

These are "Action Only" minutes. Video of comments may be found on recorded discs at City Hall or at www.cityofbelfast.org.

**City of Belfast
Council Chambers-Belfast City Hall
Tuesday, October 20, 2020**

6:15 PM Committee Interview

7:00 PM Regular Council Meeting

All City Council Meetings will be conducted online using Zoom and can be streamed on the City website at www.cityofbelfast.org. They will air live on BEL TV as well as on Belfast Community Radio WBFY 100.9.

Public Hearing #1

Pursuant to Belfast Victualer License Ordinance a public hearing will be held on Tuesday, October 20, 2020 at 7:00 p.m., or as soon as possible thereafter, via Zoom on a renewal application for a Victualer's License for Moonbat LLC d/b/a Marshall Wharf Brewing Company located at 36 Marshall Wharf, Belfast, Maine.

Mayor Sanders asked for proponents and opponents and hearing none declared the hearing closed.

Public Hearing #2

Pursuant to Belfast Victualer License Ordinance a public hearing will be held on Tuesday, October 20, 2020 at 7:00 p.m., or as soon as possible thereafter, via Zoom on a new application for a Victualer's License for Sherian Swindell d/b/a The Only Doughnut of Maine LLC located at 225 Northport Ave., Belfast, Maine.

Mayor Sanders asked for proponents and opponents and hearing none declared the hearing closed.

Regular Council Meeting No. 8

- 1) **Call to order**
- 2) **Present:** Mayor Eric Sanders, Councilors Mary Mortier, Neal Harkness, Brenda Bonneville, Michael Hurley and Paul Dean; City Manager Erin Herbig and Admin. Assistant to the City Manager Manda Cushman.

3) Pledge of Allegiance

4) Adoption of the agenda

City Manager Erin Herbig requested to add the following agenda items:

- **9) D** Request to approve the engagement letter for FY 19-20 for C.H. Dorr & Co. auditing services.
- **10) J #1** Request to approve the energy supply contract with Constellation Energy.

Councilor Bonneville, seconded by Councilor Harkness, made a motion to adopt the agenda, as amended. This motion was approved, 5-0.

5) Acceptance of the minutes

Regular Council Meeting of October 6, 2020.

Councilor Harkness, seconded by Councilor Dean, made a motion to accept the minutes from Regular Council Meeting of October 6, 2020. This was approved, 5-0.

6) A. Open to the public

No public comments.

B. Organization and Department Reports

No organization and department reports.

7) Communications

Councilor Dean reminded the public to check their smoke detectors as we head into heating season.

Mary Mortier discussed reminded the public that Anne Mullen's birthday and gave an update on the Rotary e-waste collection over the weekend.

Councilor Hurley discussed loud explosions going off and would like the Council to consider amending the Fire Works ordinance to include this type of explosions.

City Manager Erin Herbig provided an update on the Transfer Station accepting Mix Plastics on October 22nd.

Councilor Harkness reminded the Council that the next Council Meeting is on Monday, November 2nd due to the Election on Tuesday, November 3rd.

Mayor Sanders reminded the public that the City of Belfast Police Department will not be closing down Cedar Street for trick or treating as we are encouraging the public to find alternate and CDC approved Halloween activities and he thanked the schools for all their precautions and leadership during these challenging times.

8) Old Business and Council Committee Reports

- Consideration of committee appointments.

Councilor Harkness, seconded by Councilor Dean, made a motion to appoint Elizabeth Sterner to the Climate Crisis Committee and Thomas Fowler to the Comprehensive Planning Committee. This was approved, 5-0.

9) Permits, Petitions and Licenses - Consent Agenda

- A. Request to approve a renewal application for a Victualer's License for Moonbat LLC d/b/a Marshall Wharf Brewing Company located at 36 Marshall Wharf, Belfast, Maine.
- B. Request to approve a new application for a Victualer's License for Sherian Swindell d/b/a The Only Doughnut of Maine LLC located at 225 Northport Ave., Belfast, Maine.
- C. Request to approve a parade permit application for a Woman's March utilizing City sidewalks on Saturday, October 17, 2020 starting at 3:45 p.m. at the Waldo County Superior Courthouse.
- D. Request to approve the engagement letter for FY 19-20 for C.H. Dorr & Co. auditing services.

