

These are "Action Only" minutes. Video of comments may be found on recorded discs at City Hall or at www.cityofbelfast.org.

**City of Belfast
Council Chambers-Belfast City Hall
Tuesday, June 1, 2021
6:30 p.m.**

All City Council Meetings will be conducted online using Zoom and can be streamed on the City website at www.cityofbelfast.org. They will air live on BEL TV as well as on Belfast Community Radio WBFY 100.9.

Regular Council Meeting No. 23

1) Call to order

2) Present: Mayor Eric Sanders, Councilors Mary Mortier, Neal Harkness, Brenda Bonneville, Michael Hurley and Paul Dean; City Manager Erin Herbig and Admin. Assistant to the City Manager Manda Cushman.

3) Pledge of Allegiance

4) Adoption of the agenda

Mayor Sanders requested to amend the agenda to add item **10) J #1** Request to accept a donation of \$200.00 from First National Bank to the City of Belfast Ambulance Service.

Councilor Dean noted a typo on item **10) D** in which the ending time of the event should be changed from 14:00 to 4:00.

Councilor Dean, seconded by Councilor Harkness, made a motion to adopt the agenda, as amended. This motion was approved, 5-0.

5) Acceptance of the minutes

Regular Council Meeting of May 18, 2021 and Special City Council Meeting of May 25, 2021.

Councilor Mortier, seconded by Councilor Dean, made a motion to accept the minutes from Regular Council Meeting of May 18, 2021 and Special City Council Meeting of May 25, 2021. This was approved, 5-0.

6) A. Open to the public

City Manager Erin Herbig noted that Council received 0 emails and 0 postal mail, prior to the start of the Council meeting to be included as part of the Open to the Public.

1. Glenn Montgomery of Belfast discussed Congress Street/Main Street intersection and crosswalk as well as accessibility recommendations and requested a meeting with the City Manager and Public Works Director in the near future to discuss solutions.
2. Zafra Whitcomb of Belfast noted audio issues.

B. Organization and Department Reports

City Manager Erin Herbig notified the public that the Public Hearing on the proposed budget has been scheduled for Tuesday, June 15th and the entire proposed budget can be found on the City website or viewed here at City Hall.

7) Communications

Councilor Harkness informed the public of the newly named Executive Director of the Chamber of Commerce, Dorothy Havey.

Mayor and Council discussed Memorial Day Parade and services in Belfast.

8) Old Business and Council Committee Reports

No comments.

9) Permits, Petitions and Licenses - Consent Agenda

- A.** Request to approve an application by Victor Flick Corp d/b/a Colonial Theater located at 163 High Street, Belfast, Maine for a renewal Malt and Vinous Restaurant (Class I, II, III, IV) liquor license, interior only.
- B.** Request to approve an application for 3 coin operated machines (Claw, Pinball and Cornhole) for Bowen's Tavern LLC d/b/a Bowen's Tavern located at 181 Waterville Road, Belfast, ME.
- C.** Request to approve an application for a Special Amusement Permit by Bowen's Tavern, for live entertainment, music, vocals – Karaoke, DJ and dancing located at 181 Waterville Rd., Belfast, Maine, interior/exterior.
- D.** Request to approve an off premises catering permit for The Otis Group Incorporated d/b/a Rollie's Bar & Grill for a private reception on May 21, 2021 from 4:00 p.m. to 8:00 p.m. located at the Wentworth Event Center, 139 Searsport Ave., Belfast, Maine.

- E. Request to approve a qualified catering permit for NCS LLC d/b/a Seacoast Catering for a private reception located at the Belfast Boathouse, 34 Commercial Street, Belfast, ME on July 4, 2021 from 4:00 p.m. to 10:00 p.m.
- F. Request to approve the Belfast City Council Resolution and Order regarding the dangerous building located at 74 High Street; as owned by 74 High Street, LLC, a Maine Limited Liability Company.

Councilor Hurley, seconded by Councilor Mortier, made a motion to accept the consent agenda. This motion was approved, 5-0.

10) Business

- A) Request from the Chief of Police to accept the Drug Take Back Box Grant.

Chief Gerry Lincoln reviewed the request to accept the Drug Take Back Box Grant for \$1,000.00 towards the purchase of a Drug Take Back Box through the Know County Community Health Coalition with the remainder of the cost for the box, which is \$650.00, to come from the Police Department Supplies and Expenses account #220-504.

Councilor Hurley, seconded by Councilor Harkness, made a motion to accept the request from the Chief of Police to accept the Drug Take Back Box Grant for \$1,000.00 towards the purchase of a Drug Take Back Box through the Know County Community Health Coalition with the remainder of the cost for the box, which is \$650.00, to come from the Police Department Supplies and Expenses account #220-504. This motion was approved, 5-0.

- B) Request from the Chief of Police to accept the e-Citation Printers Grant.

