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**City of Belfast
Council Chambers-Belfast City Hall
Tuesday, February 18, 2020**

6:30 p.m. Request to go into Executive Session on a Personnel matter pursuant to 1 M.R.S.A. 405 (6) A.

Councilor Hurley, seconded by Councilor Dean, made a motion to go into Executive Session on a Personnel matter pursuant to 1 MRSA 405 (6) A at 6:30 p.m. This motion was approved, 5-0.

Councilor Harkness, seconded by Councilor Bonneville, made a motion to adjourn Executive Session on a Personnel matter pursuant to 1 MRSA 405 (6) A at 7:05 p.m. This motion was approved, 5-0.

7:00 p.m. Regular Council Meeting

Regular Council Meeting No. 16

1) Call to order

2) Present: Mayor Eric Sanders, Councilors Mary Mortier, Neal Harkness, Brenda Bonneville, Michael Hurley and Paul Dean; City Manager Joseph Slocum.

Absent: Admin. Assistant to the City Manager Manda Cushman.

3) Pledge of Allegiance

4) Adoption of the agenda

City Manager, Joseph Slocum, requested to add item **10) N #1** Request from the Fire Chief to hire a full time paramedic.

Councilor Harkness requested to add item **10) O #1** Request to go into Executive Session on a Personnel matter pursuant to 1 M.R.S.A. 405 (6) A.

Councilor Harkness, seconded by Councilor Dean, made a motion to adopt the agenda, as amended. This motion was approved, 5-0.

5) Acceptance of the minutes

Regular Council Meeting of February 4, 2020.

Councilor Dean, seconded by Councilor Harkness, made a motion to accept the minutes from Regular Council Meeting of February 4, 2020. This was approved, 5-0.

6) A. Open to the public

1. Janice Hogan, former school nurse, urged the public to vote no on #1, March 3rd.
2. Meg Peterson spoke regarding the height amendment ordinance.

B. Organization and Department Reports

1. Ken Ortmann, Airport Manager, provided a brief update on the Airport.
2. Zach Schmesser, Executive Director of Our Town Belfast, spoke in support of grant opportunities being considered by the Council at tonight's meeting.

7) Communications

Councilor Harkness gave an update on primary elections.

Councilor Hurley welcomed Belfast Drug to Belfast.

City Manager, Joseph Slocum, provided an update on the browntail moth survey and legislation regarding recycling.

8) Old Business and Council Committee Reports

Councilor Hurley discussed possibly having a discussion with the Energy Committee at the March 3rd Council Meeting.

9) Permits, Petitions and Licenses - Consent Agenda

- A. Request to approve an application by Michael Casby d/b/a Trillium Events, Inc. located at 62 Little River Drive, Belfast, Maine for a renewal Malt, Spirituous and Vinous qualified caterer liquor license.

- B.** Request to approve an off premises catering permit for Bell the Cat for the Belfast Chamber of Commerce Business After Hours event at the Hutchinson Center, 80 Belmont Ave., Belfast on February 5, 2020 from 5:00 p.m. to 7:00 p.m.
- C.** Request to approve a Facility Use application by Launchpad for the 2020 All Roads Music Festival on Saturday, May 16th from 9:00 a.m. to 10:00 p.m. at various locations throughout Belfast.
- D.** Request to approve a Facility Use application by Our Town Belfast for the annual "Dinner on the Footbridge" fundraiser event on the Armistice Bridge on June 17, 2020 from 5:00 p.m. to 10:00 p.m.
- E.** Request to approve a Facility Use application by the Waldo County Search and Rescue agency for the 2020 Great State of Maine Bed Race on Saturday, May 9, 2020 from 8:00 a.m. to 12:00 p.m. on High Street (from McLeod's to the corner of Main St.).
- F.** Request from Chief Richards to approve confirmation of Brian Lunt as a paid per call Firefighter and a driver for the Belfast Ambulance Service.

Councilor Mortier, seconded by Councilor Harkness, made a motion to accept the consent agenda. This motion was approved, 5-0.

10) Business

A) Presentation by the Director of Code and Planning, Wayne Marshall, on a Second Reading of proposed amendment to the City's Zoning Ordinance that would increase the height limitations for the Washington Street area.

Director of Code and Planning, Wayne Marshall, gave a presentation and answered Council questions.

B) Public Hearing on a Second Reading of proposed amendment to the City's Zoning Ordinance that would increase the height limitations for the Washington Street area.

Mayor Sanders asked for proponents and opponents.

1. Meg Peterson of Belfast discussed concerns and impact that the proposed project could have on the neighborhood.
2. Jennifer Armstrong of Belfast concerns with treatment of local business owners who have invested in the community.

Mayor Sanders declared the hearing closed.

C) Discussion and possible vote on a Second Reading of a proposed amendment to the City's Zoning Ordinance that would increase the height limitations for the Washington Street area.

Councilors discussed the proposal and asked the Director of Code and Planning additional clarifying questions.

Councilor Hurley, seconded by Councilor Harkness, made a motion to accept the Second Reading of proposed amendments to the City's Zoning Ordinance that would increase the height limitations for the Washington Street area, as presented. This motion was approved, 4-1 (Councilor Bonneville opposed).

