

These are "Action Only" minutes. Video of comments may be found on recorded discs at City Hall or at www.cityofbelfast.org.

**City of Belfast
Council Chambers-Belfast City Hall
Tuesday, May 17, 2022**

6:30 PM Request to go into Executive Session to discuss an Economic Development matter pursuant to 1 M.R.S.A. 405 (6) C.

Councilor Dean, seconded by Councilor Bonneville, made a motion to go into Executive Session on an Economic Development matter pursuant to 1 M.R.S.A. 405 (6) C at 6:30 p.m. This motion was approved, 4-0 (Councilor Hurley arrived at 6:35 p.m.).

Councilor Bonneville, seconded by Councilor Harkness, made a motion to adjourn the Executive Session on an Economic Development matter pursuant to 1 M.R.S.A. 405 (6) C at 6:50 p.m. This motion was approved, 5-0.

7:00 p.m. Regular Council Meeting

All City Council Meetings and City Committee Meetings will be conducted in-person at Belfast City Hall, effective May 3, 2022.

Public Hearing #1

Pursuant to Belfast Victualer License ordinance a public hearing will held on May 17th, 2022, at 7:00 p.m. or as soon as possible thereafter in the Council Chambers at Belfast City Hall on the following applications for a Victualer License renewal, due to expire May 31, 2023.

Ted Rakis	d/b/a	Alexia's Pizza
Frank D Hazeltine	d/b/a	American Legion Post 43
Belfast Curling Club	d/b/a	Belfast Curling Club
B & F Footlong LLC	d/b/a	Subway10145
Penelle Chase	d/b/a	Chase's Daily
Zai Yong Zhu	d/b/a	China One
Anthony Jacovino	d/b/a	Delvino's Grill & Pasta House
Lisa Mosher	d/b/a	Dockside Family Restaurant
Downshift Coffee LLC	d/b/a	Downshift Coffee
Daniel Rock	d/b/a	Fons Kitchen
The Crusty Crab LLC	d/b/a	Front Street Pub
Kevin Barrett	d/b/a	Jack's Grocery
The Otis Group	d/b/a	Rollie's Bar & Gril
Cathy Heffentrager	d/b/a	The Jeweled Turret Inn
Raymelle Moody-Guthrie	d/b/a	The Moody Dog
Sherian Swindell	d/b/a	The Only Doughnut

Trillium Events, Inc.	d/b/a	Trillium Events
John Wentworth	d/b/a	Wentworth Family Qwik Stop
Abby Freethy	d/b/a	Wicked Maine Pops
Ryan Cowan	d/b/a	Wild Cow Creamery
Raymond Young	d/b/a	Young’s Lobster

Mayor Sanders asked for proponents and opponents and hearing none declared the hearing closed.

Public Hearing #2

Pursuant to Belfast Bed & Breakfast License Ordinance a public hearing will be held on May 17th, 2022, at 7:00 p.m. or as soon as possible thereafter in the Council Chambers at Belfast City Hall on the following applications for a B&B Class 1 or 2 licenses to expire May 31, 2023

The Jeweled Turret Inn	d/b/a	The Jeweled Turret Inn
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Mayor Sanders asked for proponents and opponents and hearing none declared the hearing closed.

Public Hearing #3

In accordance with Title 28A Section 653 MRSA 1964 a public hearing will be held on May 17, 2022 at 7:00 p.m. or as soon as possible thereafter in the Council Chambers of Belfast City Hall to hear an application by Luke Olson and Steven Garrand d/b/a The Temple Bar located at 84 Main Street, Belfast, Maine for a new Malt and Vinous Restaurant (Class III) liquor license, interior only.

Mayor Sanders asked for proponents and opponents and hearing none declared the hearing closed.

Regular Council Meeting No. 22

- 1) **Call to order**
- 2) **Present:** Mayor Eric Sanders, Councilors Mary Mortier, Neal Harkness, Brenda Bonneville, Michael Hurley and Paul Dean; City Manager Erin Herbig and Assistant to the City Manager Manda Cushman.
- 3) **Pledge of Allegiance**

4) Adoption of the agenda

City Manager Erin Herbig noted that Councilor Hurley requested that item **10) K #1** Discussion on the City owned property located on Marsh Rd.

