

These are "Action Only" minutes. Video of comments may be found on recorded discs at City Hall or at www.cityofbelfast.org.

**City of Belfast
Council Chambers-Belfast City Hall
Tuesday, August 16, 2022**

6:00 p.m. Council Work Session with the Parks and Recreation Commission

7:07 p.m. Regular Council Meeting

**All City Council Meetings and City Committee Meetings will be conducted in-person at
Belfast City Hall, effective May 3, 2022.**

Regular Council Meeting No. 4

1) Call to order

2) Present: Mayor Eric Sanders, Councilors Mary Mortier, Neal Harkness, Brenda Bonneville, Michael Hurley and Paul Dean; City Manager Erin Herbig and Assistant to the City Manager Manda Cushman.

3) Pledge of Allegiance

4) Adoption of the agenda

A. City Manager Erin Herbig request to amend the Consent Agenda to include **9) G** Request to approve an Incorporated Civic Organization License for Habitat for Humanity's Art Works for Humanity fundraiser event located at 15 Front Street, Belfast, Maine on August 28, 2022 from 4:00 p.m. to 11:00 p.m.

Councilor Bonneville, seconded by Councilor Dean, made a motion to adopt the agenda, as amended. This motion was approved, 5-0.

5) Acceptance of the minutes

Regular Council Meeting of August 2, 2022.

Councilor Dean, seconded by Councilor Harkness, made a motion to accept the minutes from the Regular Council Meeting of August 2, 2022. This motion was approved, 5-0.

6) A. Open to the public

City Manager Erin Herbig noted that Council received 1 email and 1 postal mail, prior to noon today which were shared with Council before the start of the Council meeting to be included as part of the Open to the Public.

1. John Steed of Belfast spoke to item 10) H on the agenda and offered to volunteer his time to utilize GIS to create an online tree inventory.
2. Councilor Harkness read the letter submitted by Aynne Ames as she could not attend the meeting in person to address the Council.

B. Organization and Department Reports

City Manager Erin Herbig provided an update on LD290 and where citizens can get information to apply at City Hall or on the City website, she also reminded the public that City Hall and non-emergency City Facilities will be closed for Labor Day, Monday, September 5th.

John Steed gave an update on behalf of ComeBoating! Regatta event this weekend.

7) Communications

Councilor Harkness reviewed upcoming events that will be approved on tonight's Consent Agenda and urged event organizers to come to open to the public to help raise awareness about their events.

Councilor Dean reminded the public of the upcoming American Legion BBQ this coming Saturday at Belfast City Park.

Councilor Bonneville noted the Habitat for Humanity auction being held over the weekend.

Councilor Mortier spoke on behalf of the Rotary Club and all the festivities happening at the Harbor Fest happening this weekend.

Councilor Hurley discussed concerns with Councilors reading public comments or letters on behalf of citizens, thanked the Parks Department and Commission for the Work Session tonight and discussed concerns with the potential volume of the new City leased motorcycle.

Mayor Sanders noted that the Council received a response from Representative Jared Golden regarding their concerns around gun violence.

8) Old Business and Council Committee Reports

No comments.

