

\*These are "Action Only" minutes. Video of comments may be found on recorded discs at City Hall or at [www.cityofbelfast.org](http://www.cityofbelfast.org).\*

**City of Belfast  
Council Chambers-Belfast City Hall  
Tuesday, March 5, 2019  
7:00 p.m.**

**Public Hearing #1**

Pursuant to the Special Amusement Ordinance of the City of Belfast and the provision of Title 28-A Section 1054 MRSA a public hearing will be held in the Council Chambers of Belfast City Hall on March 5, 2019 at 7:00 p.m. or as soon as possible thereafter on a new application for a New Special Amusement Permit for Sarah Waldron d/b/a Neighborhood for Live Music, DJ, Karaoke, all Live Entertainment, and dancing at 132 High Street, Belfast, Maine, interior only.

Mayor Paradis asked for proponents and opponents and hearing none declared the hearing closed.

**Public Hearing #2**

Pursuant to Belfast Victualer License Ordinance a public hearing will be held on March 5, 2019 at 7:00 p.m., or as soon as possible thereafter in the Council Chambers of Belfast City Hall on a new application for a Victualer's License for Kristopher Hogg d/b/a Perennial Cider Bar & Farm Kitchen located at 84 Main Street, Belfast, Maine.

Mayor Paradis asked for proponents and opponents.

1. Councilor Hurley welcomed Perennial Cider Bar & Farm Kitchen to Belfast.

Mayor Paradis declared the hearing closed.

**Regular Council Meeting No. 17**

**1) Call to order**

- 2) **Present:** Mayor Samantha Paradis, Councilors Mary Mortier, Neal Harkness, Eric Sanders, Michael Hurley and Paul Dean; City Manager Joseph Slocum and Admin. Assistant to the City Manager Manda Cushman.

**3) Pledge of Allegiance**

**4) Adoption of the agenda**

City Manager, Joseph Slocum requested to amend the agenda as follows:

- Remove item 10) D Update from the City Director of Code and Planning regarding a table of uses and dimensions to supplement the Belfast Office Park Ordinance amendments, from the agenda.

- Add item **10) F #1** Discussion on purchasing a large screen TV for the Chambers to replace the old projector.

Councilor Hurley requested to amend item **10) G** Request from the Economic Development Director for \$500 to support participation in the local job fair, to increase the requested amount to \$600 and to include discussion on City participation in the event.

Councilor Harkness, seconded by Councilor Dean, made a motion to adopt the agenda, as amended. This motion was approved, 5-0.

### **5) Acceptance of the minutes**

Regular Council Meeting of February 19, 2019 and Special City Council Meeting of February 26, 2019.

Councilor Mortier, seconded by Councilor Hurley, made a motion to accept the minutes from Regular Council Meeting of February 19, 2019 and Special City Council Meeting of February 26, 2019. This was approved, 5-0.

### **6) A. Open to the public**

1. Maddie Thompson Crossman of Belfast discussed opposition to item 10) A.
2. Kit Thompson Crossman of Belfast discussed concerns with item 10) A.

### **B. Organization and Department Reports**

No comments.

### **7) Communications**

City Manager, Joseph Slocum, discussed fuel bids, upcoming CMP tree trimming and provided an update on recycling in Belfast.

Mayor Paradis provided an update on Mayors Coalition Meetings and her upcoming trip to South East Asia for the American Council of Young Political Leaders.

Councilors discussed personal experiences with acceptance and informed the public that all are welcome at City Hall.

## 8) Old Business and Council Committee Reports

Emma Swartz, Climate Change Committee member, provided a brief committee update.

Councilor Sanders informed the public that the next Climate Change Committee Meeting is scheduled for 8:00 a.m. on Thursday, March 7<sup>th</sup> and the next Energy Committee Meeting is scheduled for 10:00 a.m. on Friday, March 8<sup>th</sup>.

Economic Development Director, Thomas Kittredge, provided an update on the Website Redesign Working Group.

## 9) Permits, Petitions and Licenses - Consent Agenda

- A. Request to approve a new application for a New Special Amusement Permit for Sarah Waldron d/b/a Neighborhood for Live Music, DJ, Karaoke, all Live Entertainment, and dancing at 132 High Street, Belfast, Maine, interior only.
- B. Request to approve a new application for a Victualer's License for Kristopher Hogg d/b/a Perennial Cider Bar & Farm Kitchen located at 84 Main Street, Belfast, Maine.
- C. Request to approve a Facility Use application by Rachel Epperly for the annual Belfast Has Pride parade (starting at 11:30 am at the High School) and event (following the parade at Steamboat Landing Park) to be held on Saturday, June 8, 2019.

Councilor Harkness congratulated the Belfast Has Pride event on becoming a standing yearly event.