Councilor Hurley, seconded by Councilor Bonneville, made a motion to adopt the agenda, as amended. This motion was approved, 5-0.

5) Acceptance of the minutes

Regular Council Meeting of May 3, 2022.

Councilor Dean, seconded by Councilor Harkness, made a motion to accept the minutes from Regular Council Meeting of May 3, 2022. This motion was approved, 5-0.

6) A. Open to the public

City Manager Erin Herbig noted that Council received 1 emails and 0 postal mail, prior to noon today which were shared with Council before the start of the Council meeting to be included as part of the Open to the Public.

No members of the public were present.

B. Organization and Department Reports

City Manager Erin Herbig reminded the Council and public that the next scheduled Budget Hearing will be on Thursday, May 19th at 6:00 p.m., provided an update on the Rail Trail and notified the public of City facilities closure for Memorial Day on Monday, May 30th.

Councilor Bonneville provided an update from the Public Health Nurse regarding upcoming Covid-19 vaccine clinics.

7) Communications

Councilor Harkness discussed the Pride Parade on June 4th.

Councilor Hurley discussed turn out at the recent Covid-19 vaccine clinic, provided an update on the Keeping Belfast Beautiful event, and discussed the clean-up of the Penobscot McCrum site.

8) Old Business and Council Committee Reports

Climate Crisis Committee Chair Jon Beal provided a committee update.

City Manager Erin Herbig reminded the public of Committee vacancies and how to apply.

9) Permits, Petitions and Licenses - Consent Agenda

A. Request to approve the following applications for a Victualer License renewal, due to expire May 31, 2023.

Ted Rakis	d/b/a	Alexia’s Pizza
Frank D Hazeltine	d/b/a	American Legion Post 43
Belfast Curling Club	d/b/a	Belfast Curling Club
B & F Footlong LLC	d/b/a	Subway10145
Penelle Chase	d/b/a	Chase’s Daily
Zai Yong Zhu	d/b/a	China One
Anthony Jacovino	d/b/a	Delvino’s Grill & Pasta House
Lisa Mosher	d/b/a	Dockside Family Restaurant
Downshift Coffee LLC	d/b/a	Downshift Coffee
Daniel Rock	d/b/a	Fons Kitchen
The Crusty Crab LLC	d/b/a	Front Street Pub
Kevin Barrett	d/b/a	Jack’s Grocery
The Otis Group	d/b/a	Rollie’s Bar & Gril
Cathy Heffentrager	d/b/a	The Jeweled Turret Inn
Raymelle Moody-Guthrie	d/b/a	The Moody Dog
Sherian Swindell	d/b/a	The Only Doughnut
Trillium Events, Inc.	d/b/a	Trillium Events
John Wentworth	d/b/a	Wentworth Family Qwik Stop
Abby Freethy	d/b/a	Wicked Maine Pops
Ryan Cowan	d/b/a	Wild Cow Creamery
Raymond Young	d/b/a	Young’s Lobster

B. Request to approve the following applications for a B&B Class 1 or 2 licenses to expire May 31, 2023

The Jeweled Turret Inn	d/b/a	The Jeweled Turret Inn
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C. Request to approve a renewal application by Nutjarin Sukkasemsri d/b/a Rice & Noodle Thai Restaurant LLC located at 160 Searsport Ave., Belfast, Maine for a Malt and Vinous Restaurant (Class I-IV) liquor license, interior only.

