

These are “Action Only” minutes. Video of comments may be found on recorded discs at City Hall or at www.cityofbelfast.org.

**City of Belfast
Council Chambers-Belfast City Hall
Tuesday, May 3, 2022**

7:00 p.m. Regular Council Meeting

**All City Council Meetings and City Committee Meetings will be conducted in-person at
Belfast City Hall, effective May 3, 2022.**

Public Hearing #1

Pursuant to Belfast Victualer License ordinance a public hearing will held on May 3rd, 2022, at 7:00 p.m. or as soon as possible thereafter in the Council Chambers at Belfast City Hall on the following applications for a Victualer License renewal, due to expire May 31, 2023.

Paul Dyer	d/b/a	All-Play FEC
Bay Wrap Inc.	d/b/a	Bay Wrap
Douglas Johnson	d/b/a	Belfast Co-Op
WDQ Inc.	d/b/a	Belfast Dairy Queen
Joseph Benjamin	d/b/a	Belfast Variety Rt 52
CN Brown Company	d/b/a	Big Apple Belfast #1037
Michael Bowen	d/b/a	Bowen’s Tavern
David Crabiel	d/b/a	Chocolate Drop Candy Shop
Mac’s Convenience Stores, LLC	d/b/a	Circle K #4707011
Mac’s Convenience Stores, LLC	d/b/a	Circle K #4707104
Victor Flick Corp	d/b/a	Colonial Theatre
Jennifer Whitson	d/b/a	Crumbs Provisions
Courtney Sanders	d/b/a	Daily Soup
Cory Chase	d/b/a	Darby’s Restaurant
DMCP Group LLC	d/b/a	Dunkin Donuts (Starrett Drive)
DMCP Group LLC	d/b/a	Dunkin Donuts (Belmont Ave)
Hannaford Bros Co., LLC	d/b/a	Hannaford Supermarket & Pharmacy
Dan Jones	d/b/a	Laan Xang Café
Moonbat LLC	d/b/a	Marshall Wharf Brewing Co.
Napoli PSC Series LLC	d/b/a	McDonald’s Restaurant
Michelle Berry	d/b/a	Moonbat City Baking Co.
Rosamund Peters	d/b/a	Nautilus Seafood & Grill
Penobscot Shores Association	d/b/a	Penobscot Shores Association

Gel Enterprises	d/b/a	Perry’s Nut House
Connie Bragdon, Canteen Mgr.	d/b/a	Randall Collins VFW Post 3108
Rice & Noodle Thai Restaurant LLC	d/b/a	Rice & Noodle Thai Restaurant
Douglas Frost	d/b/a	Tarratine Tribe #13 IORM
Lexa & Nat Clifford	d/b/a	The Alden House Inn
Traci Mailloux	d/b/a	Traci’s Diner
Keith Pooler	d/b/a	Waldo Shrine Club
Denise Fuller	d/b/a	Wasse’s Hot Dogs

Mayor Sanders asked for proponents and opponents and hearing none declared the hearing closed.

Public Hearing #2

Pursuant to Belfast Bed & Breakfast License Ordinance a public hearing will be held on May 3rd, 2022, at 7:00 p.m. or as soon as possible thereafter in the Council Chambers at Belfast City Hall on the following applications for a B&B Class 1 or 2 licenses to expire May 31, 2023.

Alexia & Nathaniel Clifford	d/b/a	Alden House
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Mayor Sanders asked for proponents and opponents and hearing none declared the hearing closed.

Regular Council Meeting No. 21

1) Call to order

2) Present: Mayor Eric Sanders, Councilors Mary Mortier, Neal Harkness, Brenda Bonneville, Michael Hurley and Paul Dean; City Manager Erin Herbig and Assistant to the City Manager Manda Cushman.

3) Pledge of Allegiance

4) Adoption of the agenda

Councilor Hurley requested that item **10) D #1** Discussion on sewer hook-up fees at Hyland Estates.

Councilor Hurley, seconded by Councilor Harkness, made a motion to adopt the agenda, as amended. This motion was approved, 5-0.