Councilor Hurley, seconded by Councilor Mortier, made a motion to accept the consent agenda. This motion was approved, 5-0.

## 10) Business

A) Consideration of a resolution to amend the meeting rules of procedure for City Council Meetings pursuant to Article 2, Section 11.

City Manager, Joseph Slocum, briefly discussed options.

Councilors thoroughly discussed the two options presented, noting their support for a version of one of them to help with creating more efficient meetings.

Mayor Paradis requested that instead of a resolution that the Council seeks out training.

Councilor Mortier, seconded by Councilor Dean, made a motion to adopt resolution option #2 with the addition of language to be added that addresses the ability of the City Manager to be added into the “round robin” discussion when applicable.

Councilor Hurley requested that motion be amended to include that the resolution would take effect on the first meeting in April to allow for any additional Council amendments before going into effect. Councilor Mortier accepted the requested amendment.

Councilor Mortier, seconded by Councilor Dean, made a motion to adopt resolution option #2 with the addition of language to be added that addresses the ability of the City Manager to be added into the “round robin” discussion when applicable, noting that the resolution would take effect on the first Council Meeting in April to allow for any additional Council amendments before going into effect. This motion was approved, 5-0.

**B) Request from the Police Department to approve and accept the receipt of 2 cases involving criminal forfeiture funds.**

Deputy Police Chief, Gerry Lincoln, explained the two criminal forfeiture fund requests.

Councilors discussed supporting acceptance of the funds if the funding was to be utilize to help prevent crime.

Councilor Sanders, seconded by Councilor Hurley, made a motion to approve and accept the receipt of 2 cases involving criminal forfeiture funds as presented.

Councilor Harkness requested that the motion be amended to include that funding is to be use by the department in an appropriate manner as directed by the Council for crime prevention. Councilor Sanders accepted the requested amendment.

Councilor Sanders, seconded by Councilor Hurley, made a motion to approve and accept the receipt of 2 cases involving criminal forfeiture funds as presented, with funding to be used by the department in an appropriate manner, as directed by the Council, to help prevent crime. This motion was approved, 5-0.

**C) Request from the Harbor Master to appoint Timothy Place as the new Assistant Harbor Master.**

Harbor Master, Kathy Pickering, introduced Timothy Place and recommended his appointment.

Timothy Place provided the Council with some background information.

Councilors welcomed Timothy to the City of Belfast.

Councilor Sanders, seconded by Councilor Mortier, made a motion to accept the Harbor Masters recommendation and appoint Timothy Place as the new Assistant Harbor Master. This motion was approved, 5-0.

D) Update from the City Director of Code and Planning regarding a table of uses and dimensions to supplement the Belfast Office Park Ordinance amendments.

Item removed.

E) Update and discussion on a variety of problems associated with the illegal placement of signs in the City.

City Manager, Joseph Slocum, briefly discussed issues brought forward regarding signage and looked to Council for direction.

Councilors discussed how best to approach the issue, suggesting having a couple Councilors do some more research and report back to the Council on April 2<sup>nd</sup>.

Councilors Hurley and Dean volunteered to do further research, Council unanimously accepted.

City Director of Code & Planning, Wayne Marshall, provided further detail in what is currently acceptable.

Councilor Hurley, seconded by Councilor Dean, made a motion to table discussion on a variety of problems associated with the illegal placement of signs in the City to allow time for two City Councilors to do further research and report back to Council on April 2<sup>nd</sup>. This motion was approved, 5-0.

F) Request to authorize the City Manager to prepare documents with the Maine Bond Bank to borrow up to \$8,600,000 for the construction of a new Public Works Facility and new Solar Farm.

City Manager, Joseph Slocum, briefly explained the request.

Councilor Sanders, seconded by Councilor Mortier, made a motion to accept the request to authorize the City Manager to prepare documents with the Maine Bond Bank to borrow up to \$8,600,000 for the construction of a new Public Works Facility and new Solar Farm on Crocker Rd. This motion was approved, 5-0.

F) #1 Discussion on purchasing a large screen TV for the Chambers to replace the old projector.

City Manager, Joseph Slocum, briefly explained the request.

Director of Video Services, Ned Lightner, answered Council questions.

City Director of Code & Planning, Wayne Marshall, provided insight in to how this could be utilized by the Planning Department.

Councilors discussed funding and timing of request.

Councilor Hurley, seconded by Councilor Sanders, made a motion to table the discussion on purchasing a large screen TV for the Chamber to replace the old projector, requesting that the Director of Video Services brings back the request during Budget Meetings. This motion was approved, 5-0.

G) Request from the Economic Development Director for \$500 to support participation in the local job fair.

Economic Development Director, Thomas Kittredge, explained the request for \$600 to support the job fair with funding to come from the following accounts: \$500 from account 580-601 and \$100 from account 710-621.

