

\*These are “Action Only” minutes. Video of comments may be found on recorded discs at City Hall or at [www.cityofbelfast.org](http://www.cityofbelfast.org).\*

**City of Belfast  
Council Chambers-Belfast City Hall  
Tuesday, June 4, 2019  
7:00 p.m.**

**Public Hearing #1**

Pursuant to Belfast Victualer License Ordinance a public hearing will be held on Tuesday, June 4, 2019 at 7:00 p.m. or as soon as possible thereafter, in the Council Chambers of Belfast City Hall on a new application for a Victualer’s License for Matthew Norwood d/b/a Baby Burrito located at City Park Road, Belfast, Maine.

Mayor Paradis asked for proponents and opponents.

1. Matthew Norwood of Northport introduced himself to the Council.

Mayor Paradis declared the hearing closed.

**Public Hearing #2**

In accordance with Title 28A Section 653 MRSA 1964 a public hearing will be held on Tuesday, June 4, 2019 at 7:00 p.m. or as soon as possible thereafter in the Council Chambers of Belfast City Hall on a new application by Jojo Olophant d/b/a Bell The Cat, Inc. located at 15 Belmont Ave., Belfast, Maine for a Malt and Vinous Restaurant/Lounge (Class I-IV) license, interior only.

Mayor Paradis asked for proponents and opponents and hearing none declared the hearing closed.

**Public Hearing #3**

In accordance with Title 28A Section 653 MRSA 1964 a public hearing will be held on Tuesday, June 4, 2019 at 7:00 p.m. or as soon as possible thereafter in the Council Chambers of Belfast City Hall on an application by Paul Naron d/b/a United Farmers Market of Maine located at 18 Spring Street, Belfast, Maine for a renewal of a Farmer’s Market Authorization liquor license.

Mayor Paradis asked for proponents and opponents and hearing none declared the hearing closed.

**Regular Council Meeting No. 23**

**1) Call to order**

2) **Present:** Mayor Samantha Paradis, Councilors Mary Mortier, Neal Harkness, Eric Sanders, Michael Hurley and Paul Dean; City Manager Joseph Slocum and Admin. Assistant to the City Manager Manda Cushman.

**3) Pledge of Allegiance**

**4) Adoption of the agenda**

City Manager, Joseph Slocum, requested to add **10) N #1** Request to go into Executive Session on a Real Estate matter pursuant to 1 MRSA 405 (6) C.

Councilor Hurley request to move item **9) A** Request to approve a Victualer’s License for Matthew Norwood d/b/a Baby Burrito located at City Park Road, Belfast, Maine, to **10) A #1**, to hear more about the new business from the owner.

Councilor Harkness, seconded by Councilor Hurley, made a motion to adopt the agenda, as amended. This motion was approved, 5-0.

**5) Acceptance of the minutes**

Regular Council Meeting of May 21, 2019.

Councilor Dean, seconded by Councilor Harkness, made a motion to accept the minutes from Regular Council Meeting of May 21, 2019. This was approved, 5-0.

**6) A. Open to the public**

1. Paul Carlson of Belfast discussed with concerns regarding Pierce Street Parking Lot.

**B. Organization and Department Reports**

1. Mary Brand of Belfast invited the Council to the new Belfast Soup Kitchen “Ground Breaking Ceremony” June 5<sup>th</sup> at 9:30 a.m.
2. Heather Hay of Belfast provided an update from the Skate Park Committee.

**7) Communications**

Councilor Harkness discussed foreclosures over the last 3 years.

Councilor Hurley reminded the public of the upcoming Belfast Has Pride Parade on Saturday, June 8<sup>th</sup> and reminded the Council about the sample LED lights.

Councilor Dean discussed visit to new Fiberright facility.

City Manager, Joseph Slocum, informed the public of two new businesses in town and discussed a letter from the Wastewater Treatment Plant Superintendent regarding changes to treatment and testing.

Mayor Paradis discussed Broadreach closing.

## **8) Old Business and Council Committee Reports**

Mayor Paradis provided a brief Climate Change Committee update.

