

\*These are “Action Only” minutes. Video of comments may be found on recorded discs at City Hall or at [www.cityofbelfast.org](http://www.cityofbelfast.org) \*

**City of Belfast  
Council Chambers-Belfast City Hall  
Tuesday, February 1, 2022**

**5:45 p.m.** Committee Interviews  
**7:00 p.m.** Regular Council Meeting

**Due to the ongoing public health crisis, per Emergency Order adopted by the City Council on August 12, 2021, all City Council Meetings will be conducted online using Zoom. If you do not plan to speak at open to the public we encourage the public to stream the meeting on the City website [www.cityofbelfast.org](http://www.cityofbelfast.org), watch live on BEL TV channel 7 or channel 1303.**

**Regular Council Meeting No. 15**

**1) Call to order**

**2) Present:** Mayor Eric Sanders, Councilors Mary Mortier, Neal Harkness, Brenda Bonneville, Michael Hurley and Paul Dean; City Manager Erin Herbig and Assistant to the City Manager Manda Cushman.

**3) Pledge of Allegiance**

**4) Adoption of the agenda**

Councilor Bonneville, seconded by Councilor Harkness, made a motion to switch items 10) F and 10) G. This motion was approved, 5-0.

Councilor Mortier, seconded by Councilor Harkness, made a motion to adopt the agenda, as amended. This motion was approved, 5-0.

**5) Acceptance of the minutes**

Regular Council Meeting of January 18, 2022.

Councilor Dean noted a typo on page 6, item 10) I, the motion should read opposed not approved.

Councilor Dean, seconded by Councilor Harkness, made a motion to accept the minutes from Regular Council Meeting of January 18, 2022, as amended. This motion was approved, 5-0.

#### **6) A. Open to the public**

City Manager Erin Herbig noted that Council received 16 emails and 0 postal mail, prior to noon today which were shared with Council before the start of the Council meeting to be included as part of the Open to the Public.

No public comments.

#### **B. Organization and Department Reports**

- Update from the Superintendent, Keith Pooler, of the Belfast Water District regarding recent PFAS test results.
- City Manager Erin Herbig reminded the Council and public of the Work Session on Tuesday, February 8<sup>th</sup> at 6:00 p.m. and requested that Council conduct an Executive Session at 6:00 p.m. on Tuesday, February 15<sup>th</sup> to conduct an evaluation and discuss a contract renewal for the City Manager.

#### **7) Communications**

Councilor Harkness discussed the recent Elected Official's Training through Maine Municipal Association and discussed recent anti-Semitism throughout the country and will be bringing forward a proclamation for Council consideration.

Councilor Dean suggested that Council have the City Attorney review the City Charter with Councilors.

City Manager Erin Herbig thanked the Public Works Department for all the extra work they have done to clear the City streets of snow.

Mayor Sanders suggested that Council consider not discussing any new agenda items after 10:00 p.m. starting at the next meeting and trying it out for two months to see if it helps with meeting efficiency. Councilors discussed the suggestion, unanimously agreeing to trying some of the suggestions brought forward for the next two meetings which include executive sessions to be held at 6:00 p.m. to utilize the Consent Agenda more often and to not start any new agenda item topics past 10:00 p.m.

#### **8) Old Business and Council Committee Reports**

- Consideration of an appointment to the RSU #71 School Board.

Councilor Mortier, seconded by Councilor Dean, made a motion to appoint Martha Proulx to the RSU #71 School Board. This motion failed, 1-4 (Councilors Harkness, Bonneville, Hurley and Dean opposed).

Councilor Bonneville, seconded by Councilor Harkness, made a motion to table the appointment of an RSU #71 School Board member to the February 15, 2022 Council Meeting. This motion was approved, 4-1 (Councilors Mortier opposed).

### **9) Permits, Petitions and Licenses - Consent Agenda**

- A. Request to approve an off premises catering permit for Delvino LLC d/b/a Delvino's Grill & Pasta House for the Ice Festival event located within the barriers of the parking area in front of Delvino's located at 52 Main Street, Belfast on February 25, 26 and 27, 2022 from 11:00 a.m. to 11:00 p.m.
- B. Request to approve an extension of liquor license on premise permit for Delvino LLC d/b/a Delvino's Grill & Pasta House for the Ice Festival event located within the barriers of the parking area in front of Delvino's located at 52 Main Street, Belfast on February 25, 26 and 27, 2022.
- C. Request to approve an extension of liquor license on premise permit for Darby's Inc. d/b/a Darby's Restaurant & Pub for the Ice Festival event located within the barriers of the parking area in front of Darby's located at 155 High Street, Belfast on February 25 and 26, 2022.
- D. Request to approve an application by Trillium Events, Inc. d/b/a Trillium Caterers/Trilly located at 62 Little River Drive, Belfast, Maine for a renewal Malt, Spirituous and Vinous qualified caterer liquor license.
- E. Request to approve a Facility Use application by Launchpad for use of Steamboat Landing Park and the Belfast Boathouse for the All Roads Music Festival on May 20-21, 2022.
- F. Request to approve a Facility Use application by Our Town Belfast for use of areas throughout downtown for the Belfast Ice Festival on February 25-27, 2022.

