made a motion to adopt the agenda, as amended. This motion was approved, 5-0.

5) Acceptance of the minutes

Regular Council Meeting of August 16, 2022.

Councilor Dean, seconded by Councilor Harkness, made a motion to accept the minutes from the Regular Council Meeting of August 2, 2022. This motion was approved, 5-0.

6) A. Open to the public

Mayor Eric Sanders noted that Council received one email and no postal mail, prior to noon today which was shared with Council before the start of the Council meeting to be included as part of the Open to the Public.

1. Kara Harshman of Belfast and recently appointed to the Pedestrian, Biking and Hiking Committee thanked Council for working with MDOT to try and get dangerous intersections within the City improved.
2. Julie Smith of Brooks spoke on behalf of the Waldo County Recovery Committee and thanked Council for their continued support and use of the City gazebo for their upcoming event.

B. Organization and Department Reports

1. John Steed provided an update from Waterfall Arts.
2. Parks and Recreation Director Norm Poirier provided an update on upcoming events.

7) Communications

Councilor Dean requested that staff work with organizations to get their applications turned in timelier so that Council is not approving them after the fact.

Councilor Harkness congratulated Councilor Mortier and Councilor Dean on their uncontested election and suggested that the three of them hold a Q& A or Town Hall event in which they could share their ideas and get citizen feedback before the election.

Councilor Hurley noted that the Rail Trail/Harbor Walk Committee would be resuming meetings starting tomorrow and informed the Council that the tree inventory has been fixed and new copies would be provided to Councilors soon.

Councilor Dean acknowledged the passing for former City Councilor Phil Crosby and offered condolences to his family.

8) Old Business and Council Committee Reports

Update from the Pedestrian, Biking and Hiking Committee.

Update from the Climate Crisis Committee.

9) Permits, Petitions and Licenses - Consent Agenda

- A. Request to approve an application by Penobscot Shores Association d/b/a Penobscot Shores Association located at 10 Shoreland Drive, Belfast, Maine for a new Malt and Vinous Restaurant (Class I, II, III, IV) liquor license.
- B. Request to approve an application by The Otis Group Incorporated d/b/a Rollie's Bar & Grill located at 37 MainStreet, Belfast, Maine for a renewal Malt, Spirituous and Vinous Class A Restaurant (Class XI) Qualified Caterer liquor license.
- C. Request to approve an Incorporated Civic Organization License for Belfast Rotary for the Harbor Fest event located at Steamboat Landing Park and the Belfast Boathouse, Belfast, Maine on August 19-21, 2022 from 11:00 a.m. to 5:00 p.m.
- D. Request to approve a Facility Use Request Application by the Belfast Chamber of Commerce to utilize Heritage Park for the Annual Passy Pete event on Monday, September 5, 2022 from 10:00 a.m.
- E. Request to approve a Facility Use Request Application by Bread & Puppet Theater to utilize Steamboat Landing Park for Bread & Puppet Theater performance event on Thursday, September 8, 2022 from 7:00 p.m. to 9:00 p.m.
- F. Request from the Library Director to confirm Jane Beers as the new part-time Bookkeeper/Administrative Assistant for the Belfast Free Library.

Councilor Mortier, seconded by Councilor Harkness, made a motion to approve the Consent Agenda. This motion was approved, 5-0.

10) Business

A) Request to transfer \$2,800.00 from the Building Maintenance Capital Reserve Account #140-901 into the City Building Maintenance Account #140-520 to install automatic handicap accessible door opener at the Belfast Police Station.

Councilors discussed the need to continue to improve handicap accessibility at the Police Department.

Councilor Mortier, seconded by Councilor Harkness, made a motion to transfer \$2,800.00 from the Building Maintenance Capital Reserve Account #140-901 into the City Building Maintenance Account #140-520 to install automatic handicap accessible door opener at the Police Station. This motion was approved, 5-0.

B) Request to transfer up to \$247,635.00 from the Fire Department Equipment Capital Reserve Account #210-537 into Account #210-535 Fire Department Purchase of Equipment to refurbish the components of the existing apparatus and replace the 99 Freightliner Chassis with a 2024 model upgraded with an automatic transmission.

Assistant to the City Manager Manda Cushman briefly reviewed the request on behalf of the Belfast Fire Chief.

