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**City of Belfast
Council Chambers-Belfast City Hall
Tuesday, July 2, 2019**

Executive Session 6:30 p.m.

Request to go into Executive Session to discuss a Legal matter pursuant to 1 M.R.S.A. 405 (6) E.

Councilor Mortier, seconded by Councilor Dean, made a motion to go into Executive Session on a Legal matter pursuant to 1 MRSA 405 (6) E at 6:30 p.m. This motion was approved, 3-0 (Councilors Harkness and Sanders absent).

Councilor Mortier, seconded by Councilor Harkness, made a motion to adjourn Executive Session on a Legal matter pursuant to 1 MRSA 405 (6) E at 7:00 p.m. This motion was approved, 4-0 (Councilor Sanders absent).

Regular Council Meeting 7:00 p.m.

Public Hearing #1

Pursuant to Belfast Victualer License Ordinance a public hearing will be held on July 2, 2019 at 7:00 p.m., or as soon as possible thereafter, in the Council Chambers of Belfast City Hall on a New application for a Victualer's License for Linda C. Prichard d/b/a The Alchemist Plant Based Wellness Café located at 9D Beaver Street, Belfast, Maine.

Mayor Paradis asked for proponents and opponents.

1. Amanda Peaslee of Belfast introduced herself as partial owner of The Alchemist Plant Based Wellness Café and answered Council questions regarding the opening of the new business.

Mayor Paradis declared the hearing closed.

Public Hearing #2

In accordance with Title 28A Section 653 MRSA 1964 a public hearing will be held on July 2, 2019 at 7:00 p.m. or as soon as possible thereafter in the Council Chambers of Belfast City Hall to hear an application by the Belfast Curling Club located at 211 Belmont Ave., Belfast Maine for a Spirituous, Vinous and Malt license.

Mayor Paradis asked for proponents and opponents and hearing none declared the hearing closed.

Public Hearing #3

Pursuant to the Special Amusement Ordinance of the City of Belfast and the provision of Title 28-A Section 1054 MRSA a public hearing will be held in the Council Chambers of Belfast City Hall on July 2, 2019 at 7:00 p.m. or as soon as possible thereafter on an application for a Special Amusement Permit for the Belfast Curling Club for Live Music, DJ, Karaoke, all Live Entertainment, and dancing located at 211 Belmont Ave., Belfast, Maine, interior & exterior.

Mayor Paradis asked for proponents and opponents and hearing none declared the hearing closed.

Regular Council Meeting No. 1

1) Call to order

2) Present: Mayor Samantha Paradis, Councilors Mary Mortier, Neal Harkness, Michael Hurley and Paul Dean; City Manager Joseph Slocum and Admin. Assistant to the City Manager Manda Cushman.

Absent: Councilor Eric Sanders.

3) Pledge of Allegiance

4) Adoption of the agenda

City Manager, Joseph Slocum requested to remove item **10) B** from the agenda.

Councilor Hurley request to add item **10) L #1** Discussion on City support of a Maine Farmland Trust event at the Belfast Free Library in November.

Councilor Harkness, seconded by Councilor Dean, made a motion to adopt the agenda, as amended. This motion was approved, 4-0.

5) Acceptance of the minutes

Regular Council Meeting of June 18, 2019.

Councilor Dean, seconded by Councilor Harkness, made a motion to accept the minutes from Regular Council Meeting of June 18, 2019. This was approved, 4-0.

6) A. Open to the public

1. Anne Saggese of Belfast updated the Council on the new organization “The Fish Are Okay.”

B. Organization and Department Reports

- Director of Code & Planning, Wayne Marshall, provided an update regarding upcoming Planning Board meetings on Nordic Aquafarm’s Permit Applications.

7) Communications

- Presentation of a Certificate of Recognition to the Board Members and Volunteers of the Belfast Soup Kitchen as the recipients of the 2019 City of Belfast Spirit of America Award.
- Councilor Harkness requested an update at the next Council meeting regarding the City General Assistance Office collecting tents and camping supplies for homeless residents.
- Councilor Hurley provided an update on vandalism on the Rail Trail and requested further information on cutting of trees along the Rail Trail.
- City Manager, Joseph Slocum, noted the new photographs hanging in the Chamber and throughout City Hall provided by the Penobscot Museum and reminded the public that City Hall is closed on Thursday, July 4th.
- Mayor Paradis discussed her recent tour of the Waldo County YMCA.