## **9) Permits, Petitions and Licenses - Consent Agenda**

- A.** Request to approve a new application by Jojo Olophant d/b/a Bell The Cat, Inc. located at 15 Belmont Ave., Belfast, Maine for a Malt and Vinous Restaurant/Lounge (Class I-IV) license, interior only.
- B.** Request to approve an application by Paul Naron d/b/a United Farmers Market of Maine located at 18 Spring Street, Belfast, Maine for a renewal of a Farmer's Market Authorization liquor license.
- C.** Request to approve an application for four coin operated machines for Lafayette Belfast, LLC d/b/a Fireside Inn located at 159 Searsport Ave., Belfast, ME.
- D.** Request to approve a Lunch Wagon License permit application by Douglas Hufnagel d/b/a Coffeeman located at Penobscot McCrum, 28 Pierce Street, Belfast, Maine, license to expire on December 31, 2018.
- E.** Request to approve an application for an Itinerant Vendor's Permit for Shaina Short d/b/a Southwestern Advantage to sell educational books, websites and apps intended to help students improve grades and prepare for classes from kindergarten to college.
- F.** Request to approve a Facility Use application by Patti Beeton for the 2<sup>nd</sup> annual "Dragonflies for Danny" Memorial Awareness/ Recovery Walk utilizing the Footbridge, Harbor Walk, sidewalks and Gazebo at Belfast City Park on August 24, 2019 from 11:00 a.m. to 4:00 p.m.

Councilor Harkness, seconded by Councilor Mortier, made a motion to accept the consent agenda. This motion was approved, 5-0.

**10) Business**

**A) #1** Request to approve a Victualer's License for Matthew Norwood d/b/a Baby Burrito located at City Park Road, Belfast, Maine.

Matthew Norwood owner of Baby Burrito answered Council questions.

Councilor Hurley, seconded by Councilor Harkness, made a motion to approve a Victualer's License for Matthew Norwood d/b/a Baby Burrito located at City Park Road, Belfast, Maine. This motion was approved, 5-0.

**A)** Presentation by City Manager, Joseph Slocum, on a Second Reading of proposed amendments to the Traffic Ordinance, Chapter 58, Section 39, which would prohibit parking on the Western Side of Church Street between Anderson Street and Market Street.

City Manager, Joseph Slocum, provided a review of the proposed amendments.

**B)** Public Hearing on a Second Reading of proposed amendments to the Traffic Ordinance, Chapter 58, Section 39, which would prohibit parking on the Western Side of Church Street between Anderson Street and Market Street.

Mayor Paradis asked for proponents and opponents.

1. Ronald Mullen of the American Legion discussed their request for the Council to consider adding 3 parking spaces on the western side of Church Street between Anderson Street and Market Street.
2. Roger Berks of the American Legion discussed their request for the Council to consider adding 3 parking spaces on the western side of Church Street between Anderson Street and Market Street.

Mayor Paradis declared the hearing closed.

**C)** Discussion and possible vote on a Second Reading of proposed amendments to the Traffic Ordinance, Chapter 58, Section 39, which would prohibit parking on the Western Side of Church Street between Anderson Street and Market Street.

Councilors discussed clarification of measurements and safety concerns.

Councilor Sanders, seconded by Councilor Dean, made a motion to table the Second Reading of proposed amendments to the Traffic Ordinance, Chapter 58, Section 39, requesting that the City Manager work with the American Legion to bring back measurements for Council to consider. This motion was approved, 5-0.

**D)** Presentation by City Manager, Joseph Slocum, on a Second Reading of proposed amendments to the Traffic Ordinance, Chapter 58, Section 44, “Stop Signs” to make the intersection of Church Street and Market Street a four-way stop intersection.

City Manager, Joseph Slocum, provided a review of the proposed amendments.

**E)** Public Hearing on a Second Reading of proposed amendments to the Traffic Ordinance, Chapter 58, Section 44, “Stop Signs” to make the intersection of Church Street and Market Street a four-way stop intersection.

Mayor Paradis asked for proponents and opponents and hearing none declared the hearing closed.

**F)** Discussion and possible vote on a Second Reading of proposed amendments to the Traffic Ordinance, Chapter 58, Section 44, “Stop Signs” to make the intersection of Church Street and Market Street a four-way stop intersection.

Councilors discussed support for proposed amendments.

Councilor Harkness, seconded by Councilor Mortier, made a motion to accept the Second Reading of proposed amendments to the Traffic Ordinance, Chapter 58, Section 44, “Stop Signs”, as presented. This motion was approved, 5-0.

**G)** Presentation by City Manager, Joseph Slocum, on a Second Reading of proposed amendments to the Traffic Ordinance, Chapter 58, Section 58-11.

City Manager, Joseph Slocum, provided a review of the proposed amendments.

**H)** Public Hearing on a Second Reading of proposed amendments to the Traffic Ordinance, Chapter 58, Section 58-11.

Mayor Paradis asked for proponents and opponents.

1. Barbara Arseneu, Waldo County Clerk, requested clarification regarding the proposed amendments and possible impact that the amendments may have on the Probate Courthouse.
2. Hugh Townsend of Belfast discussed safety concerns as a resident of the area that amendments would effect and provided suggestions for the Council to consider.

Mayor Paradis declared the hearing closed.