- D.** Request to approve a new application by Luke Olson and Steven Garrand d/b/a The Temple Bar located at 84 Main Street, Belfast, Maine for a Malt and Vinous Restaurant (Class III) liquor license, interior only.
- E.** Request to approve an extension of liquor license on premise permit for Moonbat LLC d/b/a Marshall Wharf Brewing Company located at 36 Marshall Wharf, Belfast, Maine to host a beer festival outside on October 1, 2022.
- F.** Request to approve an extension of liquor license on premise permit for Moonbat LLC d/b/a Marshall Wharf Brewing Company located at 36 Marshall Wharf, Belfast, Maine to host a cornhole tournament outside on August 27, 2022.
- G.** Request to approve an extension of liquor license on premise permit for Moonbat LLC d/b/a Marshall Wharf Brewing Company located at 36 Marshall Wharf, Belfast, Maine to use the outdoor space, beer garden and deck, while renovating 3 Tides.
- H.** Request to approve an off premises catering permit for The Otis Group Incorporated d/b/a Rollie's Bar & Grill for the Maine Resources Recovery Meeting on May 9, 2022 from 3:00 p.m. to 6:00 p.m. located at the Hutchinson Center, 80 Belmont Ave., Belfast, Maine.
- I.** Request to approve an off premises catering permit for The Otis Group Incorporated d/b/a Rollie's Bar & Grill for the Cornerspring Montessori fundraiser event on May 14, 2022 from 5:00 p.m. to 10:00 p.m. located at the United Farmers Market of Maine, 18 Spring Street, Belfast, Maine.
- J.** Request to approve an off premises catering permit for The Otis Group Incorporated d/b/a Rollie's Bar & Grill for the Business After Hours event on April 20, 2022 from 4:30 p.m. to 8:00 p.m. located at the Stanley Chevrolet Buick, 6 Belmont Ave., Belfast, Maine.
- K.** Request to approve an off premises catering permit for Moonbat LLC d/b/a Marshall Wharf Brewing Co. for the Arts in the Park Festival event on June 25 & 26, 2022 from 12:00 p.m. to 8:00 p.m. located at the Belfast Boathouse, 34 Commercial Street, Belfast, Maine.
- L.** Request to approve an application for a parade permit request submitted by Randall Collins VFW Post 3108 for the Annual Memorial Day Parade on Monday, May 30, 2022 starting at 11:00 a.m. from Reny's Plaza.
- M.** Request to approve an application for a parade permit request submitted by Belfast Area High School Gender and Sexuality Alliance Club for the Belfast Pride Parade on Saturday, June 4, 2022 starting at 11:00 a.m. from Belfast Area High School.
- N.** Request to expend up to \$500.00 from the Belfast Keep the Faith Fund to over Curbside Belfast fees for The Mood Dog and The Game Loft.

Councilor Mortier, seconded by Councilor Dean, made a motion to approve the Consent Agenda. This motion was approved, 5-0.

*Council took a five minute break to allow staff to address technical issues with sound.

10) Business

A) Request to accept a \$200.00 donation to the Belfast Police Department.

No comments.

Councilor Bonneville, seconded by Councilor Harkness, made a motion to accept the funds of \$200.00 and to place these funds into the Department's budget account # 220-567. This motion was approved, 5-0.

B) Request to appoint Robert "Bobby" Cormier as the new Chief of Police for the City of Belfast Police Department.

City Manager Erin Herbig and Interim Chief of Police Dean Jackson reviewed the request and introduced Robert Cormier to the public.

Councilors welcomed Robert Cormier to the City of Belfast.

Mr. Cormier thanked Council for the opportunity to serve the City of Belfast as the new Chief of Police.

Councilor Hurley, seconded by Councilor Mortier, made a motion to appoint Robert "Bobby" Cormier as the new Chief of Police for the City of Belfast Police Department. This motion was approved, 5-0.

C) Request to appoint Natasha Kosowski as a full-time Paramedic/Firefighter for the City of Belfast Fire and Ambulance Department.

Fire Chief Patrick and City Manager Erin Herbig reviewed the request to appoint Natasha Kosowski as a full-time Paramedic/Firefighter.

Councilor Harkness, seconded by Councilor Bonneville, made a motion to appoint Natasha Kosowski as a full-time Paramedic/Firefighter for the City of Belfast Fire and Ambulance Department. This motion was approved, 5-0.

D) Request to appoint Shelia Fountain as the new Assessor Assistant for the Assessing Department.

City Manager Erin Herbig reviewed the request to appoint Shelia Fountain as the new Assessor Assistant and introduced her to the City Council.

Councilors welcomed Mrs. Fountain to the City of Belfast.

Councilor Bonneville, seconded by Councilor Dean, made a motion to appoint Shelia Fountain as the new Assessor Assistant for the Assessing Department. This motion was approved, 5-0.

E) Request to appoint Katina Cassidy as the new Deputy Clerk/Deputy Tax Collector and Assistant General Assistance Administrator for the City of Belfast.

City Clerk Amy Flood and City Manager Erin Herbig reviewed the request to appoint Katina Cassidy as the new Deputy Clerk/Deputy Tax Collector and Assistant General Assistance Administrator and introduced her to the City Council.

