

These are "Action Only" minutes. Video of comments may be found on recorded discs at City Hall or at www.cityofbelfast.org.

**City of Belfast
Council Chambers-Belfast City Hall
Tuesday, March 3, 2026**

6:45 p.m. Request to go into an Executive Session on a Legal Matter with the City Attorney pursuant to 1 M.R.S.A. 405 (6) E.

Councilor Mortier, seconded by Councilor Bitely, made a motion to go into Executive Session on a Legal Matter with the City Attorney pursuant to 1 M.R.S.A. 405 (6) E at 6:44 p.m. This motion was approved, 4-0 (Councilor Harkness absent).

Councilor Bitely, seconded by Councilor Dean, made a motion to adjourn the Executive Session on a Legal Matter with the City Attorney pursuant to 1 M.R.S.A. 405 (6) E at 6:57 p.m. This motion was approved, 4-0 (Councilor Harkness absent).

7:00 p.m. Regular Council Meeting

Regular Council Meeting No. 16

1) Call to order

2) Present: Mayor Eric Sanders, Councilors Mary Mortier, Dan Miller, Chris Bitely, Paul Dean; City Manager Erin Herbig and Deputy City Manager Manda Cushman.

Absent: Councilor Neal Harkness

3) Pledge of Allegiance

4) Adoption of the agenda

Mayor Eric Sanders noted a request to amend the agenda to add the following items:

- **10) G #1** Request by the Economic Development Director to have the City Council finalize a ranked list of Fiscal Year 2027 Congressional Earmark Requests and authorize applications for them to be submitted.
- **10) G #2** Request from Central Maine Power to approve a Pole Permit Application for one new pole located on Old Searsport Ave.

Councilor Dean, seconded by Councilor Miller, made a motion to adopt the agenda, as amended. This motion was approved, 4-0.

5) Acceptance of the minutes

Regular Council Meeting of February 17, 2026.

Councilor Dean, seconded by Councilor Bitely, made a motion to accept the minutes from the Regular Council Meeting of February 17, 2026. This motion was approved, 4-0.

6) A. Open to the public

City Manager Erin Herbig noted that Council received no emails and no postal mail, prior to noon today which if received would be shared with Council before the start of the Council meeting to be included as part of the Open to the Public.

1. President of the Friends of Belfast Parks, Sara Bridwell of Belfast discussed the organizations support for item **10) A** and **10) B** on the Agenda and discussed looking forward to their continued work with the Belfast Parks and Recreation Department.

B. Organization and Department Reports

City Manager Erin Herbig noted that the City Clerk, Assessing and Finance Offices will be closing early on March 4th for a software update.

7) Communications

Councilor Dean thanked all those who made the Ice Festival a successful event!

Councilor Mortier and Dean discussed the updated Grove Cemetery Interment Records on the City website, noting how user friendly it is.

8) Old Business and City Committee Reports

No comments.

9) Permits, Petitions and Licenses - Consent Agenda

- A. Request to approve an extension of liquor license for Delvino, LLC d/b/a Delvino's Grill and Pasta House located at 48 Main Street, Belfast, ME to provide outside seating with a fenced in dining area during the Annual Ice Festival event on February 27, 28, & March 1, 2026.

Councilor Bitely, seconded by Councilor Miller, made a motion to approve the Consent Agenda. This motion was approved, 4-0.

10) Business

- A) Request to appoint Adrien Lumumba of Scarborough as the Parks and Recreation Director for the City of Belfast.

City Manager Erin Herbig reviewed the request to appoint Adrien Lumumba of Scarborough as the Parks and Recreation Director and introduced him to the public.

Mr. Lumumba thanked the Council for the opportunity to serve the City of Belfast.

The Mayor and Councilors welcomed Mr. Lumumba to the City of Belfast team.

Councilor Mortier, seconded by Councilor Dean, made a motion to appoint Adrien Lumumba of Scarborough as the Parks and Recreation Director for the City of Belfast. This motion was approved, 4-0.

City Clerk Angie Crosby conducted the swearing-in ceremony.

- B) Request to appoint Carolyn Steves of Belfast as the Assistant to the Parks and Recreation Director and Pool Operator for the City of Belfast.

City Manager Erin Herbig reviewed the request to appoint Carolyn Steves of Belfast as the Assistant to the Parks and Recreation Director and Pool Operator for the City of Belfast and acknowledging both she and Tyler Aldus for stepping up while the City was without a Director.

The Mayor and Councilors thanked Ms. Steves for her continued service to the City of Belfast.

Councilor Mortier, seconded by Councilor Miller, made a motion to appoint Carolyn Steves of Belfast as the Assistant to the Parks and Recreation Director and Pool Operator for the City of Belfast. This motion was approved, 4-0.

City Clerk Angie Crosby conducted the swearing-in ceremony.

C) Request from the Fire Chief to promote Colby Robbins of Montville as the new Assistant EMS Chief for the City of Belfast Fire and Ambulance Department.

Fire Chief Patrick Richards and City Manager Erin Herbig reviewed the request to promote Colby Robbins of Montville as the new Assistant EMS Chief for the City of Belfast Fire and Ambulance Department.

The Mayor and Councilors congratulated Mr. Robbins on his promotion.