5) Acceptance of the minutes

Regular Council Meeting of April 19, 2022.

Councilor Dean, seconded by Councilor Harkness, made a motion to accept the minutes from Regular Council Meeting of April 19, 2022. This motion was approved, 5-0.

6) A. Open to the public

City Manager Erin Herbig noted that Council received 1 emails and 0 postal mail, prior to noon today which were shared with Council before the start of the Council meeting to be included as part of the Open to the Public.

B. Organization and Department Reports

- Update from Come Boating!
- Update from the Parks & Recreation Director regarding upcoming City events.
- Update from the Waldo County General Hospital Public Health Nurse.
- Update from the City Manager on upcoming FY 22-23 Budget Hearings.

7) Communications

Councilor Harkness notified the public that the Library conference rooms will be available for public use starting on June 1, 2022.

Councilor Bonneville thanked Aubuchon for collecting donations for McCrum employees.

Councilor Hurley provided an update on the All Roads Music Festival and the Keep Belfast Beautiful event.

8) Old Business and Council Committee Reports

- Update from Communications Assistant regarding Committee Vacancies.

Councilor Harkness, seconded by Councilor Dean, made a motion to approve the committee reappointment procedure as presented. This motion was approved, 5-0.

Councilors discussed revisiting various issues with committees such as terms, public participation at committee meetings and appointments and advertising of vacancies mid-term.

9) Permits, Petitions and Licenses - Consent Agenda

- A. Request to confirm Tyler Johnstone as a part-time EMT for the Belfast Ambulance Department.
- B. Request to confirm Joshua Conway as a part-time Advanced EMT for the Belfast Ambulance Department.
- C. Request to confirm Richard Botley as a part-time Parking Enforcement Officer for the Belfast Police Department.
- D. Request to confirm Noah Lang as a part-time Police Officer for the Belfast Police Department.
- E. Request to approve a Facility Use request from the Back and Forth to utilize down by the breakwater and Heritage Park for the “Pirates Takeover Day” event on Saturday, July 9th, 2022 from 10:00 a.m. to 12:00 p.m.
- F. Request to approve a Facility Use request from Come Boating to utilize the area in and around the Come Boating shed next to the boat trailer parking lot for the “Nautical Yard Sale/Launch Day” event on Saturday, May 28th, 2022 from 10:00 a.m. to 2:00 p.m.
- G. Request to approve a Facility Use request from Ananda’s Yoga & Wellness to utilize Steamboat Landing Park to conduct “Yoga Classes” throughout the summer (Mid-May – October) Monday-Saturday mornings from 8:00 a.m. to 9:00 a.m.
- H. Request to approve a Facility Use request from the U.U. Church to close Miller Street from the corner of High Street to Church Street to hold an outdoor installation of the “Church Minister” service on Saturday, September 17, 2022 from 1:00 p.m. to 6:00 p.m.
- I. Request to approve the following applications for a Victualer License renewal, due to expire May 31, 2023.

Paul Dyer	d/b/a	All-Play FEC
Bay Wrap Inc.	d/b/a	Bay Wrap
Douglas Johnson	d/b/a	Belfast Co-Op

WDQ Inc.	d/b/a	Belfast Dairy Queen
Joseph Benjamin	d/b/a	Belfast Variety Rt 52
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Michelle Berry	d/b/a	Moonbat City Baking Co.
Rosamund Peters	d/b/a	Nautilus Seafood & Grill
Penobscot Shores Association	d/b/a	Penobscot Shores Association
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Connie Bragdon, Canteen Mgr.	d/b/a	Randall Collins VFW Post 3108
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Traci Mailloux	d/b/a	Traci’s Diner
Keith Pooler	d/b/a	Waldo Shrine Club
Denise Fuller	d/b/a	Wasse’s Hot Dogs

J. Request to approve the following applications for a B&B Class 1 or 2 licenses to expire May 31, 2023.

Alexia & Nathaniel Clifford	d/b/a	Alden House
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Councilor Hurley, seconded by Councilor Bonneville, made a motion to approve the Consent Agenda. This motion was approved, 5-0.