Councilor Mortier, seconded by Councilor Bonneville, made a motion to approve the Consent Agenda. This motion was approved, 5-0.

### **10) Business**

- A) Consideration of a Proclamation urging the community to get vaccinated and to wear mask indoors.

Councilor Mortier reviewed proposed edits to the proclamation and read the draft including the proposed edits.

Councilor Mortier, seconded by Councilor Harkness, made a motion to adopt the Proclamation urging the community to get vaccinated and to wear mask indoors, as amended at the meeting. This motion was approved, 5-0.

**B)** Discussion with members of the Pedestrian, Biking and Hiking Committee regarding their 2022 priorities.

Pedestrian, Biking and Hiking Committee members Glenn Montgomery, Chris Gardner and Bruce Snider presented their 2022 priorities list and discussed them with Councilors, City Manager Erin Herbig and Public Works Director Bob Richards.

**C)** Discussion regarding potential sewer line extension on Old Searsport Avenue.

Engineer Mandy Olver of Olver Associates Inc and Public Works Director Bob Richards reviewed the potential sewer line extension on Old Searsport Avenue with Councilors.

Director of Code and Planning Bub Fournier answered questions regarding the lot.

Councilor Harkness, seconded by Councilor Mortier, made a motion to authorize the City Manager and the City Attorney to work with the property owner on Old Searsport Avenue with of the failing septic system to establish an agreement in which the property owner will assume appropriate financial responsibility for the sewer extension, following the City CEO verifying that this is the property owners only option. This motion was approved, 5-0.

**D)** First Reading of an order pertaining to the issuance by the City of Belfast to a lender of Bonds & Notes in amounts not to exceed \$3,500,000.

Mandy Olver of Olver Associates explained the purpose of the order and answered Council questions.

Councilor Mortier, seconded by Councilor Harkness, made a motion to accept the First Reading of an order pertaining to the issuance by the City of Belfast to a lender of Bond & Notes in amounts not to exceed \$3, 500, 000.00 and to schedule the Public Hearing and Second Reading of the order pertaining to the issuance by the City of Belfast to a lender of Bonds & Notes in amounts not to exceed \$3,500,000 be held at the Regular City Council Meeting of February 15, 2022. This motion was approved, 5-0.

E) Request by the Economic Development Director to have the City Council authorize the submission of a grant application to the Staffing for Adequate Fire and Emergency Response Program.

Economic Development Director Thomas Kittredge and Fire Chief Patrick Richards reviewed the request and answered Council questions.

Councilor Dean, seconded by Councilor Harkness, made a motion to authorize the submission of a grant application to the Staffing for Adequate Fire and Emergency Response program; and authorize the City Manager to sign any and all documents necessary for the submission of this grant application. This motion was approved, 5-0.

F) Request from the Belfast Bay Watershed Coalition to install a Butt Butler at the Belfast Transfer Station.

Belfast Bay Watershed Coalition member, Kevin Connolly reviewed the request to install a Butt Butler at the Belfast Transfer Station.

Councilor Dean discussed consulting the Fire Chief to ensure safety of the placement.

Councilor Hurley, seconded by Councilor Mortier, made a motion to authorize the Belfast Bay Watershed Coalition to install a Butt Butler at the Belfast Transfer Station. This motion was approved, 5-0.

**G) Council discussion on City Council Budget Priorities.**

Councilors discussed their Budget Priorities.

**H) Request from the Police Chief to confirm Andrew Chapman as full-time Patrol Officer for the Belfast Police Department.**

Deputy Chief of Police Dean Jackson reviewed the request to confirm Andrew Chapman as a full-time Patrol Officer for the Belfast Police Department.

Councilors welcomed Mr. Chapman to the City of Belfast.

Councilor Dean, seconded by Councilor Mortier, made a motion to confirm Andrew Chapman as full-time Patrol Officer for the Belfast Police Department. This motion was approved, 3-2 (Councilors Bonneville and Hurley opposed).

**I) Request from the Chief of Police to accept \$14,705.00 in drug forfeiture money.**

Deputy Chief of Police Dean Jackson reviewed the request to accept \$14,705.00 in drug forfeiture money and answered Council questions.

Councilors discussed how to best channel these types of funds in the future.

Councilor Mortier, seconded by Councilor Dean, made a motion to accept the funds of \$14,705.00 and to place these funds into the Department's K-9 Vehicle Replacement account #220-537. This motion was approved, 5-0.

**J) Request from the Police Chief to purchase a new Detective vehicle for the Belfast Police Department.**

Deputy Chief of Police Dean Jackson reviewed the request to purchase a new Detective vehicle for the Belfast Police Department.