8) Old Business and Council Committee Reports

Jon Beal, Climate Change Committee Chair, provided a committee update.

9) Permits, Petitions and Licenses - Consent Agenda

- A. *Councilor Hurley requested that item 9) E Request to approve a Facility Use application by Tedy’s Day Care for use of the Belfast Rail Trail for a 5K Dog Walking event on Saturday, August 3, 2019 from 9:00 a.m. to 11:00 a.m., be moved to the regular agenda for discussion.

Councilor Harkness, seconded by Councilor Dean, made a motion to move item 9) E Request to approve a Facility Use application by Tedy's Day Care for use of the Belfast Rail Trail for a 5K Dog Walking event on Saturday, August 3, 2019 from 9:00 a.m. to 11:00 a.m. This motion was approved, 4-0.

- B. Request to approve a New application for a Victualer's License for Linda C. Prichard d/b/a The Alchemist Plant Based Wellness Café located at 9D Beaver Street, Belfast, Maine.
- C. Request to approve an application by the Belfast Curling Club located at 211 Belmont Ave., Belfast Maine for a Spirituous, Vinous and Malt license.
- D. Request to approve an application for a Special Amusement Permit for the Belfast Curling Club for Live Music, DJ, Karaoke, all Live Entertainment, and dancing located at 211 Belmont Ave., Belfast, Maine, interior & exterior.
- E. Request to approve an off premises catering permit for the American Legion Frank D. Hazeltine Post 43 for a Celebration of Life located at the American Legion's Main Function Hall on July 1, 2019 from 4:00 p.m. to 11:00 p.m.
- F. Request to approve a Facility Use application by the Maine Celtic Celebration Committee for use of the Belfast Commons, Steamboat Landing Park and Front Street between Miller and Commercial Streets for the Annual Maine Celtic Celebration on July 19-21, 2019.

Councilor Harkness, seconded by Councilor Dean, made a motion to accept the consent agenda, as amended. This motion was approved, 4-0.

10) Business

A) # 1 Request to approve a Facility Use application by Tedy's Day Care for use of the Belfast Rail Trail for a 5K Dog Walking event on Saturday, August 3, 2019 from 9:00 a.m. to 11:00 a.m.

Councilor Hurley discussed dogs on the Rail Trail and requested that the Parks & Recreation Director work with event holders such as this one as an educational opportunity to remind the public of rules for dogs on the Trail.

Councilor Hurley, seconded by Councilor Harkness, made a motion to accept the Facility Use application by Tedy's Day Care for use of the Belfast Rail Trail for a 5K Dof Walking event on Saturday, August 3, 2019 from 9:00 a.m. to 11:00 a.m., with the Parks & Recreation Department working with organizers of the event to educate participates of the rules regarding dogs on the trail. This motion was approved, 4-0.

A) First Reading on proposed amendments to the Harbor Ordinance Chapter 30, Marine Activities, Section 30 – 169, that change the design standards for moorings in Belfast Harbor.

Harbor Master, Kathy Pickering, explained the proposed ordinance amendments and answered Council questions.

Councilor Hurley, seconded by Councilor Mortier, made a motion to accept the First Reading on proposed amendments to the Harbor Ordinance Chapter 30, Marine Activities, Section 30-169, as presented. This motion was approved, 4-0.

Councilor Mortier, seconded by Councilor Harkness, made a motion to schedule the Public Hearing and Second Reading for July 16th, 2019 on proposed amendments to the Harbor Ordinance Chapter 30, Marine Activities, Section 30-169. This motion was approved, 4-0.

B) Request from Deputy Police Chief, Gerry Lincoln, to appoint Jeremy Bell as a Belfast Police Officer.

Item removed.

C) Request from the Police Department to accept drug forfeiture money in the amount of \$3,310.40.

Deputy Police Chief, Gerry Lincoln, explained the request and answered Council questions.

Councilors discussed how they would like forfeiture funds utilized by the Department.

Councilor Harkness, seconded by Councilor Mortier, made a motion to accept the drug forfeiture money in the amount of \$3,310.40. This motion was approved, 4-0.

D) Request from the Police Department for permission to spend \$2,500 from drug forfeiture monies to pay for computer equipment in the Police Department and to replace an old printer/copier.