Chief Gerry Lincoln reviewed the request to accept the e-Citation Printers Grant for \$2,290.35 which covers the cost of five printers, cables, mounts and paper with matching funds totaling \$630.35 to be transferred from the Undesignated Fund Balance and placed into the Police Department Computer Support and Training account #220-509.

Councilor Harkness, seconded by Councilor Bonneville, made a motion to accept the request from the Chief of Police to accept the e-Citation Printers Grant for \$2,290.35 which covers the cost of five printers, cables, mounts and paper with matching funds totaling \$630.35 to be transferred from the Undesignated Fund Balance and placed into the Police Department Computer Support and Training account #220-509. This motion was approved, 5-0.

C) Consideration of the removal of five City street trees.

Public Works Director Bob Richards reviewed each tree location and the arborist recommendation answering Council questions.

Councilor Mortier, seconded by Councilor Harkness, made a motion to accept the removal of all five tree locations, as presented.

Councilor Bonneville indicated that the tree located at 31 Congress Street is next to her home, and would prefer to exclude herself from voting on this one tree.

Councilors discussed amending the original motion, breaking it into two separate motions.

Councilor Hurley, seconded by Councilor Harkness, made a motion to accept the removal of the 4 trees at the following locations: 21 Durham Street, 89 Cedar Street, 19 Franklin Street and 9 Pine Street. This motion was approved, 5-0.

Councilor Harkness, seconded by Councilor Mortier, made a motion to accept the removal of the tree located at 31 Congress Street off the Franklin extension. This motion was approved, 4-0-1 (Councilor Bonneville abstained).

D) New Facility Use Request from Finding Our Voices to use the Park on Main, for a small art/poetry exhibit as part of the Breaking the Silence of Domestic Abuse Month on June 26th from 2:00 p.m. to 4:00 p.m.

Parks and Recreation Director Norm Poirier reviewed the request from Finding Our Voices to use the Park on Main, for a small art/poetry exhibit as part of the Breaking the Silence of Domestic Abuse Month on June 26th from 2:00 p.m. to 4:00 p.m.

Councilor Bonneville, seconded by Councilor Harkness, made a motion to accept the request from Finding Our Voices to use the Park on Main, for a small art/poetry exhibit as part of the Breaking the Silence of Domestic Abuse Month on June 26th from 2:00 p.m. to 4:00 p.m. This motion was approved, 5-0.

E) Facility Use Request from the Sons of American Legion Post 43 to use the City Park Pavilion and surrounding area, to put on a Community Chicken BBQ on August 14th.

Parks and Recreation Director Norm Poirier reviewed the request from the Sons of American Legion Post 43 to use the City Park Pavilion and surrounding area, to put on a Community Chicken BBQ on August 14th.

Councilor Bonneville, seconded by Councilor Harkness, made a motion to accept the request from the Sons of American Legion Post 43 to use the City Park Pavilion and surrounding area, to put on a Community Chicken BBQ on August 14th. This motion was approved, 5-0.

F) Request from the organizer of Belfast Summer Nights to resume Summer Night performances starting July 1st.

Parks and Recreation Director Norm Poirier reviewed the request from the organizer of Belfast Summer Nights to resume Summer Night performances starting July 1st.

Councilors inquired about the schedule.

Councilor Dean, seconded by Councilor Hurley, made a motion to accept the request from the organizer of Belfast Summer Nights to resume Summer Night performances starting July 1st. This motion was approved, 5-0.

G) New Facility Use Request from Community Conversations to utilize a section of Heritage Park to organize a Community Conversation Forum on Saturday, July 21st from 4:00 p.m. to 8:00 p.m.

Parks and Recreation Director Norm Poirier and Chuck Quintero of Commuality Conversations reviewed the request to utilize a section of Heritage Park to organize a Community Conversation Forum on Saturday, July 21st from 4:00 p.m. to 8:00 p.m. and answered Council questions.

Councilor Harkness, seconded by Councilor Dean, made a motion to accept the request from Community Conversations to utilize a section of Heritage Park to organize a Community Conversation Forum on Saturday, July 21st from 4:00 p.m. to 8:00 p.m. This motion was approved, 5-0.

H) Request from the Fire Chief to appoint Jacob Fairbrother as a paid per call Firefighter for the Belfast Fire Department.

City Manager Erin Herbig briefly reviewed the request on behalf of the Fire Chief.

Councilor Harkness, seconded by Councilor Dean, made a motion to accept the request from the Fire Chief to appoint Jacob Fairbrother as a paid per call Firefighter for the Belfast Fire Department. This motion was approved, 5-0.

I) Discussion on City Council Meetings starting at 6:30 p.m.

City Manager Erin Herbig briefly reviewed the request.

Councilors discussed the starting time of Council Meetings unanimously deciding that starting on July 6th meetings will go back to beginning at 7:00 p.m.

J) Request for City sponsorship of \$300 to the Build Maine virtual event on June 2, 9, 16, 2021.

