

These are “Action Only” minutes. Video of comments may be found on recorded discs at City Hall or at www.cityofbelfast.org.

**City of Belfast
Council Chambers-Belfast City Hall
Tuesday, December 3, 2019
7:00 p.m.**

Regular Council Meeting No. 11

1) Call to order

2) Present: Mayor Eric Sanders, Councilors Mary Mortier, Neal Harkness, Brenda Bonneville, Michael Hurley and Paul Dean; City Manager Joseph Slocum.

Absent: Admin. Assistant to the City Manager Manda Cushman.

3) Pledge of Allegiance

4) Adoption of the agenda

City Manager, Joseph Slocum, requested the following amendments:

- Add item **10) E #1** Update from the Director of Economic Development, Thomas Kittredge, on Maine State Housing’s requirement to shorten the size of the proposed Tax Increment Financing District that was outlined to support two low income elderly housing projects on Wight Street.
- Add item **10) E #2** Update from the City Manager on a recent finding of groundwater contamination at a residence downhill from the City’s old landfill.
- Add item **10) F #1** Request from the City Manager to go into Executive Session to discuss Union Negotiations pursuant to 1 M.R.S.A. 405 (6) D.

Councilor Hurley requested to amend the agenda to add item **10) F #2** Request to go into Executive Session on a Personnel matter pursuant to 1 M.R.S.A. 405 (6) A.

Councilor Hurley, seconded by Councilor Dean, made a motion to adopt the agenda, as amended. This motion was approved, 5-0.

5) Acceptance of the minutes

Regular Council Meeting of November 19, 2019.

Councilor Harkness, seconded by Councilor Bonneville, made a motion to accept the minutes from Regular Council Meeting of November 19, 2019. This was approved, 5-0.

6) A. Open to the public

No public comments.

B. Organization and Department Reports

Economic Development Director, Thomas Kittredge, informed the public of the Planning Board Meeting tomorrow, December 4th at the Hutchinson Center.

Parks and Recreation Director, Norm Poirier, provided an update on upcoming holiday events.

Councilor Hurley provided a review of the Climate Crisis Committees meeting last night at the Library.

7) Communications

Mayor Sanders asked for a moment of silence for the passing of former Belfast Police Chief, Allen Weaver.

Councilor Harkness expressed gratitude from former Mayor Walter Ash Jr. for the honor of having the boat launch area on the East Side named after him.

Councilor Mortier provided an update on New Years By The Bay.

Councilor Hurley provided an update on the Swan Lake Ave. bridge.

Mayor Sanders informed the public regarding the wreaths across America coming through Belfast this Sunday.

8) Old Business and Council Committee Reports

No comments.

9) Permits, Petitions and Licenses - Consent Agenda

A. Request to approve an off premises catering permit for The Crusty Crab LLC. d/b/a Front Street Pub wreath making event located at the Belfast Boathouse, 34 Commercial Street, Belfast, ME on November 26th from 3:00 p.m. to 11:00 p.m.

B. Request to approve a City Facility Use application by Mary Mortier for the “23rd Annual New Year’s by the Bay” event from 3:00 p.m. December 31, 2019 until early on January 1, 2020.

Councilor Hurley, seconded by Councilor Harkness, made a motion to accept the consent agenda. This motion was approved, 5-0.

10) Business

A) Request from the Harbor Master, Katherine Pickering, for approval of the 2020 Harbor Usage Fees.

Harbor Master, Katherine Pickering, reviewed the usage fee recommendations and answered Council questions.

Councilor Mortier, seconded by Councilor Harkness, made a motion to accept the 2020 Harbor Usage Fees, as presented. This motion was approved, 5-0.

B) Request from the Harbor Master, Katherine Pickering, for approval of the 2020 Charter Vessel and Commercial Contracts.

Harbor Master, Katherine Pickering, reviewed the Charter Vessel and Commercial Contracts recommendations and answered Council questions.

Councilor Hurley, seconded by Councilor Mortier, made a motion to accept the 2020 Charter Vessel and Commercial Contracts, as presented. This motion was approved, 5-0.

C) First Reading on proposed changes to the City Code of Ordinances, Chapter 38, Parks and Recreation.

Parks & Recreation Director, Norm Poirier and Parks & Recreation Commission Chair, Carol Good, reviewed the proposed language with Councilors.

Councilor Dean requested an amendment to the proposed ordinance language that the word recreational be added in front of right of ways.

Councilor Hurley, seconded by Councilor Harkness, made a motion to accept the First Reading on proposed changes to the City Code of Ordinances, Chapter 38, Parks and Recreation, as amended with the word recreational to be added in front of right of ways. This motion was approved, 5-0.

D) Discussion with the City Clerk, Amy Flood, on State authorized options to increase Motor Vehicle Agent Fees for motor vehicle registrations.

City Manager, Joseph Slocum, reviewed the memo from the City Clerk regarding State authority to increase Motor Vehicle Agent Fees for motor vehicle registration.

Councilor Mortier, seconded by Councilor Harkness, made a motion to accept the proposed State authorized increases to Motor Vehicle Agent fees for motor vehicle registrations, as presented. This motion was approved, 5-0.

E) Consideration of a request from the City Manager to pay a stipend to Deputy Chief, Gerry Lincoln, during the period of time that he will be serving as Acting Police Chief for the City of Belfast.

City Manager, Joseph Slocum, reviewed the request to pay a monthly stipend of \$220.00 to Deputy Chief, Gerry Lincoln during the time he serves as Acting Police Chief.

Councilor Hurley, seconded by Councilor Harkness, made a motion to accept the request from the City Manager to pay a monthly stipend of \$220.00 to Deputy Chief, Gerry Lincoln, during the period of time that he will be serving as Acting Police Chief for the City of Belfast. This motion was approved, 5-0.