Councilor Dean, seconded by Councilor Mortier, made a motion to confirm Colby Robbins as Assistant EMS Chief for the City of Belfast. This motion was approved, 4-0.

Dedimus Justice Irene Blood conducted the swearing-in ceremony.

D) Housing and Property Development Committee review of their findings on the proposed amendments to the City Code of Ordinances Chapter 94 Subdivision, Chapter 98 Technical Standards and Chapter 66 General Provisions.

Housing and Property Development Committee Chair Nat Clifford reviewed the committee's findings on the proposed amendments to the City Code of Ordinances Chapter 94 Subdivision, Chapter 98 Technical Standards and Chapter 66 General Provisions and answered Council questions.

E) Request from the Deputy Economic Development Director to submit a grant application to the Maine Department of Transportation Infrastructure Adaptation Fund to support repairs to the Belfast Armistice Footbridge.

Deputy Economic Development Director Joellyn Warren reviewed the request to submit a grant application to the Maine Department of Transportation Infrastructure Adaptation Fund to support repairs to the Belfast Armistice Footbridge and answered Council questions.

Councilor Mortier, seconded by Councilor Dean, made a motion to authorize the submission of a grant application to the Maine DOT Infrastructure Adaptation program to support repairs and maintenance for the Belfast Armistice Footbridge and authorize the City Manager to develop final scope and to sign all paperwork related to and necessary for the submission of this request. This motion was approved, 4-0.

F) Request from the Deputy Economic Development Director to accept the Community Action Grant from the Governor’s Office of Policy Innovation and the Future to develop a Preliminary Shoreline Restoration Design along the Heritage Park coastline.

Deputy Economic Development Director Joellyn Warren reviewed the request to accept the Community Action Grant from the Governor’s Office of Policy Innovation and the Future to develop a Preliminary Shoreline Restoration Design along the Heritage Park coastline.

City Manager Erin Herbig discussed the need to assess and address the vulnerable areas along our Harbor that have continued to be impacted by increased storms.

Councilor Dean, seconded by Councilor Mortier, made a motion to accept the GOPIF Community Action Grant, confirm the required match, and authorize the City Manager to sign all required contract documents. This motion was approved, 4-0.

G) Request from the Deputy Economic Development Director to accept the Land and Water Conservation Fund Grant and authorize City staff to begin RFP bid selection process to upgrade and/or reconstruct public restrooms and playground at City Park.

Deputy Economic Development Director Joellyn Warren reviewed the request to accept the Land and Water Conservation Fund Grant and authorize City staff to begin RFP bid selection process to upgrade and/or reconstruct public restrooms and playground at City Park and answered Council questions.

The Mayor, Councilors, and City Manager thanked the Deputy Economic Director for her work on this and the Belfast Rotary Club for the partnership.

Councilor Dean, seconded by Councilor Mortier, made a motion to accept final award from National Park Service, once announced, and authorize City Manager Erin Herbig to sign all required contract documents; and authorize City staff to begin RFP bid selection process under the Land and

Water Conservation Fund Grant for the Belfast City Park Playground and Restroom Improvement Project. This motion was approved, 4-0.

G) #1 Request by the Economic Development Director to have the City Council finalize a ranked list of Fiscal Year 2027 Congressional Earmark Requests and authorize applications for them to be submitted.

Economic Development Director Thomas Kittredge reviewed the recommended ranked list of Fiscal Year 2027 Congressional Earmark Requests:

- 1) Public Safety Building Additional Funding
- 2) Retrofitting of Former Waldo County Superior Court Building
- 3) Condon Street Pump Station
- 4) Swan Lake Avenue Improvements

Economic Development Director Thomas Kittredge and City Manager Erin Herbig answered Council questions.

Councilor Mortier, seconded by Councilor Dean, made a motion to finalize a ranked list of fiscal year 2027 earmark requests, as presented, for which the City of Belfast will submit applications to the offices of Senator Susan Collins, Senator Angus King, and Representative Jared Golden; and authorize the City Manager to sign any and all paperwork related to and necessary for the submission of these requests. This motion was approved, 4-0.

G) #2 Request from Central Maine Power to approve a Pole Permit Application for one new pole located on Old Searsport Ave.

No Council discussion.

Councilor Mortier, seconded by Councilor Dean, made a motion to approve the pole permit for Old Searsport Ave. submitted by Central Maine Power. This motion was approved, 4-0.

H) Signing of Council Orders and housekeeping items.

11) Open to the Public

1. Assistant to the Parks and Recreation Director and Pool Operator for the City of Belfast Carolyn Steves gave an update on various Parks and Recreation Department Projects and thanked the City Council for their support.

12) Communications

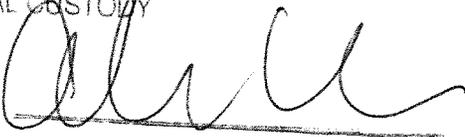
No comments.

13) Adjourn

Councilor Dean, seconded by Councilor Bitely, made a motion to adjourn at 8:40 p.m. This motion was approved, 4-0.

I HEREBY CERTIFY THAT THE ABOVE
IS A TRUE COPY OF INFORMATION
ON THE RECORD WHICH IS IN MY
OFFICIAL CUSTODY

ATTEST



AMANDA CUSHMAN, BELFAST MAINE