Deputy Police Chief, Gerry Lincoln, explained the request.

Councilors discussed the request noting their preference

Councilor Harkness, seconded by Councilor Mortier, made a motion to accept the request to spend up to \$2,500 from the Police Department Drug Forfeiture account to pay for a computer and printer/copier equipment for the department. This motion was approved, 4-0.

E) Discussion with City Planner, Sadie Lloyd Mudge, on the possibility of including decorative lighting on Church and High Streets as part of the City's streetlight buyout and the installation of LED retrofits.

City Planner, Sadie Lloyd Mudge, reviewed design options, cost estimates and possible funding with Councilors.

Councilors discussed thoroughly, unanimously agreeing to move forward with the project as is without decorative upgrades at this time.

F) First Reading on an Ordinance amendment to change the intersection of Congress and Miller Street as well as Miller and Church Streets into four-way stop intersections.

City Manager, Joseph Slocum, briefly explained the request.

Councilor Mortier, seconded by Councilor Harkness, made a motion to accept the First Reading on an Ordinance amendment to change the intersection of Congress and Miller Streets as well as Miller and Church Streets into four-way stop intersections, as presented. This motion was approved, 4-0.

Councilor Mortier, seconded by Councilor Harkness, made a motion to schedule the Public Hearing and Second Reading scheduled for August 6, 2019 on an Ordinance amendment to change the intersection of Congress and Miller Streets as well as Miller and Church Streets into four-way stop intersections. This motion was approved, 4-0.

G) First Reading on proposed amendments to the Traffic Ordinance to inhibit parking on Church Street across from the American Legion.

City Manager, Joseph Slocum, explained the request.

Councilor Mortier, seconded by Councilor Harkness, made a motion to accept the First Reading on proposed amendments to the Traffic Ordinance to inhibit parking on Church Street across from the American Legion, as presented. This motion was approved, 4-0.

Councilor Mortier, seconded by Councilor Harkness, made a motion to schedule the Public Hearing and Second Reading on August 6th, 2019 regarding proposed amendments to the Traffic Ordinance to inhibit parking on Church Street across from the American Legion. This motion was approved, 4-0.

H) Discussion and consideration of appointing Committee members to various City Committees and Boards.

City Clerk, Amy Flood, reviewed the requested renewals and vacancies.

Councilors unanimously agreed to hold committee interviews for new applicants for the Climate Change Committee and Park and Recreation Commission on July 16th at 6:00 p.m.

Councilors discussed the request, noting lack of new applicants, and requested that the City Clerk re-advertise with an application deadline of August 1st, with Council reconsideration of applications at the August 6th Council Meeting.

I) Update on the construction of the new Public Works Facility and a request from the Mayor to schedule a ribbon cutting for the City's new solar farm.

City Manager, Joseph Slocum, provided an update on construction.

Councilors discussed holding two separate ribbon cuttings for the solar farm and for the Public Works Facility in the fall.

Councilor Hurley reminded the Council that they still need to rename the road at a future meeting.

J) Further discussion on the pursuit of an Efficiency Maine grant of \$10,000 with the required City match of \$39,000 to install two electric vehicle charging stations at the Bridge Street parking lot.

Economic Development Director, Thomas Kittredge, explained the request and proposed budget, recommending that the Council authorize the submission of the application, to authorize the matching funds for the application and to authorize the City Manager to sign any required paperwork related to the grant application.

Councilors discussed the details of the project and potential funding sources.

Councilor Harkness, seconded by Councilor Hurley, made a motion to authorize pursuing the grant as presented to pay for the grant first from the Energy Savings Account (approximately \$2500) and the remaining balance from Undesignated Fund Balance. This motion was approved, 5-0

K) First Reading on proposed amendments to the Traffic Ordinance to provide 2 two hour parking spaces on Church Street across from the American Legion.

City Manager, Joseph Slocum, explained the proposed amendments.

Councilor Mortier, seconded by Councilor Harkness, made a motion to accept the First Reading on proposed amendments to the Traffic Ordinance to provide 2 two hour parking spaces on Church Street across from Anderson Street, as presented, the with Public Hearing and Second Reading scheduled for August 6th, 2019. This motion was approved, 5-0.

L) Discussion on possible enhanced regulations on City property.

