

\*These are "Action Only" minutes. Video of comments may be found on recorded discs at City Hall or at [www.cityofbelfast.org](http://www.cityofbelfast.org).\*

**City of Belfast  
Council Chambers-Belfast City Hall  
Tuesday, October 1, 2019  
7:00 p.m.**

**Public Hearing #1**

In accordance with Title 28A Section 653 MRSA 1964 a public hearing will be held on October 1, 2019 at 7:00 p.m. or as soon as possible thereafter in the Council Chambers of Belfast City Hall to hear an application by Bowen's Tavern, located at 181 Waterville Road, Belfast, Maine for a renewal Malt, Spirituous and Vinous Restaurant Class liquor license.

Councilor Sanders asked for proponents and opponents and hearing none declared the hearing closed.

**Public Hearing #2**

Pursuant to the Special Amusement Ordinance of the City of Belfast and the provision of Title 28-A Section 1054 MRSA, a public hearing will be held in the Council Chambers of Belfast City Hall on October 1, 2019 at 7:00 p.m. or as soon as possible thereafter, on an application for a Special Amusement Permit by Bowen's Tavern, for live entertainment, music, vocals – Karaoke, DJ and dancing at 181 Waterville Road, Belfast, Maine, interior/exterior.

Councilor Sanders asked for proponents and opponents and hearing none declared the hearing closed.

**Regular Council Meeting No. 7**

**1) Call to order**

**2) Present:** Councilors Mary Mortier, Neal Harkness, Eric Sanders, Michael Hurley and Paul Dean; City Manager Joseph Slocum and Admin. Assistant to the City Manager Manda Cushman.

**Absent:** Mayor Samantha Paradis.

**3) Pledge of Allegiance**

**4) Adoption of the agenda**

City Manager, Joseph Slocum, requested to amend the agenda as follows:

- Add item **10) M #1** Request to go into Executive Session on an Economic Development matter pursuant to 1 MRSA 405 (6) C.
- Add item **10) M #2** Request to go into Executive Session on a Personnel matter pursuant to 1 MRSA 405 (6) A.

Councilor Mortier, seconded by Councilor Harkness, made a motion to adopt the agenda, as amended. This motion was approved, 5-0.

## **5) Acceptance of the minutes**

Regular Council Meeting of September 17, 2019.

Councilor Mortier, seconded by Councilor Harkness, made a motion to accept the minutes from Regular Council Meeting of September 17, 2019. This was approved, 5-0.

## **6) A. Open to the public**

No public comments.

## **B. Organization and Department Reports**

- Update from the Director of Code & Planning, Wayne Marshall, regarding the Planning Board's review of the Nordic Aquafarm permits.
- Update from Sadie Lloyd Mudge on City energy projects.

## **7) Communications**

Councilor Mortier discussed the following:

- Window Dressers in need of volunteers.
- Belfast Armory seeking a long term tenant.
- Our Town Belfast is holding fall downtown business event this weekend.

Councilor Hurley reminded the public that this year Wards 1-4 will be voting at the Crosby Center, suggested additional signage leading up to the Election to notify the public of the change.

City Manager, Joseph Slocum, informed the public of the new Public Works Facility ribbon cutting on October 15<sup>th</sup> at 3:00 p.m. and provided a brief update on Highview Terrace public access.

Councilors thanked all who helped and came out to honor Sandy Carey.

Councilor Sanders noted that a candidate's night is scheduled for Monday, October 21<sup>st</sup>.

### 8) Old Business and Council Committee Reports

No comments.

### 9) Permits, Petitions and Licenses - Consent Agenda

- A. Request to approve an application by Bowen's Tavern, located at 181 Waterville Road, Belfast, Maine for a renewal Malt, Spirituous and Vinous Restaurant Class liquor license.
- B. Request to approve an application for a Special Amusement Permit by Bowen's Tavern, for live entertainment, music, vocals – Karaoke, DJ and dancing at 181 Waterville Road, Belfast, Maine, interior/exterior.
- C. Request to approve an off premises catering permit for Bell the Cat for the Down East Credit Union Reopening event on September 25, 2019 from 5:00 p.m. to 7:00 p.m. located at 92 Lincolnville Ave., Belfast.
- D. Request from the Belfast Fire Chief to confirm Jason Norwood Jr. as a paid per call firefighter for the Belfast Fire Department.

Councilor Harkness, seconded by Councilor Dean, made a motion to accept the consent agenda. This motion was approved, 5-0.