Councilor Dean, seconded by Councilor Harkness, made a motion to transfer up to \$247,635.00 from the Fire Departments Equipment Capital Reserve Account #210-537 into the Department's operating budget Purchase of Equipment Account #210-535 to refurbish the components of the existing apparatus we have and replace the 99 Freightliner Chassis with a 2024 model upgraded with an automatic transmission. This motion was approved, 5-0.

C) Request to appoint Adam Thacker as the new Deputy Economic Development Director for the City of Belfast.

Item removed from the agenda.

D) Request to confirm Officer Jonathan Guba as the K-9 Officer for the Belfast Police Department.

Chief of Police Bobby Cormier reviewed the request and introduced Officer Jonathan Guba as the new K-9 Officer as well as Spud the new K-9 to the City Council and community.

Councilor Bonneville, seconded by Councilor Harkness, made a motion to confirm Officer Jonathan Guba as the new K-9 Officer for the Belfast Police Department. This motion was approved, 5-0.

E) Request from the Chief of Police to accept \$9,610.50 in drug forfeiture money.

Chief of Police Bobby Cormier reviewed the request to accept \$9,610.50 in drug forfeiture money and answered Council questions.

Councilor Dean, seconded by Councilor Mortier, made a motion to accept the funds of \$9,610.50 and to place these funds into Account #220-509 Police Computer Support and Training. These funds will be used for Officer training and our drug prevention efforts in our local school district by implanting the LEAD program. This motion was approved, 5-0.

F) Request to adopt the commitment of property taxes and set the Mil Rate for the 2022 – 2023 Fiscal Year.

Interim Assessor Avis Winchester reviewed the three options and answered Council questions.

Councilor Mortier, seconded by Councilor Hurley, made a motion to adopt the commitment of property taxes and set the Mil Rate at 21.4 for the 2022 – 2023 Fiscal Year. This motion was approved, 5-0.

G) Request to extend the Purchase and Sale Agreement for 115 Congress Street to March 1, 2023.

Economic Development Director Thomas Kittredge briefly reviewed the request and answered Council questions.

Councilor Mortier, seconded by Councilor Harkness, made a motion to authorize the City Manager to sign an additional extension to their existing option agreement for the 115 Congress Street property, before it expires at midnight on September 1st. This motion was approved, 5-0.

H) Request to submit a letter of support for Maine Department of Transportation (MDOT)'s application for a street safety project at the intersection of Route 1 and Congress Street in Belfast and a letter of support to include the painting of the Route 1 overpass bridge as part of the Maine Department of Transportation's 2025 Work Plan.

Director of Code and Planning Bub Fournier reviewed the draft letters and additional items discussed with MDOT.

Councilor Mortier, seconded by Councilor Harkness, made a motion to submit a letter of support for Maine Department of Transportation's application for a street safety project at the intersection of Route 1 and Congress Street in Belfast, with minor edits discussed at the meeting. This motion was approved, 5-0.

Councilor Mortier, seconded by Councilor Harkness, made a motion to submit a letter of support for to include the painting of the Route 1 overpass bridge as part of the Maine Department of Transportation's 2025 Work Plan, with minor edits discussed at the meeting. This motion was approved, 5-0.

Councilors discussed importance of both Councilors and members of the Pedestrian, Biking and Hiking Committee presence at future meetings with MDOT.

D) Further discussion on the future development and planning of Belfast Yards.

Councilors discussed the future development and planning of Belfast Yards with Director of Code and Planning Bub Fournier and Economic Development Director Thomas Kittredge, scheduling a Council Work Session on Tuesday, October 11th at 7:00 p.m. to discuss further.

Councilor Harkness requested information on the process and development of the Business Park for this Work Session.

J) Request by the Airport Manager to accept the Aviation Fuel Supplier bids and to award a 5-year contract to Titan Aviation Fuels to be the exclusive supplier of bulk Jet-A and 100LL/100UL Avgas aviation fuels to the Belfast Municipal Airport.

Airport Manager Kenn Ortmann reviewed the request to accept the Aviation Fuel Supplier bids and to award a 5-year contract to Titan Aviation Fuels to be the exclusive supplier of bulk Jet-A and 100LL/100UL Avgas aviation fuels to the Belfast Municipal Airport and answered Council questions.

Councilors noted that they would like to see all the bid information prior to the Council meeting in the future.

Councilor Mortier, seconded by Councilor Harkness, made a motion to accept the bids, to award the bid to Titan Aviation Fuels and to authorize the City Manager to sign a 5-year contract with Titan Aviation Fuels to be the exclusive supplier of bulk Jet-A and 100LL/100UL Avgas aviation fuels for storage and resale and lubricants, and to provide other business support services to the Belfast Municipal Airport as set forth in their proposal dated May 23, 2022. This motion was approved, 5-0.

