

These are "Action Only" minutes. Video of comments may be found on recorded discs at City Hall or at www.cityofbelfast.org.

**City of Belfast
Council Chambers-Belfast City Hall
Tuesday, January 19, 2021
7:00 p.m.**

All City Council Meetings will be conducted online using Zoom and can be streamed on the City website at www.cityofbelfast.org. They will air live on BEL TV as well as on Belfast Community Radio WBFY 100.9.

Regular Council Meeting No. 14

1) Call to order

2) Present: Mayor Eric Sanders, Councilors Mary Mortier, Neal Harkness, Brenda Bonneville, Michael Hurley and Paul Dean; City Manager Erin Herbig and Admin. Assistant to the City Manager Manda Cushman.

3) Pledge of Allegiance

4) Adoption of the agenda

Councilor Hurley, seconded by Councilor Harkness, made a motion to adopt the agenda. This motion was approved, 5-0.

5) Acceptance of the minutes

Regular Council Meeting of January 5, 2021.

Councilor Harkness, seconded by Councilor Dean, made a motion to accept the minutes from Regular Council Meeting of January 5, 2021. This was approved, 5-0.

6) A. Open to the public

City Manager Erin Herbig noted that Council received one email prior to the meeting.

B. Organization and Department Reports

City Manager Erin Herbig reminded the Council of the upcoming Council Workshop on Tuesday, January 26, 2021 from 6:00 p.m. to 9:00 p.m.

7) Communications

Councilor Bonneville discussed the Martin Luther King Jr. Day gather at the Post Office and discussed acknowledging those within the community effected and lost to COVID.

Councilor Hurley informed the public that the Christmas Tree lights are scheduled to be removed in two weeks.

Mayor Sanders discussed vaccination plan through Waldo County General Hospital and protest corner.

Councilor Harkness thanked those who have taken over and are continuing the Martin Luther King Jr. Day celebrations in Belfast.

8) Old Business and Council Committee Reports

Councilor Hurley provided an Energy Committee update.

9) Permits, Petitions and Licenses - Consent Agenda

- A. Request to approve a renewal application by Meanwhile LLC d/b/a Meanwhile In Belfast located at 2 Cross St., Belfast, Maine for a renewal Spirituous, Vinous and Malt Restaurant Class I-IV liquor license (interior/exterior).
- B. Request to approve a renewal application by Perennial LLC d/b/a Perennial Cider Bar & Farm Kitchen located at 84 Main Street, Belfast, Maine for a renewal Vinous only Restaurant Class I-IV liquor license (interior only).

Councilor Dean, seconded by Councilor Bonneville, made a motion to accept the consent agenda. This motion was approved, 5-0.

10) Business

A) Adoption of a proclamation recognizing January 19, 2021 as “A Nationwide Memorial Honoring Those Who Have Died from the Coronavirus”.

Mayor Sanders read the proclamation and requested a moment of silence.

Councilor Harkness, seconded by Councilor Bonneville, made a motion to adopt the proclamation recognizing January 19, 2021 as “A Nationwide Memorial Honoring Those Who Have Died from the Coronavirus”. This motion was approved, 5-0.

B) Request from Our Town Belfast to add artwork to City downtown crosswalks for their “As Unique as Belfast” Crosswalk Project.

Our Town Belfast Executive Director Zach Schmesser and Our Town Belfast Design Committee Chair Pegi Miller reviewed the proposal and answered Council questions. They requested, if approved, that one member of Council be a representative on the selection committee.

Councilor Bonneville volunteered to serve on the selection committee.

Councilor Harkness requested that proposals are additionally run by the Police Chief for safety measures.

Councilor Hurley requested that research be done regarding the material or type of paint that will be used to ensure longevity.

Councilor Mortier, seconded by Councilor Bonneville, made a motion to accept the request from Our Town Belfast to add artwork to City downtown crosswalks for their “As Unique as Belfast” Crosswalk Project. This motion was approved, 5-0.

C) Request from the Fire Chief to confirm Jennifer Buttery to be a paid per call Ambulance Attendant for the Belfast Ambulance Service.

City Manager Erin Herbig briefly reviewed the request.

Councilor Mortier, seconded by Councilor Hurley, made a motion to confirm Jennifer Buttery to be a paid per call Ambulance Attendant for the Belfast Ambulance Service. This motion was approved, 5-0.

D) Request to accept a donation of \$600.00 from the Belfast Rotary Club to the City of Belfast Ambulance Service.

City Manager Erin Herbig briefly reviewed the request.

Councilor Dean, seconded by Councilor Mortier, made a motion to accept the donation for \$600.00 from the Belfast Rotary Club to the City of Belfast Ambulance Service for two new iPads with funding to be placed into the Ambulance Supplies and Expenses account #270-504. This motion was approved, 5-0.

E) Request to engage the services of Kate Grossman, Esquire, with the firm of Farrell, Rosenblatt & Russell to represent the Zoning Board of Appeals in the upcoming administrative appeal of the Planning Board permit decisions on Nordic Aquafarms.

Project Planner Wayne Marshall reviewed the request to engage the services of Kate Grossman, Esquire, with the firm of Farrell Rosenblatt & Russell and recommending that funding of up to \$20,000.00 be allocated from the Undesignated Fund Balance for this service.

City Manager Erin Herbig noted that the request should be to move \$20,000.00 from Undesignated Fund Balance to the Zoning Board of Appeals account #680-606.

