

These are "Action Only" minutes. Video of comments may be found on recorded discs at City Hall or at www.cityofbelfast.org.

**City of Belfast
Council Chambers-Belfast City Hall
Tuesday, September 1, 2020**

**Committee Interviews 6:15 p.m.
Regular Council Meeting 7:00 p.m.**

All City Council Meetings will be conducted online using Zoom and can be streamed on the City website at www.cityofbelfast.org. They will air live on BEL TV as well as on Belfast Community Radio WBFY 100.9.

Public Hearing #1

Pursuant to the Special Amusement Ordinance of the City of Belfast and the provision of Title 28-A Section 1054 MRSA a public hearing will be held via Zoom on September 1, 2020 at 7:00 p.m. or as soon as possible thereafter on an application for a renewal Special Amusement Permit for Frank D. Hazeltine Post 43 d/b/s American Legion for live music, vocals – Karaoke, DJ and dancing at 143 Church Street, Belfast, Maine, interior only.

Mayor Sanders asked for proponents and opponents and hearing none declared the hearing closed.

Regular Council Meeting No. 5

1) Call to order

2) Present: Mayor Eric Sanders, Councilors Mary Mortier, Neal Harkness, Brenda Bonneville, Michael Hurley and Paul Dean; City Manager Erin Herbig and Admin. Assistant to the City Manager Manda Cushman.

3) Pledge of Allegiance

4) Adoption of the agenda

City Manager, Erin Herbig, requested to remove item **10) M** Request to go into an Executive Session on a Legal matter pursuant to 1 M.R.S.A. 405 (6) E.

Councilor Harkness, seconded by Councilor Bonneville, made a motion to adopt the agenda, as amended. This motion was approved, 5-0.

5) Acceptance of the minutes

Regular Council Meeting of August 18, 2020

Councilor Dean, seconded by Councilor Harkness, made a motion to accept the minutes from Regular Council Meeting of August 18, 2020. This was approved, 5-0.

6) A. Open to the public

1. Michelle Lozuaway and Josh Lanahan owners of the former Pierce School discussed recent letter that was sent to neighbors, and set the record straight.

B. Organization and Department Reports

No comments.

7) Communications

Councilors thanked Michelle Lozuaway and Josh Lanahan for coming and setting the record straight.

Councilor Harkness discussed recent losses to the community and discussed running for reelection in November.

Councilor Mortier thanked all those involved in the Bicentennial Murals and discussed running for reelection in November.

Mayor Sanders discussed Zoom Council Meetings.

Councilor Dean asked everyone be aware of school starting, reminded citizens to check in on neighbors and discussed running for reelection.

8) Old Business and Council Committee Reports

- Consideration of committee appointments

Councilor Harkness, seconded by Councilor Mortier, made a motion to appoint Lewis Baker to the Zoning Board of Appeals Committee. This motion was approved, 5-0.

Councilor Mortier, seconded by Councilor Harkness, made a motion to appoint Jonathan Plengey to the Airport Advisory Committee. This motion was approved, 5-0.

9) Permits, Petitions and Licenses - Consent Agenda

- A. Request to approve a renewal Special Amusement Permit for Frank D. Hazeltine Post 43 d/b/s American Legion for live music, vocals – Karaoke, DJ and dancing at 143 Church Street, Belfast, Maine, interior only.
- B. Request to approve an application by American Legion Post 43 (Frank D Hazeltine), located at 143 Church Street, Belfast, Maine for a renewal Malt, Spirituous and Vinous Club Class liquor license.
- C. Request to approve an application by Tall Pine Healthcare Inc. d/b/a The Residence at Tall Pines located at 24 Martin Lane, Belfast, Maine for a renewal Malt and Vinous Other (Assisted Living) Class liquor license, interior only.
- D. Request to approve an application by The Crusty Crab LLC d/b/a Front Street Pub, located at 37B Front Street, Belfast, Maine for a renewal Malt, Spirituous and Vinous Restaurant Class liquor license, interior and exterior fenced in deck.
- E. Request to approve a CMP pole permit for one new pole located on Charles Street.
- F. Request to approve a Facility Use application by Gordon Thayer representing the Little River Church to sponsor the annual Day of Kite Flying on Saturday, August 29th from 10:00 a.m. to 2:00 p.m. in Steamboat Landing Park.

