

These are “Action Only” minutes. Video of comments may be found on recorded discs at City Hall or at www.cityofbelfast.org.

**City of Belfast
Council Chambers-Belfast City Hall
Tuesday, July 5, 2022**

6:00 p.m. Committee Interviews

7:00 p.m. Regular Council Meeting

All City Council Meetings and City Committee Meetings will be conducted in-person at Belfast City Hall, effective May 3, 2022.

Regular Council Meeting No. 1

1) Call to order

2) Present: Mayor Eric Sanders, Councilors Mary Mortier, Neal Harkness, Brenda Bonneville, Michael Hurley and Paul Dean; City Manager Erin Herbig and Assistant to the City Manager Manda Cushman.

3) Pledge of Allegiance

4) Adoption of the agenda

Mayor Sanders noted that item **10) H** Discussion with the Chief of Police regarding drug forfeiture, needed to be tabled until the Regular Meeting of July 19, 2022, as the Chief was unavailable to attend tonight’s meeting.

Councilor Harkness, seconded by Councilor Dean, made a motion to adopt the agenda, as amended. This motion was approved, 5-0.

5) Acceptance of the minutes

(Amended) Regular Council Meeting of June 7, 2022 and Regular Council Meeting of June 21, 2022.

Councilor Dean, seconded by Councilor Harkness, made a motion to accept the minutes from (Amended) Regular Council Meeting of June 7, 2022 and Regular Council Meeting of June 21, 2022. This motion was approved, 5-0.

6) A. Open to the public

City Manager Erin Herbig noted that Council received 0 emails and 0 postal mail, prior to noon today which were shared with Council before the start of the Council meeting to be included as part of the Open to the Public.

1. Scott Hesse co-chair of the Wales Park Community Garden noted that he was present for item **10) I**, if needed.

B. Organization and Department Reports

- Update from the Director of Code and Planning regarding ordinance amendments.
- Update from the Parks and Recreation Director regarding the opening of the park pool and concessions.

7) Communications

Councilor Harkness thanked all who participated in the Wight Street Project listening session and informed the public of the Mid Coast Transportation vehicle bids.

Councilor Hurley offered condolences to family and friends of Belfast resident Mary Weaver Dutch, reminded the public of the Climate Crisis Committee event at the Boathouse on July 6th at 4pm and congratulated Leigh and Clara Dorsey on their rowing race to Alaska.

Mayor Sanders reminded the public of the Pirate Take Over Day on Saturday and mentioned the recent Governor visit to Belfast.

Councilor Mortier thanked staff for organizing the Wight Street Project listening session.

8) Old Business and Council Committee Reports

- Consideration of appointments to the Harbor Advisory Committee.

Councilor Bonneville, seconded by Councilor Harkness, made a motion to reappoint Robert Winslow, Gerald Brown, and Andrew Peters to the Harbor Advisory Committee. This motion was approved, 5-0.

9) Permits, Petitions and Licenses - Consent Agenda

- A. Request to approve an off premises catering permit for The Otis Group Incorporated d/b/a Rollie's Bar & Grill for the Class of 2002 reunion on July 2, 2022 from 3:00 p.m. to 10:00 p.m. located at the United Farmers Market of Maine, 18 Spring Street, Belfast, Maine.
- B. Request to approve an off premises catering permit for The Otis Group Incorporated d/b/a Rollie's Bar & Grill for the Annual Rotary Dinner on June 29, 2022 from 4:00 p.m. to 10:00 p.m. located at the Waldo County Shrine Club, 20 Northport Ave., Belfast, Maine.
- C. Request to approve a catering permit for Blaze Bangor, LLC for private Surprise Birthday Party on June 22, 2022 from 6:00 p.m. to 10:00 p.m. located at 15 Front Street, Belfast, Maine.
- D. Request to approve a qualified catering organization permit for Applecroft Catering for a wedding on July 23, 2022 from 4:00 p.m. to 10:00 p.m. located at Board Landing Farm, 84 Kaler Rd., Belfast, Maine.
- E. Request to approve a special taste testing event license for Freedom's Edge Cider for the Freedom's Edge Sampling at Hamlin's Marine Open House event on July 8, 2022 from 4:00 p.m. to 6:00 p.m. located at Hamlin's Marine Boat Showroom, 7 Front Street, Belfast, Maine.
- F. Request to approve an extension of liquor license permit for Crusty Crab LLC d/b/a Front Street Pub for the Holy Mackerel Tournament on July 29, 2022 through July 31, 2022 for the roped off area located at the 37 Front Street, Belfast, Maine.