**I)** Discussion and possible vote on a Second Reading of proposed amendments to the Traffic Ordinance, Chapter 58, Section 58-11.

Councilors briefly discussed the proposed amendments and public comments.

Councilor Hurley, seconded by Councilor Sanders, made a motion to accept the Second Reading of proposed amendments to the Traffic Ordinance, Chapter 58, Section 58-11, as presented. This motion was approved, 5-0.

**J)** Consideration of a new Facility Use Request by AthenaHealth for use of the City Park Pavilion on Tuesday, June 18, 2019 from 12:00 p.m. to 2:00 p.m. for an employee picnic and BBQ.

City Manager, Joseph Slocum, briefly explained the request.

Councilor Harkness, seconded by Councilor Mortier, made a motion to accept the Facility Use Request by AthenaHealth for use of the City Park Pavilion on Tuesday, June 18, 2019 from 12:00 p.m. to 2:00 p.m. for an employee picnic and BBQ. This motion was approved, 4-0 (Councilor Sanders was out of the room during the vote).

**K)** Request from the Economic Development Director to have the City of Belfast serve as a subgrantee for a Brownfields Cleanup Revolving Loan Fund capitalization grant in support of the Belfast Soup Kitchen.

Economic Development Director, Thomas Kittredge, explained the request and answered Council questions.

Councilor Hurley, seconded by Councilor Harkness, made a motion to Authorize the City Manager to sign the Brownfields Cleanup Revitalization Loan Fund Subgrant Agreement provided to the City of Belfast by the Maine Department of Economic and Community Development, and to return the signed agreement to them. This motion was approved, 5-0.

**L)** Request from the Economic Development Director to have the City Council approve a scope of work for a market study.

Economic Development Director, Thomas Kittredge, reviewed the scope of work and answered Council questions regarding expected timeline.

Councilor Harkness, seconded by Councilor Sanders, made a motion to approve the scope of work for the market study as presented, it will then be sent to USEPA for review and determination of which of its parts will be funded by the grant, and the Economic Development Director will then in turn share those results with the City Council at a future Council Meeting. This motion was approved, 5-0.

**M)** Further discussion on a location for a new polling place for the Belfast Elections, Wards 1-4.

City Manager, Joseph Slocum, provided an update on possible polling locations.

Mayor Paradis read a letter from Penobscot Nation Tribal Ambassador, Maulian Dana.

Councilors discussed possible polling locations, requesting that City staff additionally look into the option of utilizing one of the schools.

N) Request to go into an Executive Session on a Personnel matter pursuant to 1 M.R.S.A. 405 (6) A.

Councilor Harkness, seconded by Councilor Sanders, made a motion to go into Executive Session on a Personnel matter pursuant to 1 M.R.S.A. 405 (6) A at 10:03 p.m. This motion was approved, 5-0.

Councilor Harkness, seconded by Councilor Sanders, made a motion to adjourn Executive Session on a Personnel matter pursuant to 1 M.R.S.A. 405 (6) A at 10:42 p.m. This motion was approved, 5-0.

N) #1 Request to go into Executive Session on a Real Estate matter pursuant to 1 MRSA 405 (6) C.

Councilor Sanders, seconded by Councilor Harkness, made a motion to go into Executive Session on a Real Estate matter pursuant to 1 M.R.S.A. 405 (6) C at 10:42 p.m. This motion was approved, 5-0.

Councilor Harkness, seconded by Councilor Sanders, made a motion to adjourn Executive Session on a Real Estate matter pursuant to 1 M.R.S.A. 405 (6) C at 10:50 p.m. This motion was approved, 5-0.

O) Signing of Council Orders and housekeeping items.

## 11) Open to the Public

1. Paul Carlson of Belfast discussed concerns with over growth of shrubs at intersections throughout the City that impact vehicle visibility and thanked Council for their work.

## 12) Communications

Councilors discussed proposed Budget Meeting dates, scheduling the following:

- June 6<sup>th</sup>, 2019 5:00 p.m. to 8:00 p.m.
- June 13<sup>th</sup>, 2019 5:00 p.m. to 8:30 p.m.
- June 20<sup>th</sup>, 2019 5:00 p.m. to 8:30 p.m.



**13) Adjourn**

Councilor Sanders, seconded by Councilor Harkness, made a motion to adjourn the meeting at 10:51 p.m. This motion was approved, 5-0.

THEREBY CERTIFY THAT THE ABOVE  
IS A TRUE COPY OF INFORMATION  
ON THE RECORD WHICH IS IN MY  
OFFICIAL CUSTODY

ATTEST

A handwritten signature in black ink, appearing to read 'Amanda Cushman', written over a horizontal line.

AMANDA CUSHMAN, BELFAST MAINE