Councilor Mortier, seconded by Councilor Hurley, made a motion to accept the consent agenda. This motion was approved, 5-0.

10) Business

A) Request from the Fire Chief to confirm David Walsh as a full-time Paramedic for the Belfast Ambulance Department.

City Manager, Erin Herbig, briefly review request.

Councilor Harkness, seconded by Councilor Mortier, made a motion to confirm David Walsh as a full-time Paramedic for the Belfast Ambulance Department. This motion was approved, 5-0.

B) Request from the Fire Chief to confirm Violet Zerbe to be a full-time EMT/Firefighter for the Belfast Ambulance/Fire Department.

City Manager, Erin Herbig, briefly review request.

Councilor Mortier, seconded by Councilor Harkness, made a motion to confirm Violet Zerbe to be a full-time EMT/Firefighter for the Belfast Ambulance/Fire Department. This motion was approved, 5-0.

C) Request from CMP to relocate a CMP pole on Church Street.

Steve Cookson, Line Supervisor for CMP reviewed the request and answered Council questions.

Councilor Hurley, seconded by Councilor Mortier, made a motion to accept the request to relocate a CMP pole on Church Street, as presented. This motion was approved, 5-0.

D) First Reading on proposed amendments to City Code of Ordinances, Chapter 90, Site Plan, and minor amendments to Chapter 66, General Provisions (Definitions) and Chapter 84, Subdivisions, regarding the regulation of multi-family housing.

Director of Code and Planning, Wayne Marshall reviewed the proposed amendments.

Councilors asked clarifying questions.

Councilor Mortier, seconded by Councilor Harkness, made a motion to accept the First Reading of proposed amendments to City Code of Ordinances, Chapter 90, Site Plan, and minor amendments to Chapter 66, General Provisions (Definitions) and Chapter 84, Subdivisions, regarding the regulation of multi-family housing, as presented with the Second Reading and Public Hearing to be scheduled for October 6, 2020. This motion was approved, 5-0.

E) Request from Waterfall Arts for the City Council to waive the City Site Plan review fee for Planning Board review of an upcoming permit application.

Director of Code and Planning, Wayne Marshall reviewed the request from Waterfall Arts.

Councilors discussed support of request.

Councilor Hurley, seconded by Councilor Dean, made a motion to accept the request from Waterfall Arts to waive the City Site Plan review fee for Planning Board review fee for Planning Board review of an upcoming permit application. This motion was approved, 5-0.

F) Authority to engage the services of Olver Associates, Inc. to evaluate the City sewer system, including the Wastewater Treatment Plant, with respect to sea level rise.

City Planner, Jonathan Boynton, briefly explained the request.

Councilor Bonneville, seconded by Councilor Hurley, made a motion to hire Olver Associates, Inc. to evaluate the City sewer system, including the Wastewater Treatment Plant, with respect to sea level rise, utilizing the \$20,000.00 forgivable loan the City received last year to develop a Wastewater Treatment System Climate Adaptation Plan. This motion was approved, 5-0.

G) Request to authorize the creation of a Community Development Advisory Committee for its Community Development Block Grant Community Enterprise Grant, and to approve a membership slate for that committee.

Economic Development Director, Thomas Kittredge, reviewed the request and the membership slate which includes: Jon Boynton, City Planner; Thomas Kittredge, Economic Development Director; Sam Mitchell, Real Estate Broker with Worth Real Estate; Karna Olsson, Belfast resident and building owner; Megan Pinette, President of the Belfast Historical Society; and Zach Schmesser, Executive Director of Our Town Belfast.

Councilor Mortier, seconded by Councilor Harkness, made a motion to authorize the creation of a Community Development Advisory Committee for its Community Development Block Grant Community Enterprise Grant, and to approve a membership slate for that committee, as presented. This motion was approved, 5-0.

H) Request to authorize the creation of a Community Development Advisory Committee for its Community Development Block Grant Public Service Grant and to approve a membership slate for that committee.