Councilor Harkness, seconded by Councilor Dean, made a motion to appoint Katina Cassidy as the new Deputy Clerk/Deputy Tax Collector and Assistant General Assistance Administrator for the City of Belfast. This motion was approved, 5-0.

F) Request by the Economic Development Director to have the City Council allocate the entirety of its \$972,000 Fiscal Year 2022 Housing and Urban Development Economic Development Initiatives Earmark to an infrastructure improvement project for the entirety of Wight Street and a section of Congress Street.

Economic Development Director Thomas Kittredge reviewed the request to have the City Council allocate the entirety of its \$972,000 Fiscal Year 2022 Housing and Urban Development Economic Development Initiatives Earmark to an infrastructure improvement project for the entirety of Wight Street and a section of Congress Street and answered Council questions.

Councilor Dean, seconded by Councilor Mortier, made a motion to allocate the entirety of the City of Belfast's \$972,000 Fiscal Year 2022 Housing and Urban Development Economic Development Initiatives Earmark to an infrastructure improvement project for the entirety of Wight Street and a section of Congress Street; and to authorize the City Manager to sign any and all documentation necessary to release these earmark funds. This motion was approved, 5-0.

G) Presentation from the Economic Development Director regarding a Community Development Block Grant Public Infrastructure Grant.

Economic Development Director Thomas Kittredge provided a presentation regarding the Community Development Block Grant Public Infrastructure Grant.

Councilor Hurley requested clarification regarding dates.

H) Conducting of a Public Hearing regarding the City of Belfast's acceptance of a Community Development Block Grant Public Infrastructure Grant.

Mayor Sanders asked for proponents and opponents and hearing none declared the hearing closed.

I) Request by the Economic Development Director to have the City Council authorize the acceptance of a \$690,000 Community Development Block Grant Public Infrastructure Grant.

Economic Development Director Thomas Kittredge reviewed the request to have the City Council authorize the acceptance of a \$690,000 Community Development Block Grant Public Infrastructure Grant.

City Manager Erin Herbig provided further detail and answered Council questions.

Councilors discussed the importance of public input.

Councilor Mortier, seconded by Councilor Harkness, made a motion to authorize the acceptance of the \$690,000 in CDBG Public Infrastructure Grant funds; to approve and sign the supplied resolution; and to authorize the City Manager to sign all necessary paperwork associated with the acceptance of these grant funds. This motion was approved, 5-0.

J) Request by the Economic Development Director to have the City Council authorize the execution of a contract with Olver Associates and to authorize funding to pay for some services in that contract.

Economic Development Director Thomas Kittredge and City Manager Erin Herbig reviewed the request to have the City Council authorize the execution of a contract with Olver Associates and to authorize funding to pay for some services in that contract and answered Council questions.

Councilor Mortier recommended that the Council hold a Work Session with Engineer Mandy Olver to discuss design and then following to hold a public meeting at the Shrine Club, Councilors were unanimously supportive of the recommendation.

City Manager Erin Herbig suggested conducting the Work Session on Tuesday, June 14th at 6:00 p.m. and will let Council know if the date and time works for Mandy Olver.

Councilor Dean, seconded by Councilor Harkness, made a motion to authorize the execution of a contract with Olver Associates; to authorize the City Manager to sign any and all documentation necessary to execute this contract; and to commit funds in the amount of \$197,000 from the City of Belfast's undesignated fund balance, to be used to cover all anticipated costs attributable to services 1 through 3, in addition to related expenses. This motion was approved, 5-0.

K) Request by the Economic Development Director to have the City Council authorize the creation of a Community Development Advisory Committee for its Community Development Block Grant Public Infrastructure Grant, and to approve a membership slate for that committee.

Economic Development Director Thomas Kittredge reviewed the request to have the City Council authorize the creation of a Community Development Advisory Committee for its Community Development Block Grant Public Infrastructure Grant, and to approve a membership slate for that committee.

Councilor Hurley and Councilor Dean volunteered to serve on the committee.

Councilor Mortier recommended that a member of the Pedestrian, Biking and Hiking Committee serve on the committee as well, possibly Chris Gardner, Council unanimously agreed.