City Manager, Joseph Slocum, explained items of concerns brought forward by the public that the City could address through enhanced regulations such as smoking on city property, dogs on leashes, littering and solicitation.

Councilors discussed some of the proposed suggestions and how best to address them.

*Councilor Sanders arrived at 10:05 p.m.

L) #1 Discussion on City support of a Maine Farmland Trust event at the Belfast Free Library in November.

Councilor Hurley discussed how a group has been looking at how the community could help local farmers and discussed an upcoming event put on by Maine Farmland Trust at the Belfast Free Library in November and requested support from the City of Belfast for this event with no cost associated with the event.

Councilors discussed support of sponsoring the event.

Councilor Harkness, seconded by Councilor Dean, made a motion to sponsor the upcoming Maine Farmland Trust event at the Belfast Free Library in November. This motion was approved, 5-0

M) Request to go into Executive Session on an Economic Development matter pursuant to 1 M.R.S.A. 405 (6) C.

Councilor Mortier, seconded by Councilor Harkness, made a motion to go into Executive Session on an Economic Development matter pursuant to 1 MRSA 405 (6) C at 10:20 p.m. This motion was approved, 5-0.

Councilor Mortier, seconded by Councilor Sanders, made a motion to adjourn Executive Session on an Economic Development matter pursuant to 1 MRSA 405 (6) C at 10:30 p.m. This motion was approved, 5-0.

N) Request to go into Executive Session on a Personnel matter pursuant to 1 M.R.S.A. 405 (6) A.

Councilor Sanders, seconded by Councilor Mortier, made a motion to go into Executive Session on a Personnel matter pursuant to 1 MRSA 405 (6) A at 10:30 p.m. This motion was approved, 5-0.

Councilor Sanders, seconded by Councilor Harkness, made a motion to adjourn Executive Session on a Personnel matter pursuant to 1 MRSA 405 (6) A at 11:00 p.m. This motion was approved, 5-0.

O) Request to go into Executive Session on a Real Estate matter pursuant to 1 M.R.S.A. 405 (6) C.

Councilor Hurley, seconded by Councilor Mortier, made a motion to go into Executive Session on a Real Estate matter pursuant to 1 MRSA 405 (6) C at 11:00 p.m. This motion was approved, 5-0.

Councilor Harkness, seconded by Councilor Sanders, made a motion to adjourn Executive Session on a Real Estate matter pursuant to 1 MRSA 405 (6) C at 11:10 p.m. This motion was approved, 5-0.

P) Signing of Council Orders and housekeeping items.

Council Order #69 Signed by Councilor Hurley, Ordered That:

The City Manager and the City Treasurer are authorized to expend up to \$7,000 to support the Annual Belfast Street Party in August 2019. Funding is to come from Downtown TIF account. (Approved June 18, 2019)

Council Order #70 Signed by Councilor Sanders, Ordered That:

The City Manager and the City Treasurer are authorized to expend up to transfer of \$11,650 from the Wastewater Treatment Fund Balance to the Wastewater budget, account #990-611, "Equipment and Parts," to pay for a replacement variable frequency drive and a unit control breaker. (Approved June 18, 2019)

11) Open to the Public

No public comments.

12) Communications

Councilor Hurley discussed the following:

- Columns on bridge need repair, and requested it get addressed as soon as possible.
- Requested further information on the possibility of sending the public 3 separate tax bills that represent the City, County, and School and a flyer that explains the breakdown.
- And reminded the public that the Public Hearing on the FY 2019-2020 budget is July 16, 2019.

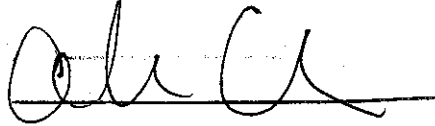
Mayor Paradis discussed moving the first meeting in November as it falls on Election Day, Councilors unanimously agreed to move it to Monday, November 4th.

13) Adjourn

Councilor Sanders, seconded by Councilor Harkness, made a motion to adjourn the meeting at 11:10 p.m. This motion was approved, 5-0.

HEREBY CERTIFY THAT THE ABOVE
IS A TRUE COPY OF INFORMATION
ON THE RECORD WHICH IS IN MY
OFFICIAL CUSTODY

ATTEST



AMANDA CUSHMAN, BELFAST MAINE