

These are "Action Only" minutes. Video of comments may be found on recorded discs at City Hall or at www.cityofbelfast.org.

**City of Belfast
Council Chambers-Belfast City Hall
Monday, November 2, 2020
7:00 p.m.**

All City Council Meetings will be conducted online using Zoom and can be streamed on the City website at www.cityofbelfast.org. They will air live on BEL TV as well as on Belfast Community Radio WBFY 100.9.

Regular Council Meeting No. 9

1) Call to order

- 2) Present:** Mayor Eric Sanders, Councilors Mary Mortier, Neal Harkness, Brenda Bonneville, Michael Hurley and Paul Dean; City Manager Erin Herbig and Admin. Assistant to the City Manager Manda Cushman.

3) Pledge of Allegiance

4) Adoption of the agenda

Mayor Eric Sanders requested to add item **10) H #1** Request to go into an Executive Session on a Real Estate matter pursuant to 1 M.R.S.A. 405 (6) C.

Councilor Hurley, seconded by Councilor Bonneville, made a motion to adopt the agenda, as amended. This motion was approved, 5-0.

5) Acceptance of the minutes

Regular Council Meeting of October 20, 2020.

Councilor Mortier, seconded by Councilor Dean, made a motion to accept the minutes from Regular Council Meeting of October 20, 2020. This was approved, 5-0.

6) A. Open to the public

1. City Manager noted that Sarah Williams Smith submitted comment via email.
2. Ernie Cooper of Belfast spoke in support of item **10) D**.

3. Elaine Blinburg of Belfast spoke in support of item 10) D.

B. Organization and Department Reports

City Manager Erin Herbig provided an update on the ME Chiefs of Police Association doing a Police Management Evaluation of the City of Belfast Police Department next week.

7) Communications

Councilor Dean reminded the public to wear hunter orange if going outside.

Councilor Harkness discussed musk rats at the Muck.

Councilor Hurley discussed complaints regarding non-mask compliance.

City Manager Erin Herbig reminded the public that the Winter Parking Ban started yesterday, November 1st.

8) Old Business and Council Committee Reports

- Request to schedule an interview for the Airport Advisory Committee.

Councilors unanimously agreed to conduct the interview at 6:45 p.m. on Tuesday, November 17th.

9) Permits, Petitions and Licenses - Consent Agenda

- A. Request to approve a parade permit application by VFW Post 3108 to conduct a “Veterans Matter” parade/demonstration for Veteran’s to walk from Waldo Ave. to the waterfront on Wednesday, November 11, 2020 at 11:00 a.m.
- B. Request to approve an application by Jo Jo Oliphant d/b/a Bell the Cat, Inc. located at 15 Belmont Ave., Belfast, Maine for a new Spirituous Restaurant (Class I, II, III, IV) liquor license.

Councilor Mortier, seconded by Councilor Harkness, made a motion to accept the consent agenda. This motion was approved, 5-0.

10) Business

- A) Update from the City Clerk on the upcoming Election.

City Clerk Amy Flood reviewed the process for tomorrow's election and answered Council questions.

B) Request from the Public Works Director to purchase a 12-yard dump body to replace a non-repairable one on a 2004 International.

Public Works Director Bob Richards explained the request and recommended purchasing 12 yard dump from Viking Cives of Lewiston.

Councilor Mortier, seconded by Councilor Harkness, made a motion to accept the request to purchase a 12 yard dump body from Viking Cives of Lewiston for \$10,500.00 with funding to be transferred from Public Works Equipment Capital Reserve Account #410-537 to the departments operating budget Purchase of Equipment Account #410-535. This was approved, 5-0.

C) Request from Habitat for Humanity to support waiving building permit and certificate of occupancy fees for the construction of their new retail facility located at 92 Belmont Avenue.

Director of Code & Planning Bub Fournier and Ed Varney on behalf of Habitat Humanity reviewed the request and answered Council questions.

Councilor Hurley, seconded by Councilor Bonneville, made a motion to accept the request from Habitat for Humanity to waive (reimburse) up to \$4,509.00 in building permit and certificate of occupancy fees for the construction of their new retail facility located at 92 Belmont Avenue. This was approved, 5-0.

D) Council discussion on creating a City Ordinance to regulate the use of exploding targets in the City of Belfast.

Councilor Hurley explained why he requested this discussion be placed on the agenda.

Director of Code & Planning Bub Fournier reviewed the model ordinance and requested Council direction.

Councilors discussed their support in moving forward with a First Reading of a proposed ordinance.

Councilor Mortier, seconded by Councilor Dean, made a motion to direct staff to move forward with the process of drafting a proposed ordinance to be considered at a First and Second Reading upcoming Council Meetings as soon as reasonably possible. This was approved, 5-0.

E) Request from the Airport Manager to adjust City of Belfast ground lease rates.

Airport Manager Kenn Ortmann explained the request, recommending the Council approve Ground Lease rates to a single lease rate of \$0.504/ft²/yr., effective January 1, 2021.

Councilors asked clarifying questions.