9) Permits, Petitions and Licenses - Consent Agenda

- B. Request to approve an off-premises catering permit for Bell the Cat Inc. d/b/a Bell the Cat Inc. for a fundraising gala hosted by the Belfast Rotary on August 19, 2022 from 6:00 p.m. to 9:00 p.m. located at 15 Front Street, Belfast, Maine.
- C. Request to approve an application by Darby's Inc. d/b/a Darby's Restaurant and Pub located at 155 High Street, Belfast, Maine for a renewal Malt, Spirituous and Vinous Restaurant (Class I, II, III and IV) liquor license.
- D. Request to approve an application by Bell the Cat Inc. d/b/a Bell the Cat Inc. located at 15 Belmont Ave., Belfast, Maine for a renewal Malt, Spirituous and Vinous Qualified Caterer liquor license.
- E. Request to approve a Facility Use Request Application by the Little River Church to utilize Steamboat Landing Park for their annual "Kite Day in the Park" event on Saturday, September 10, 2022 from 11:00 a.m. to 2:00 p.m.
- F. Request to approve a Facility Use Request Application by Waldo County Search and Rescue to utilize Walsh Field to conduct a skills and search training for area teams on Saturday, August 20, 2022 from 8:00 a.m. to 11:00 a.m.
- G. Request to approve a Facility Use Request Application by P.A.W.S Animal Adoption Agency to utilize Steamboat Landing Park for the Annual Wiener Fest on Sunday, September 11, 2022 from 11:00 a.m. to 3:00 p.m.
- H. Request to approve an Incorporated Civic Organization License for Habitat for Humanity's Art Works for Humanity fundraiser event located at 15 Front Street, Belfast, Maine on August 28, 2022 from 4:00 p.m. to 11:00 p.m.

Councilor Mortier, seconded by Councilor Hurley, made a motion to approve the Consent Agenda, as amended. This motion was approved, 5-0.

10) Business

- A) Request from the Fire Chief to confirm Quinten Roberts as a Per Diem/Call member EMT/Firefighter for the Belfast Fire and Ambulance Department.

City Manager Erin Herbig briefly reviewed the request on behalf of the Fire Chief.

Councilor Bonneville, seconded by Councilor Mortier, made a motion to confirm Quinten Roberts as a Per Diem/Call member EMT/Firefighter for the Belfast Fire and Ambulance Department. This motion was approved, 5-0.

B) Request from the Parks and Recreation Director to accept a new Facility Use Request by Waldo County Bounty to set up a “Give and Take” table at Wales Park this summer and fall.

Parks and Recreation Director Norm Poirier reviewed the request by Waldo County Bounty and answered Council questions.

Councilor Bonneville, seconded by Councilor Harkness, made a motion to approve the new Facility Use Request by Waldo County Bounty to set up a “Give and Take” table at Wales Park this summer and fall. This motion was approved, 5-0.

C) Request from the Police Chief to purchase a Police Cruiser for the Police Department.

Police Chief Bobby Cormier reviewed the request and answered Council questions.

Councilor Dean, seconded by Councilor Mortier, made a motion to authorize the purchase a 2021 Ford Police Utility AWD Hybrid from CMG Colonial Municipal Group for \$28,885, with funding to be transferred from the Police Capital Reserve Account to #220-535 Police Purchase of Equipment. This motion was approved, 5-0.

D) Request from the Public Works Director to purchase a pick-up truck for the Public Works Department.

Public Works Director Bob Richards reviewed the request and answered Council questions.

Councilor Mortier, seconded by Councilor Harkness, made a motion to authorize the purchase 2022 GMC Sierra 3500 pickup truck with a plow from O’Connor GMC for \$39,272, with funding to come from account #410-535 Public Works Purchase of Equipment. This motion was approved, 5-0.

E) Request by the Public Works Director to accept and award the bids for the paving of the parking lots surrounding the Belfast Police Station.

Public Works Director Bob Richards reviewed the request and answered Council questions.

Councilor Hurley, seconded by Councilor Mortier, made a motion to accept the bids and to award the bid to Discount Asphalt Paving Company for \$32,336.00, with funding to come from Capital Project Account #720-916 USCG Parking Lot. This motion was approved, 5-0.

F) Request by the Public Works Director to appoint Rafe Young as a full-time truck driver/laborer for the Public Works Department.

Public Works Director Bob Richards reviewed the request and answered Council questions.

Councilor Mortier, seconded by Councilor Dean, made a motion to appoint Rafe Young as a full-time truck driver/laborer for the Public Works Department. This motion was approved, 5-0.

G) Discussion on tree trimming at the intersections of Main and High Streets and Main and Church Streets.