Councilor Harkness, seconded by Councilor Dean, made a motion to approve the Consent Agenda. This motion was approved, 5-0.

10) Business

- A) Request to confirm various positions within the City of Belfast Fire and Ambulance Department.

City Manager Erin Herbig briefly reviewed the request.

Councilor Bonneville, seconded by Councilor Hurley, made a motion to confirm Andrew Willigar confirmation as a per diem Firefighter/Emergency Medical Technician (EMT), Lottie Rolfe as a per diem EMT and Karagen Stone as a per diem EMT. This motion was approved, 5-0.

- B) Request to accept the second installment of the American Rescue Plan Funding in the amount of \$353,113.75 from the federal government through the State of Maine.

City Manager Erin Herbig reviewed the request.

Councilor Mortier, seconded by Councilor Dean, made a motion to formally accept American Rescue Plan Funding in the amount of \$353,113.75 from the federal government

through the State of Maine and that these funds be placed into the American Rescue Plan Funding Account #730-911. This motion was approved, 5-0.

C) Request from the Harbor Master to enter into a Commercial Contract with North Star Adventures to operate a guided kayak tour business from the Belfast City Landing.

Harbor Master Kathy Given and John Monroe reviewed the request and answered Council questions.

Councilor Dean, seconded by Councilor Bonneville, made a motion to approve the request from North Star Adventures for a City of Belfast Commercial Contract to operate a guided kayak tour business from the Belfast City Landing. This motion was approved, 5-0.

D) Request from the Cemetery Superintendent for authorization to designate a spot within Grove Cemetery for a Columbarium.

Cemetery Superintendent Leigh Wilcox reviewed the request and answered Council questions.

Councilor Dean, seconded by Councilor Bonneville, made a motion to approve the designation of the described location within Grove Cemetery for a future Columbarium. This motion was approved, 5-0.

E) Request from the Airport Manager for authorization of funding of \$1,150.00 for the retrofit of four pole mounted 400-watt metal halide flood light fixtures at the Municipal Airport.

Airport Manager Kenn Ortmann reviewed the request and answered Council questions.

Councilor Harkness, seconded by Councilor Bonneville, made a motion to transfer \$1,150.00 from the Airport Maintenance Capital Reserve Account #640-711 to the Airport Maintenance Account #640-594 to pay for the retrofit of four pole mounted 400-watt metal halide flood light fixtures to 63-watt direct drive LED (bypass ballast lamps) and two pole mounted 250-watt HPS parking lot fixtures to 54-watt direct drive LED (bypass ballast lamps). This motion was approved, 5-0.

F) Request from the Airport Manager to authorize funding of \$3,766.00 for earthwork between the Fuel Farm concrete pad and the ramp at the Municipal Airport.

Airport Manager Kenn Ortmann reviewed the request and answered Council questions.

Councilor Hurley, seconded by Councilor Harkness, made a motion to formally authorize transfer up to \$3,766.00 the Airport Maintenance Capital Reserve Account #640-711 to the Airport Maintenance Account #640-594 to pay for earthwork between the fuel farm concrete pad and the ramp. This motion was approved, 5-0.

G) Request from the Airport Manager for authorization to use the granite stone blocks currently stored on airport property as barriers for the Municipal Airport fuel farm installation.