E) #1 Update from the Director of Economic Development, Thomas Kittredge, on Maine State Housing's requirement to shorten the size of the proposed Tax Increment Financing District that was outlined to support two low income elderly housing projects on Wight Street.

Director of Economic Development, Thomas Kittredge, reviewed the request to decrease the size of the proposed Tax Increment Financing District that was outlined to support two low income elderly housing projects on Wight Street to just those two parcels being considered for development and answered Council questions.

Councilor Mortier, seconded by Councilor Harkness, made a motion to authorize the Economic Development Director to amend the City's application to the TIF District parameter outlines, reducing them to the two properties in question, as presented. This motion was approved, 5-0.

E) #2 Update from the City Manager on a recent finding of groundwater contamination at a residence downhill from the City's old landfill.

City Manager, Joseph Slocum, provided an update and how the City is proceeding moving forward.

F) Request from CMP to install 2 telephone poles on Nickerson Road.

No Council discussion.

Councilor Hurley, seconded by Councilor Dean, made a motion to accept the request from CMP to install 2 telephone poles on Nickerson Road. This motion was approved, 5-0.

F) #1 Request from the City Manager to go into Executive Session to discuss Union Negotiations pursuant to 1 M.R.S.A. 405 (6) D.

Councilor Harkness, seconded by Councilor Dean, made a motion to go into Executive Session on a Personnel matter pursuant to 1 MRSA 405 (6) A at 8:45 p.m. This motion was approved, 5-0.

Councilor Harkness, seconded by Councilor Mortier, made a motion to adjourn Executive Session on a Personnel matter pursuant to 1 MRSA 405 (6) A at 9:00 p.m. This motion was approved, 5-0.

F) #2 Request to go into Executive Session on a Personnel matter pursuant to 1 M.R.S.A. 405 (6) A.

Councilor Hurley, seconded by Councilor Mortier, made a motion to go into Executive Session on a Personnel matter pursuant to 1 MRSA 405 (6) A at 9:00 p.m. This motion was approved, 5-0.

Councilor Harkness, seconded by Councilor Mortier, made a motion to adjourn Executive Session on a Personnel matter pursuant to 1 MRSA 405 (6) A at 9:15 p.m. This motion was approved, 5-0.

M) Signing of Council Orders and housekeeping items.

Council Order #33 Signed by Councilor Dean, Ordered That:

The City Manager and the City Treasurer are authorized to expend up to \$81,924 to purchase a 2020 Ford service truck for the Wastewater Treatment Facility from Quirk Auto Group. Funds are to come from the WWTP Undesignated Fund Balance. (Approved November 19, 2019)

Council Order # 34 Signed by Councilor Mortier, Ordered That:

The City Manager and the City Treasurer are authorized to expend up to \$60,454 to hire Camoin Associates to perform the Brownfields Revitalization Plan. Funds are to come from the City's FY2019 USEPA Brownfields Assessment Grant. (Approved November 19, 2019)

Council Order # 35 Signed by Councilor Hurley, Ordered That:

The City Manager and the City Treasurer are authorized to create an independent Airport Manager position and hire 2 part time Managers to fill the position at \$35/hr. Funding for salary and the setting up of computers, ect. is to come from the Buisness Park Account G1-2160-00. (Approved November 5, 2019)

Council Order # 36 Signed by Councilor Mortier, Ordered That:

The City Manager and the City Treasurer are authorized to expend up to \$11,000 to purchase 12 new computers for the Clerk/Treasure/Tax Office. Funding is to be split between the Clerk and Treasure's Equipment Capital Reserve Accounts. (Approved November 19, 2019)

Council Order # 37 Signed by Councilor Mortier, Ordered That:

The City Manager and the City Treasurer are authorized to expend up to \$6,100 to retain the services of David Barrett of Maine Municipal Association to assist the City in hiring a new City Manager. Funding is to come from Undesignated Fund Balance. (Approved November 19, 2019)

Council Order # 38 Signed by Councilor Dean, Ordered That:

The City Manager and the City Treasurer are authorized to accept \$766 in drug forfeiture monies. Funding is to be placed into the Drug Forfeiture Account #730-672. (Approved November 19, 2019)

Council Order # 39 Signed by Councilor Hurley, Ordered That:

The City Manager and the City Treasurer are authorized to expend up to \$900 to purchase and install water level measuring and tide gauge equipment. Funding is to come from account #720-887. (Approved November 19, 2019)

Council Order # 40 Signed by Councilor Hurley, Ordered That:

The City Manager and the City Treasurer are authorized to expend up to \$600 for enrollment in the International Council for Local Environmental Initiatives Program. Funding is to come from account #720-887. (Approved November 19, 2019)

Council Order # 41 Signed by Councilor Hurley, Ordered That:

The City Manager and the City Treasurer are authorized to expend up to \$800 on the Committee’s program of public meetings. Funding is to come from account #720-887. (Approved November 19, 2019)

11) Open to the Public

No comments.

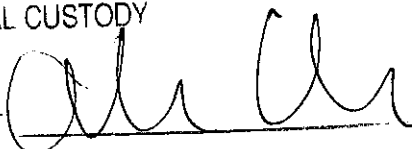
12) Communications

Councilor Hurley provided an update on research regarding other municipalities Tree Warden and Ordinances.

13) Adjourn

Councilor Mortier, seconded by Councilor Harkness, made a motion to adjourn the meeting at 9:15 p.m. This motion was approved, 5-0.

HEREBY CERTIFY THAT THE ABOVE IS A TRUE COPY OF INFORMATION ON THE RECORD WHICH IS IN MY OFFICIAL CUSTODY

ATTEST 
AMANDA CUSHMAN, BELFAST MAINE