Councilor Hurley, seconded by Councilor Mortier, made a motion to accept the request from the Economic Development Director for \$600 from the following accounts, \$500 from account 580-601 and \$100 from account 710-621, and to support participation in the local job fair. This motion was approved, 5-0.

Councilor Hurley discussed planning for the event in further detail and discussed the City of Belfast participating by having a table at the event recommending that the Council authorize the City Manager to have a City staff person at the job fair to discuss opportunities to work for the City.

Councilor Hurley, seconded by Councilor Harkness, made a motion to direct the City Manager to have a City staff person at the job fair to discuss opportunities to work for the City. This motion was approved, 5-0.

H) Further discussion to host an informational picnic and neighborhood meeting at the existing Public Works Facility at a date to be determined.

Councilor Hurley discussed having an informational meeting for neighbors.

Councilors discussed alternate locations and possible dates.

Councilor Hurley, seconded by Councilor Sanders, made a motion to host a tour of the Public Works Facility for neighbors followed up with an informational meeting at City Hall on April 30<sup>th</sup>, 2019. This motion was approved, 5-0.

I) Request from Councilor Sanders to update the status of the Climate Committee.

Committee members, Councilor Sanders, Mayor Paradis, and Jon Beal explained the requested with Councilors.

Councilor Hurley, seconded by Councilor Sanders, made a motion to renew the Climate Change Committee under the status that it is currently serving for the next one year.

Councilor Mortier requested that the motion be amended from one year to two years, so the Committee can start putting into motion the one and two year terms. Councilor Hurley accepted the requested amendment.

Mayor Paradis suggested Council consider moving forward without creating time limits on the Committee.

Councilor Hurley, seconded by Councilor Sanders, made a motion to renew the Climate Change Committee under the status that it is currently serving for the next two years.

After further discussion Councilor Hurley withdrew his motion.

Councilor Hurley, seconded by Councilor Sanders, made a motion to renew the Climate Change Committee as a City committee with members appointed to staggered two year terms. Present ex-officio and public members will be assigned one or two year term reappointments by present ex-officio members and subsequent members shall be appointed to two year terms.

Councilor Harkness requested that the motion be amended the motion to include that the Council will approve that appointment to those particular terms. Councilor Hurley accepted the requested amendment.

Councilor Hurley, seconded by Councilor Sanders, made a motion to renew the Climate Change Committee as a City committee with members appointed to staggered two year terms. Present ex-officio and public members will be assigned one or two year term reappointments by present ex-officio members and subsequent members shall be appointed to two year terms, and that the Council will approve the appointments to those particular terms. This motion was approved, 5-0.

J) Discussion and update from the Mayor on a request from the University of Maine to write a letter of support to the Maine Sea Grant to help fund a storm surge study that would include Belfast.

Mayor, Samantha Paradis, explained the request.

Councilor Harkness, seconded by Councilor Sanders, made a motion to accept the request from the University of Maine to write a letter of support to the Maine Sea Grant to help fund a storm surge study that would include Belfast. This motion was approved, 5-0.

K) Request for applications to be a member of the Belfast Comprehensive Planning Committee.

City Manager, Joseph Slocum, briefly explained the request.

Councilors discussed the request for applicants and requested that the City Manager prepare a one page summary on the duties and responsibilities of serving on the Comprehensive Planning Committee.

L) Signing of Council Orders and housekeeping items.

## 11) Open to the Public



1. Ethan Hughes of Belfast wanted to thank and celebrate the Mayor and Council on their work that they did tonight and recommended Council considers training and to create a racial and gender healing committee.

## 12) Communications

Mayor Paradis reminded the Council that the Our Town Belfast Meeting regarding the Street Party is on Wednesday, March 6<sup>th</sup>.

Councilor Hurley reminded the public that the roadside clean-up day is on May 4<sup>th</sup> and reminded the public of the Daffodil Project which will have its first blooms coming up this spring.

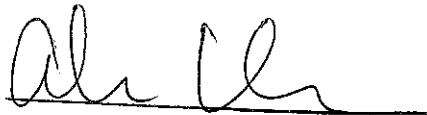
Councilor Harkness inquired how the Council felt about sending a letter to the Town of Berwick regarding the loss of their Fire Chief.

## 13) Adjourn

Councilor Harkness, seconded by Councilor Dean, made a motion to adjourn the meeting at 11:17 p.m. This motion was approved, 5-0.

I HEREBY CERTIFY THAT THE ABOVE  
IS A TRUE COPY OF INFORMATION  
ON THE RECORD WHICH IS IN MY  
OFFICIAL CUSTODY

ATTEST



AMANDA CUSHMAN, BELFAST MAINE