Councilor Hurley explained the request to sponsor the Build Maine virtual event for \$300.

City Manager Erin Herbig noted that if Council approves the request she is recommending that the \$300 be transferred from the Undesignated Fund Balance to account #670-511 Planning Vehicle and School to make the payment to Build Maine for event sponsorship and attendance.

Councilor Harkness, seconded by Councilor Dean, made a motion to accept the request to sponsor the Build Maine virtual event for \$300, with funding of up to \$300 be transferred from the Undesignated Fund Balance to account #670-511 Planning Vehicle and School to make the payment to Build Maine for event sponsorship and attendance. This motion was approved, 5-0.

J) #1 Request to accept a donation of \$200.00 from First National Bank to the City of Belfast Ambulance Service.

City Manager Erin Herbig briefly explained the request of the donation of \$200 from First National Bank in recognition of National EMS week explaining that, if approved, Chief Richards would like this donation placed in General Fund Account #1-2100-00 Jaws of Life.

Councilor Mortier, seconded by Councilor Harkness, made a motion to accept the donation of \$200 from First National Bank in recognition of National EMS week and to place the funds in General Fund Account #1-2100-00 Jaws of Life. This motion was approved, 5-0.

K) Request to go into Executive Session on a Legal matter pursuant to 1 M.R.S.A 405 (6) E.

Councilor Dean, seconded by Councilor Mortier, made a motion to go into Executive Session to discuss a Legal matter pursuant to 1 M.R.S.A. 405 (6) E at 7:34 p.m. This motion was approved, 5-0.

Councilor Harkness, seconded by Councilor Mortier, made a motion to adjourn Executive Session to discuss a Legal matter pursuant to 1 M.R.S.A. 405 (6) E at 8:39 p.m. This motion was approved, 5-0.

L) Request to go into an Executive Session on a Real Estate matter pursuant to 1 M.R.S.A. 405 (6) C.

Councilor Bonneville, seconded by Councilor Hurley, made a motion to go into Executive Session on a Real Estate matter pursuant to 1 M.R.S.A. 405 (6) C at 8:40 p.m. This motion was approved, 5-0.

Councilor Mortier, seconded by Councilor Bonneville, made a motion to adjourn the Executive Session on a Real Estate matter pursuant to 1 M.R.S.A. 405 (6) C at 9:17 p.m. This motion was approved, 5-0.

M) Signing of Council Orders and housekeeping items.

Council Order #74 Signed by Councilor Hurley Ordered That:

The City Manager and the City Treasurer are authorized to accept the Drug Take Back Box Grant for \$1,000.00 towards the purchase of a Drug Take Back Box through the Know County Community Health Coalition with the remainder of the cost for the box, which is \$650.00, to come from the Police Department Supplies and Expenses account #220-504. (Approved on June 1, 2021)

Council Order #75 Signed by Councilor Harkness Ordered That:

The City Manager and the City Treasurer are authorized to accept the e-Citation Printers Grant for \$2,290.35 which covers the cost of five printers, cables, mounts and paper with matching funds totaling \$630.35 to be transferred from the Undesignated Fund Balance and placed into the Police Department Computer Support and Training account #220-509. (Approved on June 1, 2021)

Council Order #76 Signed by Councilor Harkness Ordered That:

The City Manager and the City Treasurer are authorized to transfer up to \$300 from the Undesignated Fund Balance into account #670-511 Planning Vehicle and School to make the payment to Build Maine for event sponsorship and attendance of the Build Maine virtual event on June 2, 9, 16, 2021. (Approved on June 1, 2021)

Council Order #77 Signed by Councilor Mortier Ordered That:

The City Manager and the City Treasurer are authorized to accept \$200 from the First Nation Bank for National EMS Week and to place those funds into General Fund Account #1-2100-00 Jaws of Life. (Approved on June 1, 2021)

11) Communications

Mayor Sanders informed the public and Council of the loss of Jeff Richards, former Belfast Firefighter, passed away and services are on Saturday if anyone wishes to attend.

Councilor Hurley thanked the Belfast Police Department for taking the initiative to get a Drug Take Back Box and gave a brief update on the Belfast Street Party.

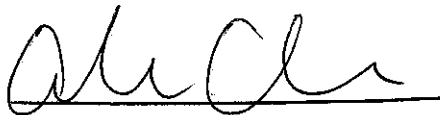
Mayor Sanders noted that although the Council is back together again in the Council Chambers the public and presenters will continue to participate in meetings via Zoom.

12) Adjourn

Councilor Hurley, seconded by Councilor Dean, made a motion to adjourn the meeting at 9:17 p.m. This motion was approved, 5-0.

I HEREBY CERTIFY THAT THE ABOVE
IS A TRUE COPY OF INFORMATION
ON THE RECORD WHICH IS IN MY
OFFICIAL CUSTODY

ATTEST



AMANDA CUSHMAN, BELFAST MAINE