D) Request from Harbor Master, Katherine Pickering, to accept and award bids for a Small Harbor Improvement Grant for a float development project.

Harbor Master, Katherine Pickering, reviewed the bids and recommended the Council award to the lowest bidder.

Councilor Mortier, seconded by Councilor Harkness, made a motion to accept the bids for a Small Harbor Improvement Grant for a float development project, as presented. This motion was approved, 5-0.

Councilor Hurley, seconded by Councilor Harkness, made a motion to accept award the bid for a Small Harbor Improvement Grant for a float development project to the lowest bidder New Harbor Marine. This motion was approved, 5-0.

E) Update from the Harbor Master, Katherine Pickering, on the Penobscot Bay Resilience Project.

Harbor Master, Katherine Pickering, reviewed the report from Wood Environment & Infrastructure Solutions, Inc. with Council and answered questions.

F) Request from the Director of Code and Planning, Wayne Marshall, for \$5,000 to cover preliminary engineering fees associated with a survey of Washington Street for future enhancement and development.

Director of Code and Planning, Wayne Marshall, reviewed the request.

Councilor provided unanimous support regarding recommendation by the Director of Code and Planning that the City rely upon City staff and engineering firm, Olver Associates, in partnership with the Belfast Water District, to manage this project.

Councilor Mortier, seconded by Councilor Harkness, made a motion to expend up to \$5000 to hire Olver Associates to prepare an accurate topography, utility and boundary survey of Washington Street, with funding to come from account #680-604. This motion was approved, 5-0.

G) Request from the Economic Development Director Thomas Kittredge, for authority to hire Ransom Consulting as the City's qualified environmental professional to implement our Brownfield Assessment Grant.

Economic Development Director, Thomas Kittredge, explained the request in more detail.

Councilor Mortier, seconded by Councilor Harkness, made a motion to approve the recommendation of the Brownfields Selection Committee's qualified environmental professional selection working group to hire Ransom Consulting as the qualified environmental professional for the City of Belfast's FY 2019 United States Environmental Protection Agency Brownfields Assessment Grant and to authorize the City Manager to sign all paperwork necessary to enter into a contract with Ransom Consulting. This motion was approved, 5-0.

H) Request from the Economic Development Director, Thomas Kittredge, for authority to submit a grant application for a Community Development Block Grant Community Enterprise Program to help finance a building façade improvements program.

Economic Development Director, Thomas Kittredge, explained the request.

Councilor Hurley noted he would be abstaining as he may apply.

Councilor Bonneville, seconded by Councilor Harkness, made a motion to authorize the submission of an application to the Community Development Block Grant Community Enterprise Program in the amount of \$100,000 and to authorize the City Manager to sign any documents related to the submission of the grant application. This motion was approved, 4-0 (Councilor Hurley abstained).

I) Request from the Economic Development Director, Thomas Kittredge, for authority to send a letter of intent for a Community Development Block Grant Economic Development Program on behalf of Moonbat LLC D/B/A Three Tides and Marshall Wharf Brewing Company.

Economic Development Director, Thomas Kittredge, explained the request.

Councilor Mortier, seconded by Councilor Bonneville, made a motion to authorize the submission of a letter of intent to the Community Development Block Grant Economic Development Program on behalf of Moonbat LLC d/b/a Three Tides and Marshall Wharf Brewing Company and to authorize the City Manager to sign any documents related and necessary to the submission of the letter of intent. This motion was approved, 5-0.

J) Request from the Economic Development Director, Thomas Kittredge, to authorize the City to apply to the Maine Development Foundation REvitalizeME Historic Preservation Subgrant Program on behalf of the current owners of Belfast Opera House.

Economic Development Director, Thomas Kittredge, explained the request.

Councilor Dean, seconded by Councilor Mortier, made a motion to authorize the submission of an application to the REvitalizeME Historic Preservation Subgrant Program on behalf of the current owners of the Belfast Opera House, to authorize the City Manager to sign any documents related and necessary to the submission of the grant application and should the City of Belfast be selected for this grant, allow it to serve as a fiscal agent equivalent and manager of the grant funds on behalf of the owners of the Belfast Opera House. This motion was approved, 5-0.

K) Request from the Economic Development Director, Thomas Kittredge, to authorize a grant application to the Island Institute and to commit matching funds.

Economic Development Director, Thomas Kittredge, explained the request.

Councilor Mortier, seconded by Councilor Harkness, made a motion to authorize the submission of an application to the Island Institute for a broadband planning grant in the amount of \$14,600, to authorize the City Manager to sign any documents related and necessary to the submission of the grant application, and to commit matching funds in the amount of \$14,600 for this grant application, to be taken from account #730-862 This motion was approved, 5-0.

L) Update on proposals for winter parking in the downtown parking lots.

City Manager, Joseph Slocum and Councilor Hurley reviewed the proposed odd/even parking locations and rules and answered Council questions.

Councilor Hurley, seconded by Councilor Harkness, made a motion to accept the odd/even parking spots at the Washington Street, Cross Street and Beaver Street parking lots with rules, as presented. This motion was approved, 5-0.