10) Business

A) Request to transfer \$5,047.70 from the Parks and Recreation Salary account to the City of Belfast Retirement account.

No Council discussion.

Councilor Mortier, seconded by Councilor Dean, made a motion to transfer \$5,047.70 from the Parks and Recreation Salary account #610-501 to the City of Belfast Retirement Employee Benefits account #180-528 to pay for an unexpected Mainepers expense. This motion was approved, 5-0.

B) Request to expend up to \$43,500 from account #1-2326-00 “Keep the Faith Fund” to provide additional financial assistance to McCrum employees.

Councilors thanked all who have donated to this fund to help support the employees.

Councilor Mortier, seconded by Councilor Hurley, made a motion to authorize the City Manager and City staff to work with Penobscot McCrum to appropriately distribute up to \$43,500 from account #1-2326-00 “Keep the Faith Fund” to provide a second round of \$500 checks to the 87 McCrum employees. This motion was approved, 5-0.

C) Request from the Airport Manager to go out to bid for an Airport fuel supplier.

No Council discussion.

Councilor Mortier, seconded by Councilor Hurley, made a motion to authorize the Airport Manager to go out to bid for an Airport fuel supplier. This motion was approved, 5-0.

D) Request by the Economic Development Director to have the City Council send City staff to Revitalizing New England: Brownfields Summit 2022.

Economic Development Director Thomas Kittredge briefly reviewed the request and answered Council questions.

Councilor Dean, seconded by Councilor Hurley, made a motion to authorize the Economic Development Director and the City Planner to attend Revitalizing New England: Brownfields Summit 2022 and to have their eligible conference-related expenses covered/reimbursed by funds from the City’s Brownfields Assessment Grant accounts #730-895 and #730-896, and not to exceed a total of \$2,000.00. This motion was approved, 5-0.

D) #1 Discussion on sewer hook-up fees at Hyland Estates.

Attorney Jeremy Mardden and Hyland Estates owner Dana Keene explained the request to waive sewer fees.

Councilors discussed their support of Mr. Keene and his proposed request.

Councilor Hurley, seconded by Councilor Harkness, made a motion to agree to waive sewer connection fees to bring City sewer to approximately 61 newly sewer mobile homes existing in Hyland Estates, tax map 7, lot 15 and lot 16, up to \$70,000.00 with the waiver finally acted upon and subject to approval of the project by the Planning Board. This motion was approved, 5-0.

E) Request from the Wastewater Treatment Plant Superintendent for consideration of potential funding for the Combined Sewer Overflow (CSO) Projects.

Wastewater Superintendent Annaleis Hafford reviewed the request regarding potential funding for the Combined Sewer Overflow Projects and answered Council questions.

Councilor Dean, seconded by Councilor Harkness, made a motion to accept the awarded grant funding the City has received for the CSO project, to move forward with the CSO Master Plan with construction to begin in 2023 and to direct the Wastewater Superintendent to seek out a low interest loan for remaining funds needed. This motion was approved, 5-0.

F) Request from the Climate Crisis Committee for City support to convene a meeting of stakeholders on Belfast's shoreline.

Climate Crisis Committee member Jerry Brand reviewed the request for City support to convene a meeting of stakeholders on Belfast's shoreline and answered Council questions.

Councilor Hurley, seconded by Councilor Dean, made a motion to support the Climate Crisis Committee's request for City support to convene a meeting of stakeholders on Belfast's shoreline and to direct a member of the Planning Department participate in the panel discussion. This motion was approved, 5-0.

G) Request from the Randall Collins VFW to hold two "Boot Drives" in May.

City Manager Erin Herbig briefly reviewed the request.

Councilor Harkness, seconded by Councilor Dean, made a motion to accept the request from the Randall Collins VFW to hold two “Boot Drives” on Saturday, May 7, 2022 from 9:00 AM to 1:00 PM and on Saturday, May 21, 2022 from 9:00 AM to 1:00 PM at the entrance road between Bangor Savings Bank and Bell the Cat, coordinating with the Parks and Recreation Department and Police Department to ensure safety measures are met. This motion was approved, 5-0.