Councilor Mortier, seconded by Councilor Harkness, made a motion to accept the consent agenda, as amended. This motion was approved, 5-0.

10) Business

- A) Letter from the City of Belfast Mayor and Councilors Condemning Racism.

Mayor Eric Sanders read the letter on behalf of the entire Council and requested the letter be posted to the City website and Facebook page.

B) Request for approval of the Election Warrant from the City Clerk for the November 3, 2020 Election and an update on the upcoming Election.

City Clerk Amy Flood reviewed the request and answered questions regarding the upcoming Election.

Councilor Bonneville noted a couple of edits to the warrant.

Councilor Bonneville, seconded by Councilor Hurley, made a motion to accept the Election Warrant for the November 3, 2020 Election. This motion was approved, 5-0.

C) Request from the City Clerk to accept a \$5,000.00 Center for Tech and Civic Life COVID-19 Response Grant.

No Council discussion.

Councilor Mortier, seconded by Councilor Dean, made a motion to accept the \$5,000 Center for Tech and Civic Life COVID-19 Response Grant. This motion was approved, 5-0.

D) Request from the Belfast Fire Chief to accept and award the bids for defibrillators.

City Manager Erin Herbig briefly explained the request on behalf of the Belfast Fire Chief.

Councilor Mortier, seconded by Councilor Harkness, made a motion to accept the bids and award the bid for 3 defibrillators to Stryker Sales Corporation for \$84,163.90 for 3 automatic defibrillators (\$78,105.10) and a one-time cost annual preventive maintenance onsite inspection program (\$6,058.80) with funding to come from the Ambulance Capital Reserve Account. This motion was approved, 5-0.

E) Request from the Belfast Chief of Police to confirm Kyle Hayward as a full-time patrol Sergeant for the City of Belfast.

Belfast Chief of Police Gerry Lincoln reviewed his recommendation and introduced Kyle Hayward.

Councilor Mortier, seconded by Councilor Harkness, made a motion to appoint Kyle Hayward as a full-time patrol Sergeant for the City of Belfast. This motion was approved, 5-0.

F) Update on the City of Belfast Winter Parking Ban and winter parking lot rules beginning on November 1, 2020.

City Manager reviewed the Winter Parking Ban and winter parking lot rules that begin on November 1st.

G) New Facility Use Request by Waterfall Arts for use of Steamboat Landing Park on Saturday, October 24th at 11:00 AM for the Belfast's Great Pumpkin Pageant Event.

Parks & Recreation Director Norm Poirier briefly explained the request.

Councilor Mortier, seconded by Councilor Dean, made a motion to accept the New Facility Use Request by Waterfall Arts for use of Steamboat Landing Park on Saturday, October 24th at 11:00 AM for the Belfast's Great Pumpkin Pageant Event. This motion was approved, 5-0.

H) Request from the Parks and Recreation Director to accept estimates for a V-snowplow and to award the bid to the lowest bidder.

Parks & Recreation Director Norm Poirier reviewed the estimates and recommended that the Council award the bid to the lowest bidder.

Councilors inquired about bids verses estimates and the funding allocated

Councilor Harkness, seconded by Councilor Bonneville, made a motion to accept estimates for a V-snowplow. This motion was approved, 5-0.

Councilor Harkness, seconded by Councilor Bonneville, made a motion to award the bid for a V-snowplow to the lowest bidder Pete's Landscape Supply with funding to come from account 610-535 with the remaining balance of \$439 to come from account 610-585 account. This motion was approved, 5-0.