Councilor Dean, seconded by Councilor Mortier, made a motion to authorize the creation of a Community Development Advisory Committee for the City's CDBG Public Infrastructure Grant; and to approve the following membership slate for this Community Development Advisory Committee: Jon Boynton, City Planner, City of Belfast; Bub Fournier, Director of Codes and Planning, City of Belfast; Thomas Kittredge, Economic Development Director, City of Belfast, City Councilors Hurley and Dean; and a member of the Pedestrian, Biking and Hiking Committee. This motion was approved, 5-0.

K) #1 Discussion on the City owned property located on Marsh Rd.

Councilors discussed having the property surveyed.

City Manager Erin Herbig would provide cost for a survey at the next Council Meeting and would resend information that was provided by the Planning Department regarding the property.

L) Further discussion on a proposed name change for the Four Season's Recreational Area.

Parks & Recreation Director Norm Poirier reviewed the proposed name change for the Four Season’s Recreational Area to “Pendleton Park.”

Councilor Dean, seconded by Councilor Mortier, made a motion to officially change the names of the Four Season’s Recreational Area to “Pendleton Park.”. This motion was approved, 5-0.

M) Update from the Parks and Recreation Director regarding the City Park Pool.

Parks & Recreation Director Norm Poirier updated the Council and public on plans for opening the City Park Pool for the 2022 season.

N) Signing of Council Orders and housekeeping items.

Council Order #89 Signed by Councilor Hurley Ordered That:

**AMENDMENTS TO
CITY CODE OF ORDINANCES
CHAPTER 74,
BUILDING CODE, PLUMBING CODE, ELECTRICAL CODE**

Editor’s Note: All text shown in **Bold and Red Font** is language that is proposed to be added to Chapter 74. All text shown in ~~**Bold and Blue Strike-Through Font**~~ is language that is proposed to be deleted from Chapter 74. All text shown in **Black Font** is existing language for an existing definition in Chapter 74. (See attached text of adopted amendments).

First Reading: April 19, 2022

Second Reading: May 3, 2022

(Approved May 3, 2022)

Council Order #90 Signed by Councilor Hurley Ordered That:

**AMENDMENTS TO
CITY CODE OF ORDINANCES
CHAPTER 74,
PROPERTY MAINTENANCE CODE**

Editor’s Note: All text shown in **Bold and Red Font** is language that is proposed to be added to Chapter 74. All text shown in ~~**Bold and Blue Strike-Through Font**~~ is language that is proposed to be deleted from Chapter 74. All text shown in **Black Font** is existing language for an existing definition in Chapter 74. (See attached text of adopted amendments).

First Reading: April 19, 2022

Second Reading: May 3, 2022

(Approved May 3, 2022)

Council Order #91 Signed by Councilor Hurley Ordered That:

**AMENDMENTS TO
CITY CODE OF ORDINANCES
CHAPTER 102, ZONING,
ARTICLE II, ADMINISTRATION**

Editor’s Note: All text shown in **Bold and Red Font** is language that is proposed to be added to Chapter 102. All text shown in ~~**Bold and Blue Strike-Through Font**~~ is language that is proposed to be deleted from Chapter 102. All text shown in **Black Font** is existing language for an existing definition in Chapter 102. (See attached text of adopted amendments).

First Reading: April 19, 2022

Second Reading: May 3, 2022

(Approved May 3, 2022)

Council Order #91 Signed by Councilor _____ Ordered That:

The City Manager and the City Treasurer are authorized to accept a donation of up to \$200.00 for the Belfast Police Department. With funds to be placed into the Department's budget account # 220-567.

(Approved May 17, 2022)

11) Communications

Councilor Hurley inquired about Sportsman Park and if it had ever been surveyed.

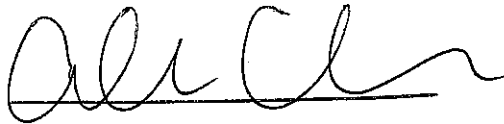
Mayor Sanders discussed community growth and how new organizations in the City have changed and shaped the community for the better.

12) Adjourn

Councilor Bonneville, seconded by Councilor Dean, made a motion to adjourn at 9:38 p.m. This motion was approved, 5-0.

HEREBY CERTIFY THAT THE ABOVE
IS A TRUE COPY OF INFORMATION
ON THE RECORD WHICH IS IN MY
OFFICIAL CUSTODY

ATTEST



AMANDA CUSHMAN, BELFAST MAINE