H) First Reading on proposed Amendments to Chapter 58 Traffic and Vehicles.

Director of Code and Planning Bub Fournier reviewed the proposed Amendments to Chapter 58 Traffic and Vehicles, answering Council questions.

Interim Police Chief Dean Jackson reviewed safety concerns with the current ordinance as written with the Council.

Councilor Dean, seconded by Councilor Hurley, made a motion to approve the First Reading of proposed ordinance amendments to Chapter 58, Traffic and Vehicles, Article II, Stopping, Standing, and to schedule the Public Hearing and Second Reading for the May 17, 2022, Regular City Council Meeting. This motion was approved, 5-0.

I) Presentation on proposed amendments to City Code of Ordinances Chapter 74 Building and Building Regulations and Chapter 102 Zoning concerning adopting updated versions of codes and amending permitting requirements.

Director of Code and Planning Bub Fournier gave a presentation on proposed amendments to City Code of Ordinances Chapter 74 Building and Building Regulations and Chapter 102 Zoning concerning adopting updated versions of codes and amending permitting requirements.

J) Public Hearing on proposed amendments to City Code of Ordinances Chapter 74 Building and Building Regulations and Chapter 102 Zoning concerning adopting updated versions of codes and amending permitting requirements.

Mayor Sanders asked for proponents and opponents and hearing none declared the hearing closed.

K) Second Reading on proposed amendments to City Code of Ordinances Chapter 74 Building and Building Regulations and Chapter 102 Zoning concerning adopting updated versions of codes and amending permitting requirements.

Director of Code and Planning Bub Fournier answered Council questions.

Councilor Hurley, seconded by Councilor Harkness, made a motion to accept the Second Reading of proposed amendments to City Code of Ordinances Chapter 74 Building and Building Regulations and Chapter 102 Zoning concerning adopting updated versions of codes and amending permitting requirements and approve its adoption into the City Ordinance. This motion was approved, 5-0.

L) Signing of Council Orders and housekeeping items.

Council Order #86 Signed by Councilor Mortier Ordered That:

The City Manager and the City Treasurer are authorized to transfer \$5,047.70 from the Parks and Recreation Salary account #610-501 to the City of Belfast Retirement Employee Benefits account #180-528 to pay for an unexpected Mainepers expense. (Approved May 3, 2022)

Council Order #87 Signed by Councilor Mortier Ordered That:

The City Manager and the City Treasurer are authorized to distribute up to \$43,500 from account #1-2326-00 “Keep the Faith Fund” to provide a second round of \$500 checks to the 87 McCrum employees. (Approved May 3, 2022)

Council Order #88 Signed by Councilor Dean Ordered That:

The City Manager and the City Treasurer are authorized to expend up to \$2,000.00 to send the Economic Development Director and the City Planner to attend Revitalizing New England: Brownfields Summit 2022 and to have their eligible conference-related expenses covered/reimbursed. Funding is to come from the City’s Brownfields Assessment Grant accounts #730-895 and #730-896. (Approved May 3, 2022)

11) Communications

Councilor Hurley discussed reopening of the Rail Trail as soon as possible.

Councilor Dean discussed new hires for both the Ambulance and Police Department.

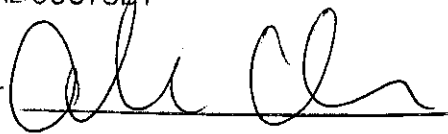
Mayor Sanders noted that he will not be at the next three Budget Hearings.

12) Adjourn

Councilor Harkness, seconded by Councilor Dean, made a motion to adjourn at 9:32 p.m. This motion was approved, 5-0.

I HEREBY CERTIFY THAT THE ABOVE
IS A TRUE COPY OF INFORMATION
ON THE RECORD WHICH IS IN MY
OFFICIAL CUSTODY

ATTEST



AMANDA CUSHMAN, BELFAST MAINE