Airport Manager Kenn Ortmann reviewed the request and answered Council questions.

Councilor Harkness, seconded by Councilor Dean, made a motion to authorize the Airport Manager to use the granite stone blocks currently stored at the Belfast Municipal Airport as barriers for the new fuel farm installation. This motion was approved, 5-0.

H) Discussion with the Chief of Police regarding drug forfeiture.

Item tabled until July 19, 2022.

I) Discussion with the Parks and Recreation Director regarding signage at Wales Park.

Councilors discussed the signage at Wales Park with the Parks and Recreation Director Norm Poirier and co-chair of the Wales Park Community Garden Scott Hesse and answered Council questions.

Councilor Bonneville, seconded by Councilor Mortier, made a motion to direct the Parks and Recreation Director to alter the current signage so that the Community Garden portion can

be moved closer to the garden, either on the building or fencing, whatever is more appropriate. This motion was approved, 5-0.

J) Request to accept and award bids for two City of Belfast Parks and Recreation trucks.

Parks and Recreation Director Norm Poirier reviewed the bids and recommended that the City Council award both bids to the highest bidders.

Councilor Hurley, seconded by Councilor Harkness, made a motion to accept all ten bids and to award the bid for the 2007 Chevy to Rick Melone of Northport for \$1,275.00 and to award the bid for the 2008 Silverado to Dan Ford of Hope for \$1,210.00, with funding to be placed into the Parks and Recreation Equipment Reserve Account #610-537. This motion was approved, 5-0.

N) Signing of Council Orders and housekeeping items.

Council Order #1 Signed by Councilor Mortier Ordered That:

The City Manager and the City Treasurer are authorized to accept American Rescue Plan Funding in the amount of \$353,113.75 from the federal government through the State of Maine. Funding is to be placed into the American Rescue Plan Funding Account #730-911. (Approved on July 5, 2022)

Council Order #2 Signed by Councilor Harkness Ordered That:

The City Manager and the City Treasurer are authorized to transfer \$1,150.00 from the Airport Maintenance Capital Reserve Account #640-711 to the Airport Maintenance Account #640-594 to pay for the retrofit of four pole mounted 400-watt metal halide flood light fixtures to 63-watt direct drive LED (bypass ballast lamps) and two pole mounted 250-watt HPS parking lot fixtures to 54-watt direct drive LED (bypass ballast lamps). (Approved on July 5, 2022)

Council Order #3 Signed by Councilor Hurley Ordered That:

The City Manager and the City Treasurer are authorized to transfer up to \$3,766.00 the Airport Maintenance Capital Reserve Account #640-711 to the Airport Maintenance Account #640-594

to pay for earthwork between the fuel farm concrete pad and the ramp. (Approved on July 5, 2022)

Council Order #4 Signed by Councilor Hurley Ordered That:

The City Manager and the City Treasurer are authorized to award the bid for the 2007 Chevy to Rick Melone of Northport for \$1,275.00 and to award the bid for the 2008 Silverado to Dan Ford of Hope for \$1,210.00. Funding is to be placed into the Parks and Recreation Equipment Reserve Account #610-537. (Approved on July 5, 2022)

11) Communications

Councilor Harkness suggested adding back the second open to the public at the end of the meeting as the Council has resumed meeting in person, Councilors unanimously agreed and he informed the public of the change in leadership at Nordic Aquafarm.

Councilor Hurley noted that the Belfast Street Party request would come before Council at the next City Council meeting.

12) Adjourn

Councilor Bonneville, seconded by Councilor Dean, made a motion to adjourn at 8:34 p.m. This motion was approved, 5-0.

HEREBY CERTIFY THAT THE ABOVE
IS A TRUE COPY OF INFORMATION
ON THE RECORD WHICH IS IN MY
OFFICIAL CUSTODY

ATTEST



AMANDA CUSHMAN, BELFAST MAINE