Councilor Hurley noted areas in which he had already pruned over the weekend as well as the removal of the tree at the corner of Beaver Street by the Public Works Department.

Councilors discussed areas in which additional pruning was still needed and unanimously agreed to authorize the Public Works Director to hire an arborist to prune the dead wood from the tree in front of Northwood Gourmet Grill, one to two trees at the entrance to the Washington Street Parking area, the tree in front of Better Homes Realty on High Street and trees in Park on Main.

H) Review of the completed City of Belfast Tree Inventory and Tree Removal Priority List.

Councilor Hurley reviewed the City of Belfast Tree Inventory and Tree Removal Priority List and answered Council questions.

Councilors discussed taking citizen John Steed up on his offer to use GIS to create an electronic inventory of the list and requested that Councilor Hurley work with John Steed to complete this.

I) Request to approve a CMP pole permit for two new poles located on Doak Road.

City Manager Erin Herbig briefly reviewed the request by CMP.

Councilor Hurley urged staff to continue to request that poles that are no longer in use be removed.

Councilor Bonneville, seconded by Councilor Mortier, made a motion to approve a CMP pole permit for two new poles located on Doak Road. This motion was approved, 5-0.

J) Discussion on the future development and planning of Belfast Yards.

Councilors and Director of Code and Planning discussed the future development and planning of Belfast Yards and ideas they have, noting that this is an ongoing discussion that will take time and planning to get right.

Councilor Dean requested that Councilor Hurley's notes on Belfast Yards that were provided to Council ahead of the meeting be included in the public record.

K) Discussion on conducting regular fifth Tuesday Council Work Sessions.

Mayor Sanders discussed with Council conducting regular fifth Tuesday Council Work Sessions.

Councilor Dean requested that the next Work Session be with the Belfast School Board members.

City Manager Erin Herbig offered to reach out to the Belfast School Board members to see if they could meet on September 13th at 6:00 p.m. or on September 20th at 7:00 p.m. and would report back to Council on their availability to schedule a Work Session.

No Work Session was scheduled for the fifth Tuesday in August due to lack of staffing and Council availability.

L) Signing of Council Orders and housekeeping items.

Council Order #13 Signed by Councilor Dean Ordered That:

The City Manager and the City Treasurer are authorized to expend up to \$28,885.00 for a 2021 Ford Police Utility AWD Hybrid from CMG Colonial Municipal Group. With funding to be transferred from the Police Capital Reserve Account to #220-535 Police Purchase of Equipment for the purchase. (Approved August 16, 2022)

Council Order #14 Signed by Councilor Mortier Ordered That:

The City Manager and the City Treasurer are authorized to expend up to \$39,272.00 for the purchase of a 2022 GMC Sierra 3500 pickup truck with a plow from O'Connor GMC. Funding is to come from account #410-535 Public Works Purchase of Equipment. (Approved August 16, 2022)

Council Order #15 Signed by Councilor Hurley Ordered That:

The City Manager and the City Treasurer are authorized to expend up to \$32,336.00 for the paving of the parking lots surrounding the Belfast Police Station by Discount Asphalt Paving Company. Funding is to come from Capital Project Account #720-916 USCG Parking Lot. (Approved August 16, 2022)

11) Communications

Councilor Hurley provided further comments on Belfast Yards and the importance to keep discussion going to move the project along.

Councilor Dean reminded the public that school is starting back up in the next couple of weeks and to be extra mindful of school buses and children walking.

12) Open to the Public

No comments.

13) Adjourn

Councilor Mortier, seconded by Councilor Dean, made a motion to adjourn at 9:53 p.m. This motion was approved, 5-0.

I HEREBY CERTIFY THAT THE ABOVE
IS A TRUE COPY OF INFORMATION
ON THE RECORD WHICH IS IN MY
OFFICIAL CUSTODY

ATTEST



AMANDA CUSHMAN, BELFAST MAINE