Councilor Mortier, seconded by Councilor Harkness, made a motion to engage the services of Kate Grossman, Esquire, with the firm of Farrell, Rosenblatt & Russell to represent the Zoning Board of Appeals in the upcoming administrative appeal of the Planning Board permit decisions on Nordic Aquafarms, with funding of up to \$20,000.00 to be moved from the Undesignated Fund Balance into the Zoning Board of Appeals account #680-606. This motion was approved, 5-0.

F) Request to hire McFarland-Johnson as the airport consultant and to authorize the City Manager to execute the contract.

Airport Manager Kenn Ortmann reviewed the request.

Councilor Dean, seconded by Councilor Mortier, made a motion to hire McFarland-Johnson as the airport consultant and to authorize the Manager to execute the contract. This motion was approved, 5-0.

G) Update from the Parks & Recreation Director on Browntail Moths.

Parks and Recreation Director Norm Poirier reviewed the proposal.

Councilor Hurley inquired about what other municipalities do about private business properties that have Browntail Moth nests.

Councilor Harkness, seconded by Councilor Hurley, made a motion to. This motion was approved, 5-0.

H) Request from the Economic Development Director to approve the hiring of a Façade Grant Program Administrator.

Economic Development Director Thomas Kittredge reviewed the request and answered Council questions.

Councilor Mortier, seconded by Councilor Bonneville, made a motion to approve the hiring of a Façade Grant Program Administrator. This motion was approved, 5-0.

D) Request from the Economic Development Director to approve subgrantees recommended to receive Façade Grants.

Economic Development Director Thomas Kittredge reviewed the request and answered Council questions.

Councilor Bonneville, seconded by Councilor Harkness, made a motion to approve subgrantees recommended to receive Façade Grants, as presented. This motion was approved, 5-0.

J) Request to go into an Executive Session on a Real Estate matter pursuant to 1 M.R.S.A. 405 (6) C.

Councilor Mortier, seconded by Councilor Harkness, made a motion to go into Executive Session on a Real Estate matter pursuant to 1 M.R.S.A. 405 (6) C at 8:49 p.m. This motion was approved, 5-0.

Councilor Harkness, seconded by Councilor Dean, made a motion to adjourn the Executive Session on a Real Estate matter pursuant to 1 M.R.S.A. 405 (6) C at 9:43 p.m. This motion was approved, 5-0.

Councilor Mortier, seconded by Councilor Harkness, made a motion to authorize the City Manager and City Treasure to grant waivers of foreclosure of Tax Liens filed 7/23/2019, BK4396 P198 for Map 006 Lot 039 and BK4396 P210 for Map 001 Lot 015-011 and to abate real estate property taxes for Map 009 Lot 046-A-ON-A for 2018, 2019, and 2020 tax years of a total principal amount of \$537.42 as requested by the City Assessor. This motion was approved, 5-0.

K) Request to go into Executive Session on a Legal matter pursuant to 1 M.R.S.A 405 (6) E.

Councilor Mortier, seconded by Councilor Hurley, made a motion to go into Executive Session on a Legal matter pursuant to 1 M.R.S.A. 405 (6) E at 9:44 p.m. This motion was approved, 5-0.

Councilor Mortier, seconded by Councilor Bonneville, made a motion to adjourn the Executive Session on a Legal matter pursuant to 1 M.R.S.A. 405 (6) E at 10:39 p.m. This motion was approved, 5-0.

L) Signing of Council Orders and housekeeping items.

Council Order # 41 Signed by Councilor Dean Ordered That:

The City Manager and the City Treasurer are authorized to accept a donation of \$600.00 from the Belfast Rotary Club to the City of Belfast Ambulance Service for two new iPads. Funding is to be placed into the Ambulance Supplies and Expenses account #270-504. (Approved January 19, 2021)

Council Order # 42 Signed by Councilor Dean Ordered That:

The City Manager and the City Treasurer are authorized to transfer up to \$20,000.00 from the Undesignated Fund Balance into the Zoning Board of Appeals account #680-606 to engage the services of Kate Grossman, Esquire, with the firm of Farrell, Rosenblatt & Russell to represent the Zoning Board of Appeals in the upcoming administrative appeal of the Planning Board permit decisions on Nordic Aquafarms. (Approved January 19, 2021)

Council Order # 43 Signed by Councilor Dean Ordered That:

The City Manager and the City Treasurer are authorized to grant waivers of foreclosure of Tax Liens filed 7/23/2019, BK4396 P198 for Map 006 Lot 039 and BK4396 P210 for Map 001 Lot 015-011. (Approved January 19, 2021)

Council Order # 44 Signed by Councilor Dean Ordered That:

The City Manager and the City Treasurer are authorized to abate real estate property taxes for Map 009 Lot 046-A-ON-A for 2018, 2019, and 2020 tax years of a total principal amount of \$537.42 as requested by the City Assessor. (Approved January 19, 2021)

11) Communications

Councilor Bonneville inquired about where closures of City facilities are posted.

12) Adjourn

Councilor Harkness, seconded by Councilor Hurley, made a motion to adjourn the meeting at 10:39 p.m. This motion was approved, 5-0.

I HEREBY CERTIFY THAT THE ABOVE
IS A TRUE COPY OF INFORMATION
ON THE RECORD WHICH IS IN MY
OFFICIAL CUSTODY

ATTEST



AMANDA CUSHMAN, BELFAST MAINE