### 10) Business

- A) First Reading on proposed Contract Rezoning Agreement with Paul Naron for properties located at 15 & 7 Front Street.

Director of Code & Planning, Wayne Marshall, requested clarification on proposed terms/language and discussed specifics with Council.

Councilor Mortier, seconded by Councilor Hurley, made a motion to accept the proposed language and terms of the First Reading of a Contract Rezoning Agreement with Paul Naron for properties located at 15 & 7 Front Street, as presented, and to direct staff to incorporate such into the Second Reading and to approve the City seeking direction of the Harbor Committee and to present their recommendation as part of the Public Hearing and Second Reading for Council consideration on October 15<sup>th</sup>. This motion was approved, 5-0.

**B) Public Hearing on a proposed Contract Rezoning Agreement that would permit the construction of a Tracker Supply Store on Route # 3 across from the entrance to Bank of America.**

Director of Code & Planning, Wayne Marshall, provided a brief introduction of the proposal.

Councilor Sanders asked for proponents and opponents and hearing none declared the hearing closed.

**C) Second Reading, discussion and possible vote on proposed Contract Rezoning Agreement that would permit construction of a Tractor Supply Store on Route #3 across the entrance to Bank of America.**

No comments.

Councilor Dean, seconded by Councilor Mortier, made a motion to accept the Second Reading on a Contract Rezoning Agreement to permit the construction of a Tractor Supply Store on Route #3, as presented. This motion was approved, 5-0.

**D) Withdrawn: See Manager's note at the end of Manager's Report.**

**E) General discussion on mapping.**

Councilor Hurley discussed a proposal to look at addressing City maps and requested that the discussion continues with City staff, Council unanimously agreed.

**F) Request from the Police Chief, Michael McFadden, for a pay increase for Reserve Officers as requested in the 2019 – 2020 budget.**

Deputy Police Chief, Gerry Lincoln, explained the request.

Councilor Mortier, seconded by Councilor Harkness, made a motion to accept the request from the Police Chief for a pay increase for Reserve Officers as requested in the 2019-2020 budget. This motion was approved, 5-0.

**G)** First Reading on a request from the General Assistance Administrator, Jody Stout, to approve State derived maximum benefits for General Assistance requests.

City Manager, Joseph Slocum, briefly explained the yearly request to update the State derived maximum benefits.

Councilor Mortier, seconded by Councilor Harkness, made a motion to accept the accept the First Reading on General Assistance maximum benefits with the Public Hearing and Second Reading scheduled for October 15, 2019. This motion was approved, 5-0.

**H)** Consideration of a request to give to the City of Belfast a gift of a residential lot on Highview Terrace.

City Manager, Joseph Slocum, reviewed the request and answered Council questions regarding the gifted property.

Councilors thanked the property owner for the gift.

Councilor Hurley, seconded by Councilor Dean, made a motion to accept the gift of a residential lot on Highview Terrace. This motion was approved, 5-0.

**I)** Request from the Economic Development Director, Thomas Kittredge, to authorize acceptance of a \$228,336 Community Development Block Grant from the Housing Assistance Grant Program.

Economic Development Director, Thomas Kittredge, reviewed the request noting a change in the amount from \$228,336 to \$231,216 and answered Council questions.

Councilor Mortier, seconded by Councilor Dean, made a motion to accept the \$231,216 Community Development Block Grant from the Housing Assistance Grant Program, to authorize the City Manager to sign required documents and to sign a resolution. This motion was approved, 5-0.

**J)** Request from Parks and Recreation Director, Norm Poirier, for permission to apply for a Land and Water Conservation Fund Grant to build new restrooms at City Park.

Parks and Recreation Director, Norm Poirier, explained the request discussing possible design with Council, noting that final design would come before the Council for approval.

Councilor Hurley, seconded by Councilor Harkness, made a motion to accept the request to apply for a Land and Water Conservation Fund Grant to build new restrooms at City Park. This motion was approved, 5-0.

**K)** Request from the Public Works Director, Bob Richards, for permission to sell two surplus trucks.

Councilor Hurley inquired about where bids are being posted for public viewing.

Councilor Hurley, seconded by Councilor Harkness, made a motion to accept the request from the Public Works Director to sell two surplus trucks, as presented. This motion was approved, 5-0.

**L)** Request from Deputy Police Chief, Gerry Lincoln, to accept bids on a new police vehicle and to award the bid to the lowest bidder, Darlings Ford of Bangor.

Deputy Police Chief, Gerry Lincoln, reviewed the bids, recommending that Council approve the lowest bidder, Darlings Ford for \$60,632 with funding to come from account #220-535.

