

**City of Belfast  
Council Chambers-Belfast City Hall  
Tuesday, December 7, 2021**

**5:00 p.m.**

1. Request to go into Executive Session on a Legal matter with the City Attorney pursuant to 1 M.R.S.A. 405 (6) E.
  
2. Request to go into Executive Session on a Personnel matter pursuant to 1 M.R.S.A. 405 (6) A.

**6:45 p.m. Committee Interview**

**7:00 p.m. Regular Council Meeting**

**Due to the ongoing public health crisis, per Emergency Order adopted by the City Council on August 12, 2021, all City Council Meetings will be conducted online using Zoom. If you do not plan to speak at open to the public we encourage the public to stream the meeting on the City website [www.cityofbelfast.org](http://www.cityofbelfast.org), watch live on BEL TV channel 7 or channel 1303.**

**Public Hearing #1**

In accordance with Title 28A Section 653 MRSA 1964 a public hearing will be held on Tuesday, December 7, 2021 at 7:00 p.m. or as soon as possible thereafter via Zoom to hear a new application by Michael D'Amico d/b/a Buon Vivente at 132 High Street, Belfast, Maine for a Malt, Vinous and Spirituous Restaurant/Lounge (Class XI) license, interior only.

**Public Hearing #2**

Pursuant to Belfast Victualer License ordinance a public hearing will be held on December 7th, 2021 at 7:00 p.m. or as soon as possible thereafter via Zoom on the following application for a new Victualer License, due to expire May 31, 2022.  
Danny Costa                      d/b/a                      DMCP Group LLC (Dunkin Donuts)

**Regular Council Meeting No. 11**

**1) Call to order**

**2) Roll call:** Mayor Eric Sanders; Councilors Mary Mortier, Neal Harkness, Brenda Bonneville, Michael Hurley and Paul Dean, City Manager Erin Herbig, and Admin. Assistant Manda Cushman.

**3) Pledge of Allegiance**

**4) Adoption of the agenda**

## **5) Acceptance of the minutes**

Regular Council Meeting of November 16, 2021.

## **6) A. Open to the public**

Due to the ongoing public health crisis, per Emergency Order adopted by the City Council on August 12, 2021, all City Council Meetings will be conducted online using Zoom and can be streamed on the City website at [www.cityofbelfast.org](http://www.cityofbelfast.org). They will air live on BEL TV.

Members of the public who wish to submit announcements, questions or comment for the City Council can email [public@cityofbelfast.org](mailto:public@cityofbelfast.org) or mail to City of Belfast, 131 Church Street, Belfast, ME 04915. We ask that you include your name and residence as comments will be included as part of the public record, and that all comments be sent prior to the date and time of the meeting, with a deadline of noon the day of the meeting.

The City Council will be utilizing the Zoom Webinar feature to allow for public input by allowing for virtual participation. There will be a website address that will serve as the link to the Zoom meeting and will be on the City website in advance of the meeting. There will also be a phone number next to the website address that will enable someone to participate, even if they are experiencing technical difficulties. There is no requirement to register for Webinars. The Chat function will be disabled.

The public will be allowed to speak at the meeting, but only during the public comment period. When it is time for the person to have their opportunity to speak, the host will accept them into the meeting.

If you do not plan to speak at open to the public we encourage the public to stream the meeting on the City website [www.cityofbelfast.org](http://www.cityofbelfast.org), watch live on BEL TV channel 7 or channel 1303.

## **B. Organization and Department Reports**

### **7) Communications**

### **8) Old Business and Council Committee Reports**

- Consideration of an appointment to the In-town Design Review Committee

### **9) Permits, Petitions and Licenses - Consent Agenda**

- A. Request to approve a new application by Michael D'Amico d/b/a Buon Vivente located at 132 High Street, Belfast, Maine for a Malt, Vinous and Spirituous Restaurant/Lounge (Class XI) license, interior only.

- B. Request to approve a new application for a Victualer License for Danny Costa d/b/a DMCP Group LLC (Dunkin Donuts) located at 22 Belmont Ave., Belfast, Maine due to expire on May 31, 2022.
- C. Request to approve a twelve-month Blanket Letter of Approval for Game of Chance (Bingo) for Tarratine Tribe #13 I.O.R.M & AUX located at 153 Main Street, Belfast, Maine. This approval is granted from January 1, 2022 through December 31, 2022.
- D. Request to approve a new Facility Use Request by Samantha Maheu on behalf of the Troy Howard Middle School art class to install a holiday art display in the windows of Belfast City Hall of the month of December.
- E. Request to approve a Facility Use application by the Parks and Recreation Department for the 2021 Holiday on the Harbor event in Steamboat Landing Park on Saturday, December 11, 2021, from 11:00 a.m. to 1:30 p.m.

#### **10) Business**

- A) First Reading on proposed amendments to Chapter 82 Shoreland and Chapter 102 Zoning regarding the regulation of Adult Use Marijuana Facilities.
- B) Discussion regarding recent inquiries involving retail marijuana.
- C) Update from Project Planner on the status of the Outside Rural Zoning Ordinance amendments now being considered by the Belfast Planning Board.
- D) First Reading on proposed amendments to City Code of Ordinances Chapter 82 Shoreland Zoning, Section 392 Timber Harvesting following recommendation by Belfast Planning Board.
- E) Request by Planning and Codes Department Director to consider additional lease area for Clark & Eisele boat builders for material storage and laydown at Belfast Yards, 45 Front Street.
- F) Request by Planning and Codes Department Director to consider a request to allow contractors to occupy (4) parking spaces in front of 126 Church Street during demolition.
- G) Consideration of the removal of two City street trees.
- H) Consideration and possible sale of one tax foreclosed property.
- I) Request from the Police Chief to purchase a new radar speed board and trailer for the Belfast Police Department.
- J) Request from the Police Chief to accept the buy-out for K-9.

**K)** Request from the Harbor Master for approval of the 2022 Harbor Usage Fees.

**L)** Request from the Harbor Master to approve Charter Vessel and Commercial Contracts for the 2022 season.

**M)** Request from the Belfast Fire Chief to appoint Kenneth Larrabee as volunteer Firefighter and EMT for the Belfast Fire and Ambulance Department.

**N)** Request by the Economic Development Director to have the City Council Authorize the Submission of Applications to the Assistance to Firefighters Grant Program.

**O)** Update by the Economic Development Director Regarding Future Redesign of the City of Belfast's Website.

**P)** Discussion on improving City communication with those who do not have access to the internet.

**Q)** Request by the Library Director to appoint Kelly Lange as the full-time Library Assistant for the Belfast Free Library.

**R)** Request from the Airport Manager Kenn Ortmann for the City Council to grant authority to the City Manager to execute the CARES, CRRSA and ARPA grants and authorize the deposit of Grant funds into account G 1-2160-00, the General Fund/Sale/Ind Pk.

**S)** Request to abate personal property taxes for the business of Zelia's Designs Arts, in the amount of \$101.20.

**T)** Request to approve a CMP pole permit for one new pole on Delemos Street.

**U)** Signing of Council Orders

## **11) Communications**

## **12) Adjourn**