Councilor Hurley discussed concerns regarding purchasing a vehicle that is not as energy efficient.

Councilor Bonneville, seconded by Councilor Dean, made a motion to accept the quotes and to purchase a new Detective vehicle from Wiscasset Ford for \$26,290.00, and the trade in of the 2014 Impala for \$7,500.00, bringing the total cost to \$18,790.00 with funding to be allocated from the Police Department's Capital Reserve Account for Detective and K-9 Vehicles account #220-537. This motion was approved, 4-1 (Councilor Hurley opposed).

**K)** Request from the Harbor Master to accept three Harbor Usage Fees.

Harbor Master Kathy Given reviewed the three Harbor Usage Fees and answered Council questions.

Councilor Hurley, seconded by Councilor Bonneville, made a motion to accept the Harbor Usage Fees as presented. This motion was approved, 5-0.

**L)** Request from the Harbor Master to accept an Occasional Use Charter Vessel Contract.

Harbor Master Kathy Given and Alex Pelling reviewed the Occasional Use Charter Vessel Contract and answered Council questions.

Councilor Harkness, seconded by Councilor Bonneville, made a motion to accept an Occasional Use Charter Vessel Contract with Alex Pelling as presented. This motion was approved, 5-0.

**M)** Request to approve a Sewer Abatement for 43 Pearl Street for \$1,502.82.

Wastewater Treatment Plant Superintendents Brad Moore and Travis Jones reviewed the sewer abatement request and answered Council questions.

Councilor Hurley, seconded by Councilor Harkness, made a motion to approve a Sewer Abatement for 43 Pearl Street for \$1,502.82. This motion was approved, 5-0.

**N)** Request from the Parks and Recreation Director to accept \$439.60 of funds from the Belfast Road Race Series.

No Council discussion.

Councilor Hurley, seconded by Councilor Harkness, made a motion to accept \$439.60 of funds from the Belfast Road Race Series and to place funding into the Parks Programming Account #610-588 to be utilized for the purchase of supplies for the upcoming 2022 Race Series. This motion was approved, 5-0.

**O)** Request from the Chief of Police to accept an anonymous donation of \$167.00 to the Belfast Police Department.

No Council discussion.

Councilor Mortier, seconded by Councilor Bonneville, made a motion to accept the funds of \$167.00 and to place these funds into the Department's K-9 program budget account # 280-563. This motion was approved, 5-0.

**P)** Request to go into Executive Session to discuss a Legal matter with the City Attorney pursuant to 1 M.R.S.A. 405 (6) E.

Councilor Mortier, seconded by Councilor Harkness, made a motion to go into Executive Session on a Legal matter pursuant to 1 M.R.S.A. 405 (6) E at 10:04 p.m. This motion was approved, 5-0.

Councilor Dean, seconded by Councilor Mortier, made a motion to adjourn the Executive Session on a Legal matter pursuant to 1 M.R.S.A. 405 (6) E at 10:43 p.m. This motion was approved, 5-0.



**Q) Signing of Council Orders and housekeeping items.**

**Council Order #64** Signed by Councilor Bonneville Ordered That:

The City Manager and the City Treasurer are authorized to accept up to \$14,705.00 in drug forfeiture money. Funding is to be placed into the Police Department's Detective/K-9 Vehicle Replacement Account #220-537. (Approved on February 1, 2022)

**Council Order #65** Signed by Councilor Bonneville Ordered That:

The City Manager and the City Treasurer are authorized to expend up to \$18,790.00 for a new Detective's vehicle from Wiscasset Ford. The Department will be trading in a 2014 Impala for \$7,500.00 bringing the original cost of \$26,290.00 to \$18,790.00. Funding is to come from the Police Department's Detective/K-9 Vehicle Replacement Account #220-537. (Approved on February 1, 2022)

**Council Order #66** Signed by Councilor Bonneville Ordered That:

The City Manager and the City Treasurer are authorized to accept up to \$167.00 in an anonymous donation to the Belfast Police Department. Funding is to be placed into the Police Department's K-9 Program Account #280-563. (Approved on February 1, 2022)

**Council Order #67** Signed by Councilor Bonneville Ordered That:

The City Manager and the City Treasurer are authorized to accept up to \$439.60 in funds from the Belfast Road Race Series. Funding is to be placed into the Parks Programming Account #610-588. (Approved on February 1, 2022)

**11) Communications**

Councilor Hurley briefly noted on meeting efficiency.

**12) Adjourn**

Councilor Dean, seconded by Councilor Mortier, made a motion to adjourn at 10:44 p.m. This motion was approved, 5-0.

I HEREBY CERTIFY THAT THE ABOVE  
IS A TRUE COPY OF INFORMATION  
ON THE RECORD WHICH IS IN MY  
OFFICIAL CUSTODY

ATTEST



AMANDA CUSHMAN, BELFAST MAINE