K) Request from the Airport Manager to authorize funding for Jet-A and 100LL/100UL Avgas aviation fuels and to create an Aviation Fuel Services and Supplies account.

Airport Manager Kenn Ortmann reviewed the request to authorize funding for Jet-A and 100LL/100UL Avgas aviation fuels and to create an Aviation Fuel Services and Supplies account and answered Council questions.

Councilor Mortier, seconded by Councilor Harkness, made a motion to authorize funding not to exceed \$57,500 for Jet-A and 100LL/100UL Avgas aviation fuels with funding to come from Account G 1-2160-00, the General Fund/Sale/Ind Pk and to authorize the City Manager and Finance Director to create an Aviation Fuel Services and Supplies account. This motion was approved, 5-0.

L) Request from the Parks and Recreation Director to accept a new Facility Use Request by Delvino's Pasta House to utilize seventeen parking spaces on Monday, September 12, 2022.

Parks and Recreation Director Norm Poirier reviewed the request to accept a new Facility Use Request by Delvino's Pasta House to utilize seventeen parking spaces on Monday, September 12, 2022 and answered Council questions.

Councilor Harkness, seconded by Councilor Dean, made a motion to approve a new Facility Use Request by Delvino's Pasta House to utilize seventeen parking spaces on Monday, September 12, 2022. This motion was approved, 5-0.

M) Council discussion on upcoming meeting with RSU 71 School Board Chair, Superintendent and Finance Director.

Councilor Dean discussed the upcoming meeting with RSU 71 School Board Chair, Superintendent and Finance Director and his hope that a second Work Session can be scheduled in a timely manner with the entire school board following this initial meeting.

Mayor Sanders recommended inviting Attorney Kristin Collins to attend the Work Session on Tuesday, September 13th.

N) Signing of Council Orders and housekeeping items.

Council Order #16 Signed by Councilor Mortier Ordered That:

The City Manager and the City Treasurer are authorized to transfer \$2,800.00 from the Building Maintenance Capital Reserve Account #140-901 into the City Building Maintenance Account #140-520 to pay for the installation of an automatic handicap accessible door opener at the Police Station. (Approved on September 6, 2022)

Council Order #17 Signed by Councilor Dean Ordered That:

The City Manager and the City Treasurer are authorized to transfer up to \$247,635.00 from the Fire Departments Equipment Capital Reserve Account #210-537 into the Department's operating budget Purchase of Equipment Account #210-535 to pay for the refurbish of the components of the existing apparatus we have and replace the 99 Freightliner Chassis with a 2024 model upgraded with an automatic transmission. (Approved on September 6, 2022)

Council Order #18 Signed by Councilor Mortier Ordered That:

The City Manager and the City Treasurer are authorized to expend up to \$57,500 for Jet-A and 100LL/100UL Avgas aviation fuels. Funding to come from Account G 1-2160-00, the General Fund/Sale/Ind Pk. (Approved on September 6, 2022)

Council Order #19 Signed by Councilor Dean Ordered That:

The City Manager and the City Treasurer are authorized to accept the funds of \$9,610.50 and to place these funds into Account #220-509 Police Computer Support and Training. These funds will be used for Officer training and our drug prevention efforts in our local school district by implanting the LEAD program. (Approved on September 6, 2022)

11) Communications

Councilor Hurley requested that staff gets updated Mil Rate information on the City website as soon as possible and discussed the new solar activated speeding signs.

Councilor Mortier noted that Election Day is Tuesday, November 8th and requested that no meetings be scheduled on that night and requested that discussion on stop signs on Congress Street be added to the September 20th Council Meeting.

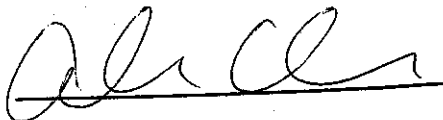
12) Open to the Public

No comments.

13) Adjourn

Councilor Harkness, seconded by Councilor Dean, made a motion to adjourn at 10:11 p.m. This motion was approved, 5-0.

I HEREBY CERTIFY THAT THE ABOVE
IS A TRUE COPY OF INFORMATION
ON THE RECORD WHICH IS IN MY
OFFICIAL CUSTODY

ATTEST 

AMANDA CUSHMAN, BELFAST MAINE