Economic Development Director, Thomas Kittredge, reviewed the request and the membership slate which includes: Thomas Kittredge, Economic Development Director; Linda Stec, Program Manager and Director of the Starrett Center; and Madeleine Tomlin, Board Chair of the Belfast Are Child Care Services.

Councilor Hurley discussed the history of the Starrett Center.

Councilor Bonneville, seconded by Councilor Harkness, made a motion to authorize the creation of a Community Development Advisory Committee for its Community Development Block Grant Public Service Grant and to approve a membership slate for that committee, as presented. This motion was approved, 5-0.

I) Request to approve a 1 year lease agreement for the City owned house located at 54 Crocker Rd.

City Manager, Erin Herbig, explained the request to approve a one year lease agreement for the house located at 22 Barn Way (formally 54 Crocker Rd.) to Angie and Matthew Crosby, and to create an account in which the rent/income from the property would be placed for maintenance.

Councilor Mortier, seconded by Councilor Harkness, made a motion to enter into a one year lease agreement for the house located at 22 Barn Way (formally 54 Crocker Rd.) to Angie and Matthew Crosby, and to create an account in which the rent/income from the property would be placed for maintenance. This motion was approved, 5-0.

J) Request from the Climate Crisis Committee for Council consideration of a draft letter to be submitted to the Maine Climate Council on behalf of the City.

Climate Crisis Committee Chair, Jonathan Beal reviewed the draft letter.

Councilor Hurley, seconded by Councilor Dean, made a motion to accept draft letter to be submitted to the Maine Climate Council on behalf of the City, with the letter coming from both the Council and the Committee. This motion was approved, 5-0.

K) Request to go into an Executive Session on a Real Estate matter pursuant to 1 M.R.S.A. 405 (6) C.

Councilor Harkness, seconded by Councilor Mortier, made a motion to go into Executive Session on a Real Estate matter pursuant to 1 M.R.S.A. 405 (6) C at 8:50 p.m. This motion was approved, 5-0.

Councilor Harkness, seconded by Councilor Hurley, made a motion to adjourn the Executive Session on a Real Estate matter pursuant to 1 M.R.S.A. 405 (6) C at 9:28 p.m. This motion was approved, 5-0.

L) Request to go into an Executive Session on a Personnel matter pursuant to 1 M.R.S.A. 405 (6) A.

Councilor Harkness, seconded by Councilor Hurley, made a motion to go into Executive Session on a Personnel matter pursuant to 1 M.R.S.A. 405 (6) A at 9:28 p.m. This motion was approved, 5-0.

Councilor Dean, seconded by Councilor Mortier, made a motion to adjourn the Executive Session on a Personnel matter pursuant to 1 M.R.S.A. 405 (6) A at 10:30 p.m. This motion was approved, 5-0.

M) Request to go into an Executive Session on a Legal matter pursuant to 1 M.R.S.A. 405 (6) E.

Item removed

N) Request to go into an Executive Session on an Economic Development matter pursuant to 1 M.R.S.A 405 (6) C.

Councilor Mortier, seconded by Councilor Harkness, made a motion to go into Executive Session on an Economic Development matter pursuant to 1 M.R.S.A. 405 (6) C at 10:31 p.m. This motion was approved, 5-0.

Councilor Hurley, seconded by Councilor Mortier, made a motion to adjourn the Executive Session on an Economic Development matter pursuant to 1 M.R.S.A. 405 (6) C at 11:27 p.m. This motion was approved, 5-0.

O) Signing of Council Orders and housekeeping items.

11) Communications

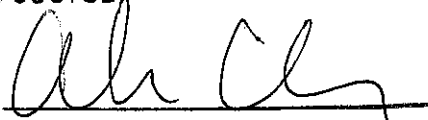
Councilor Hurley thanked all those who worked on the Bicentennial Murals and congratulated Three Tides on their re-opening.

12) Adjourn

Councilor Harkness, seconded by Councilor Hurley, made a motion to adjourn the meeting at 11:27 p.m. This motion was approved, 5-0.

I HEREBY CERTIFY THAT THE ABOVE
IS A TRUE COPY OF INFORMATION
ON THE RECORD WHICH IS IN MY
OFFICIAL CUSTODY

ATTEST



AMANDA CUSHMAN, BELFAST MAINE