M) Request from CMP for a pole permit.

No Council discussion.

Councilor Hurley, seconded by Councilor Mortier, made a motion to accept the request from CMP for a new pole permit application located on Edgecomb Rd. This motion was approved, 5-0.

N) #1 Request from the Fire Chief to hire a full time paramedic.

No Council discussion.

Councilor Harkness, seconded by Councilor Hurley, made a motion to accept the request to hire a full time paramedic. This motion was approved, 5-0.

N) Request from the City Manager to go into Executive Session to discuss a Real Estate matter and an Economic Development matter pursuant to 1 M.R.S.A. 405 (6) C., considering the acquisition, use or disposition of publicly held land or economic development as premature disclosure of the information would prejudice the competitive bargaining position of the Council.

Councilor Mortier, seconded by Councilor Hurley, made a motion to go into Executive Session on a Real Estate and an Economic Development matter pursuant to 1 MRSA 405 (6) C at 9:54 p.m. This motion was approved, 5-0.

Councilor Harkness, seconded by Councilor Mortier, made a motion to adjourn Executive Session on a Real Estate and an Economic Development matter pursuant to 1 MRSA 405 (6) C at 10:50 p.m. This motion was approved, 5-0.

O) Request from the City Manager to go into Executive Session to discuss a Personnel matter pursuant to 1 M.R.S.A. 405 (6) A, regarding employment, compensation and evaluation of one or more employees.

Councilor Mortier, seconded by Councilor Harkness, made a motion to go into Executive Session on a Personnel matter pursuant to 1 MRSA 405 (6) A at 10:50 p.m. This motion was approved, 5-0.

Councilor Mortier, seconded by Councilor Harkness, made a motion to adjourn Executive Session on a Personnel matter pursuant to 1 MRSA 405 (6) A at 11:05 p.m. This motion was approved, 5-0.

* Councilor Mortier, seconded by Councilor Harkness, made a motion to move item 10) O #1 to 10) O #2 and make 10) O #1 Action regarding employment compensation. This motion was approved, 5-0.

O) #1 Action regarding employment compensation.

Councilor Mortier, seconded by Councilor Harkness, made a motion to pay Director of Code and Planning, Wayne Marshall, carryforward vacation time totaling 254.5 hrs/\$10,066.31 for FY 19/20 and to pay City Manager, Joseph Slocum, carryforward vacation time totaling 125 hrs. for FY 19/20 from account 100-501. This motion was approved, 5-0.

O) #2 Request from the City Manager to go into Executive Session to discuss a Personnel matter pursuant to 1 M.R.S.A. 405 (6) A.

Councilor Mortier, seconded by Councilor Harkness, made a motion to go into Executive Session on a Personnel matter pursuant to 1 MRSA 405 (6) A at 11:15 p.m. This motion was approved, 5-0.

Councilor Harkness, seconded by Councilor Dean, made a motion to adjourn Executive Session on a Personnel matter pursuant to 1 MRSA 405 (6) A at 11:35 p.m. This motion was approved, 5-0.

P) Signing of Council Orders and housekeeping items.

Council Order #54 Signed by Councilor Mortier, Ordered That:

The City Manager and the City Treasurer are authorized to accept up to \$40,286.70 as reimbursement from the Brunswick Police Department, with funds to be split and be placed into the following accounts:

Account 220-503	\$25000
Account 220-539	\$10000
Account 220-540	\$5000
Account 220-542	\$286.70

(Approved February 4, 2020)

Council Order #55 Signed by Councilor Bonneville, Ordered That:

The City Manager and the City Treasurer are authorized to expend up to \$500 to help support the upcoming Belfast Regional Job Fair. Funding to come from account #580-601. (Approved February 4, 2020)

Council Order #56 Signed by Councilor Harkness, Ordered That:

The City Manager and the City Treasurer are authorized to grant waivers of foreclosure for Tax Lien filed 7/27/2018, BK4289 P333 for Map1-Lot26-H and Tax Lien filed 7/27/2018, Bk4289 P315 for Map 8-Lot96. (Approved January 21, 2020)

Council Order #57 Signed by Councilor Mortier, Ordered That:

The City Manager and the City Treasurer are authorized to expend up to \$500 as a contribution to the Veterans of Foreign Wars Post 3108 for the purchase of American Flags to be hung on street poles throughout Belfast. Funding is to come from Undesignated Fund Balance. (Approved February 4, 2020)

11) Open to the Public

No comments.

12) Communications

Councilor Hurley discussed new signage regarding City of Belfast solar.

Councilor Harkness discussed the City of Belfast being a diverse community.

13) Adjourn

Councilor Harkness, seconded by Councilor Dean, made a motion to adjourn the meeting at 11:35 p.m. This motion was approved, 5-0.

I HEREBY CERTIFY THAT THE ABOVE
IS A TRUE COPY OF INFORMATION
ON THE RECORD WHICH IS IN MY
OFFICIAL CUSTODY

ATTEST



AMANDA CUSHMAN, BELFAST MAINE