I) Request from the City Manager and Our Town Belfast to extend Curbside Belfast from Sunday, November 1st through Monday, March 1st, 2021 on a case by case basis.

City Manager Erin Herbig reviewed the request and thanked Our Town Belfast for their help with this program.

Councilor Bonneville, seconded by Councilor Mortier, made a motion to accept the request to extend Curbside Belfast from Sunday, November 1st through Monday, March 1st on a case by case basis. This motion was approved, 5-0.

J) Request to reappoint members of the Keep the Faith Business Grant Review Board until March 1st, 2021.

City Manager Erin Herbig reviewed the request to reappoint Zach Schmesser, Steve Ryan and Thomas Kittredge.

Councilor Hurley, seconded by Councilor Dean, made a motion to reappoint members of the Keep the Faith Business Grant Review Board until March 1st, 2021. This motion was approved, 5-0.

J) #1 Request to approve the energy supply contract with Constellation Energy.

City Manager Erin Herbig reviewed the request and recommended a 24 month contract.

Councilor Mortier, seconded by Councilor Hurley, made a motion to approve a 24 month electricity contract with Constellation. This motion was approved, 5-0.

K) Request to go into Executive Session on a Personnel matter pursuant to 1 M.R.S.A. 405 (6) A.

Councilor Bonneville, seconded by Councilor Hurley, made a motion to go into Executive Session on a Personal matter pursuant to 1 MRSA 405 (6) A at 8:48 p.m. This motion was approved, 5-0.

Councilor Mortier, seconded by Councilor Harkness, made a motion to adjourn Executive Session on a Personnel matter pursuant to 1 MRSA 405 (6) A at 9:01 p.m. This motion was approved, 5-0.

L) Request to go into Executive Session on a Personnel matter pursuant to 1 M.R.S.A. 405 (6) A.

Councilor Mortier, seconded by Councilor Dean, made a motion to go into Executive Session on a Personal matter pursuant to 1 MRSA 405 (6) A at 9:01 p.m. This motion was approved, 5-0.

Councilor Mortier, seconded by Councilor Harkness, made a motion to adjourn Executive Session on a Personnel matter pursuant to 1 MRSA 405 (6) A at 9:41 p.m. This motion was approved, 5-0.

M) Signing of Council Orders and housekeeping items.

Council Order #30 Signed by Councilor Bonneville Ordered That:

The City Manager and the City Treasurer are authorized to accept a Center for Tech and Civic Life COVID-19 Response Grant up to \$5,000.00, these funds will cover the non-reimbursed cost of the Ballot Drop Box, a security system to monitor the box and increased cost of postage needed this year for absentee ballots. Funding to be placed into account 150-504. (Approved October 20, 2020)

Council Order #31 Signed by Councilor Bonneville Ordered That:

The City Manager and the City Treasurer are authorized to expend up to \$84,163.90 for 3 automatic defibrillators (\$78,105.10) and a one-time cost annual preventive maintenance onsite inspection program (\$6,058.80) from Stryker Sales Corporation. Funding to come from the Ambulance Capital Reserve Account. (Approved October 20, 2020)

Council Order #32 Signed by Councilor Bonneville Ordered That:

The City Manager and the City Treasurer are authorized to expend up to \$5,850.00 for a V-snow plow from Pete's Landscape Supply. Funding to come from the following accounts: Account 610-535 with the remaining balance of \$439 to come from account 610-585. (Approved October 20, 2020)

11) Communications

Councilor Dean thanked the Belfast Police Department for putting up the speed signage.

Councilor Hurley provided a brief update on Kelly Bridge.

12) Adjourn

Councilor Harkness, seconded by Councilor Bonneville, made a motion to adjourn the meeting at 9:41 p.m. This motion was approved, 5-0.

HEREBY CERTIFY THAT THE ABOVE
IS A TRUE COPY OF INFORMATION
IN THE RECORD WHICH IS IN MY
OFFICIAL CUSTODY

TEST



AMANDA CUSHMAN, BELFAST MAINE