Councilor Hurley, seconded by Councilor Dean, made a motion to accept the request to adjust the Ground Lease rates to a single lease rate of \$0.504/ft²/yr., effective January 1, 2021. This was approved, 5-0.

F) Request to amend the carry forward request approved at the October 6, 2020 Regular Council Meeting.

City Manager Erin Herbig reviewed the request to amend the carry forward council order, #26, to include line #270-501 Ambulance Salary and Wages in the amount of \$2,881.12, as part of vacation payout to first responders during the pandemic.

Councilor Mortier, seconded by Councilor Bonneville, made a motion to accept the request to amend the carry forward request (Council Order #26) approved at the October 6, 2020 Council Meeting to include line #270-501 Ambulance Salary and Wages in the amount of \$2,881.12 bringing the total carry forward request to \$119,787.45. This was approved, 5-0.

G) Approval of the installation of a waterline at Wales Park at the Community Garden.

Parks & Recreation Director Norm Poirier explained the request, noting that the work had already been done and apologized for not bringing the request before the Council first.

Councilor Hurley, seconded by Councilor Harkness, made a motion to accept the request to install a waterline at Wales Park as part of phase 2 of the Community Garden Project with funding to complete the project to come from the donations collected over the summer. This was approved, 5-0.

H) Request to go into Executive Session on a Personnel matter pursuant to 1 M.R.S.A. 405 (6) A.

Councilor Mortier, seconded by Councilor Harkness, made a motion to go into Executive Session on a Personnel matter pursuant to 1 M.R.S.A. 405 (6) A at 8:32 p.m. This motion was approved, 5-0.

Councilor Mortier, seconded by Councilor Dean, made a motion to adjourn the Executive Session on a Personnel matter pursuant to 1 M.R.S.A. 405 (6) A at 9:17 p.m. This motion was approved, 5-0.

H) #1 Request to go into Executive Session on a Real Estate matter pursuant to 1 M.R.S.A. 405 (6) C.

Councilor Harkness, seconded by Councilor Mortier, made a motion to go into Executive Session on a Real Estate matter pursuant to 1 M.R.S.A. 405 (6) C at 9:17 p.m. This motion was approved, 5-0.

Councilor Mortier, seconded by Councilor Hurley, made a motion to adjourn the Executive Session on a Real Estate matter pursuant to 1 M.R.S.A. 405 (6) C at 9:45 p.m. This motion was approved, 5-0.

D) Signing of Council Orders and housekeeping items.

Council Order #26 (amended) Signed by Councilor Mortier Ordered That:

*Original Council Order #26, Approved on October 6, 2020, Council amended the order on November 2, 2020 to include account #270-501:

Up to \$119,787.45 to be carried forward from the FY 2019-2020 to FY 2020-2021 from the following accounts:

#120-501	Assessing, Salary & Wages (CO#61)	1,418.33
#130-631	City Clerk, Records Restoration	4,852.72
#130-674	City Clerk, Codification	10,842.41

#150-504	Elections, Supplies & Expenses	3,957.09
#220-503	Police, Unscheduled Overtime	6,938.78
#420-573	Sidewalk Improvement/Maint.	55,819.28
#450-577	Road Construction	8,958.77
#460-578	Tree Program	4,250.00
#460-678	Tree Program, Plantings	10,162.55
#680-604	Planning & Zoning, Engineering	8,901.40
#680-606	Planning & Zoning, Board of Appeals	805.00
#270-501	Ambulance Salary and Wages	2,881.12
	TOTAL	119,787.45

(Approved November 2, 2020)

Council Order # 33 Signed by Councilor Mortier Ordered That:

The City Manager and the City Treasurer are authorized to expend up to \$10,500.00 to purchase a 12 yard dump body from Viking Cives of Lewiston. Funding is to be transferred from Public Works Equipment Capital Reserve Account #410-537 to the departments operating budget Purchase of Equipment Account #410-535. (Approved November 2, 2020)

Council Order # 34 Signed by Councilor Mortier Ordered That:

The City Manager and the City Treasurer are authorized to waive (reimburse) up to \$4,509.00 for building permit and certificate of occupancy fees for Habitat for Humanity and the construction of their new retail facility located at 92 Belmont Avenue. (Approved November 2, 2020)

11) Communications

Councilor Mortier discussed employment opportunities within the City of Belfast.

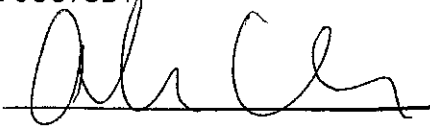
Mayor Sanders gave a brief COVID-19 update.

12) Adjourn

Councilor Dean, seconded by Councilor Bonneville, made a motion to adjourn the meeting at 9:45 p.m. This motion was approved, 5-0.

HEREBY CERTIFY THAT THE ABOVE
IS A TRUE COPY OF INFORMATION
ON THE RECORD WHICH IS IN MY
OFFICIAL CUSTODY.

ATTEST

A handwritten signature in cursive script, appearing to read "Amanda Cushman", written over a horizontal line.

AMANDA CUSHMAN, BELFAST MAINE