Councilor Hurley, seconded by Councilor Harkness, made a motion to accept the bids, as presented. This motion was approved, 5-0.

Councilor Hurley, seconded by Councilor Harkness, made a motion to award the bid to the lowest bidder, Darlings Ford of Bangor for \$60,632 with funding to come from account #220-535. This motion was approved, 5-0.

**M)** Request from the Director of Code and Planning, Wayne Marshall, to hire John Boynton as our new City Planner.

Director of Code and Planning, Wayne Marshall, introduced John Boynton and recommended the Council appoint him as the new City Planner.

Councilors welcomed John to the City of Belfast.

John Boynton thanked Council for their consideration of his appointment.

Councilor Dean, seconded by Councilor Mortier, made a motion to accept the request to appoint John Boynton as the new City Planner. This motion was approved, 5-0.

**M) #1** Request to go into Executive Session on an Economic Development matter pursuant to 1 MRSA 405 (6) C.

Councilor Harkness, seconded by Councilor Dean, made a motion to go into Executive Session on an Economic Development matter pursuant to 1 MRSA 405 (6) C at 8:58 p.m. This motion was approved, 5-0.

Councilor Mortier, seconded by Councilor Harkness, made a motion to adjourn Executive Session on an Economic Development matter pursuant to 1 MRSA 405 (6) C at 9:45 p.m. This motion was approved, 5-0.

**M) #2** Request to go into Executive Session on a Personnel matter pursuant to 1 MRSA 405 (6) A.

Councilor Mortier, seconded by Councilor Harkness, made a motion to go into Executive Session on a Personnel matter pursuant to 1 MRSA 405 (6) A at 9:45 p.m. This motion was approved, 5-0.

Councilor Dean, seconded by Councilor Harkness, made a motion to adjourn Executive Session on a Personnel matter pursuant to 1 MRSA 405 (6) A at 10:15 p.m. This motion was approved, 5-0.

**N)** Signing of Council Orders and housekeeping items.

**Council Order #22** Signed by Councilor Sanders, Ordered That:

Up to \$58,291.05 to be carried forward from the FY 2018-2019 to FY 2019-2020 from the following accounts:

<b>TITLE</b>	<b>ACCT#</b>	<b>AMOUNT</b>
City Clerk, Records Restoration	130-631	\$ 4,852.72
City Clerk, Codification	130-674	\$ 8,037.41
City Bldg Maint, IT Services	140-837	\$ 3,730.40
Cable TV, Vehicle Maint & Repairs	250-536	\$ 400.00
Cable TV, Gas, Oil, Grease & Diesel	250-567	\$ 397.48
Sidewalk Improvement/Maint	420-573	\$ 6,962.24
Road Construction	450-577	\$ 3,229.85

Tree Program	460-578	\$3,000.00
Tree Program, Plantings	460-678	\$7,154.55
Parks & Rec, Parks Maint CO#66	610-585	\$5,500.00
Planning & Zoning, Engineering	680-604	\$14,526.40
Planning & Zoning, Board of Appeals	680-606	\$500.00
<b>TOTAL</b>		<b>\$ 58,291.05</b>

(Approved September 3, 2019)

**Council Order #24** Signed by Councilor Hurley, Ordered That:

The City Manager and the City Treasurer are authorized to expend up to \$60,632.00 to purchase two new police cruisers for the Belfast Police Department. Funds are to come from account #220-535.

(Approved October 1, 2019)

**11) Open to the Public**

No comments.

**12) Communications**

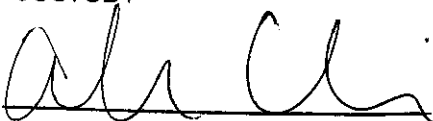
Councilor Hurley requested an update on the Rail Trail bathrooms and noted that there will be a community coffee house at the Troy Howard Middle School on October 9<sup>th</sup> from 6:00-8:00 p.m.

Councilor Harkness requested that fellow Councilors consider a City memorial for Sandy Carey.

**13) Adjourn**

Councilor Sanders, seconded by Councilor Harkness, made a motion to adjourn the meeting at 10:15 p.m. This motion was approved, 5-0.

I HEREBY CERTIFY THAT THE ABOVE  
IS A TRUE COPY OF INFORMATION  
ON THE RECORD WHICH IS IN MY  
OFFICIAL CUSTODY

ATTEST 

AMANDA CUSHMAN, BELFAST MAINE