



CITY OF BELFAST

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Belfast, Maine 04915

Erin Herbig
City Manager

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MANAGER'S REPORT
Belfast City Council Meeting
Tuesday, July 18, 2023

6:00 p.m. Committee Interviews

7:00 p.m. Regular Council Meeting

All City Council Meetings and City Committee Meetings will be conducted in-person at Belfast City Hall, effective May 3, 2022.

TO: Mayor Eric Sanders and Honorable Members of Belfast City Council

FROM: Erin Herbig, City Manager

DATE: Thursday, July 13, 2023

Agenda Items:

10-A Request from the Economic Development Director to appoint Joellyn Warren of Belfast as the new Deputy Economic Development Director.

The City of Belfast advertised the position of Deputy Economic Development Director beginning on April 24th. Applications were due on May 29th. The City received eighteen applications.

On June 13th and 20th, 2023, the Deputy Economic Development Director Hiring Committee held first round of interviews with eight well qualified candidates. The Deputy Economic Development Director Hiring Committee, composed of HR Administrator Nancy Driscoll, Economic Development Director Thomas Kittredge, Director of Code and Planning Bub Fournier and me.

Three candidates participated in second round interviews that were held the following week. The Hiring Committee unanimously recommends the City Council appoint Joellyn Warren of Belfast as our new Deputy Economic Development Director for the City of Belfast.

Ms. Warren has over twenty years' experience in municipal government in which she brings experience with project management, consensus building, public relations, grant writing and management, code development and compliance, and land use review and reporting. She moved to Maine in 2021 from Lancaster, PA where she worked as a Special Projects Planner for David Miller and Associates. Most recently, she has been working as a Grant Administrator for the Beacon Project where she has researched, applied, and managed grant programs.

This position is a vital aspect of the City's economic development team, working effectively with the City's Economic Development Director, other City departments, City committees, and partner economic development entities. I am confident Ms. Warren, if confirmed, will serve our community and the department well.

Please see the attached cover letter, resume, advertisement, and job description (10-A) providing further detail. Economic Development Director Thomas Kittredge, Ms. Warren and I will be available at the Council Meeting to answer any questions.

10-B Presentation on the proposed City of Belfast Fiscal Year 2023-2024 Budget.

The Belfast City Council held hearings for the FY2023-2024 budget as outlined below:

Tuesday, May 23rd 6:30PM FY2023-24 Budget Hearings

6:30pm Budget introduction and overview

7:00pm Airport

7:30pm Cable Television

8:00pm Economic Development

Thursday, May 25th 6PM FY2023-24 Budget Hearings

6:00pm Public Works/Sidewalks/Trees/Road Construction/Street Lighting

8:00pm Transfer Station

Tuesday, May 30th 7PM FY2023-24 Budget Hearings

7:00pm Library

7:30pm Cemetery

8:00pm City Building Maintenance/Boathouse

Thursday, June 1st 6PM FY2023-24 Budget Hearings

6:00pm Harbor

7:00pm City Clerk/Elections

8:00pm City Administration

Thursday, June 8th 6PM FY2023-24 Budget Hearings

6:00pm Wastewater Treatment Plant

6:30pm General Assistance/Social Services

7:00pm Fire/Ambulance/EMA Director

Tuesday, June 13th 6PM FY2023-24 Budget Hearings

6:00pm Assessing

6:30pm Parks & Recreation

7:00pm Police/Animal Control/Crossing Guards/State Law Enforcement

Thursday, June 15th 6PM FY2023-24 Budget Hearings

6:00PM Planning & Codes/Planning & Zoning

7:00PM Misc. Promotionals/Social Services Agencies

8:00PM Capital Projects

Tuesday, June 20th 6:30PM FY2023-24 Budget Hearings

6:30PM Hydrants/MMA Dues/Debt Services/Employee Benefits/Municipal Insurance/Reserve Fund/Revisit Heating Lines and Reserve Accounts

Thursday, June 22nd 6:30PM FY2023-24 Budget Hearings

6:30PM Update from Assessing Department regarding 2023 Tax Commitment.

7:00PM Executive Session on a Personnel Matter

7:45PM Revenues

8:15PM FY2023-24 Final Budget Deliberations

The budget runs from the period of July 1, 2023, to June 30, 2024. By charter it must be approved before the end of July.

The City of Belfast FY2023-24 Budget breakdown:

Municipal Expense Budget	\$13,424,516
TIF	\$519,004
Less Projected Revenue	<u>\$8,256,401</u>
Net Municipal Budget	\$5,687,119

RSU #71 Education	\$10,285,132
Waldo County	<u>\$1,713,737</u>
Amount to raise through Taxation	\$17,685,988

Wastewater Department Budget	\$1,342,461
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A copy of the proposed budget may be found on the City of Belfast web site at www.cityofbelfast.org. Please see the attached copy of the Public Hearing notice and a copy of the complete proposed budget (10-B, C and D). Finance Director Amy Bradford and I will be at the meeting to present and to answer any questions.

Following this presentation, the Belfast City Council will conduct a Public Hearing followed by Council discussion and possible vote of the proposed 2023-2024 City Budget.

10-C Public Hearing on the proposed City of Belfast Fiscal Year 2023-2024 Budget.

This is an opportunity for the public to comment either for or against the proposed 2023-2024 City Budget.

City of Belfast

Public Hearing on FY 2023-2024 Budget

Council Chambers at Belfast City Hall

Tuesday July 18, 2023

7:00 p.m.

In accordance with the Belfast City Charter a Public Hearing will be held to discuss the proposed budget for the City of Belfast 2023-2024 Fiscal Year. The hearing will be held on Tuesday, July 18, 2023, at 7:00 p.m. or as soon as possible thereafter in the Council Chambers at Belfast City Hall at 131 Church Street, Belfast, Maine. The hearing will be broadcast live on Bel-TV,

Spectrum Cable Channel 1303 and can be streamed on the City of Belfast website at www.cityofbelfast.org.

Citizens that wish to participate in the public hearing can do so by submitting comments by noon on July 18, 2023, via email to public@cityofbelfast.org or via postal mail to the Finance Director, City of Belfast, 131 Church Street Belfast, Maine 04915.

A copy of the proposed budget may be found in the July 6, 2023, edition of the Republican Journal and also on the City of Belfast web site at www.cityofbelfast.org. The complete proposed budget may be examined Monday-Thursday between the hours of 7:00 a.m. to 6:00 p.m. in the office of the Finance Director.

10-D Discussion and possible vote on the proposed City of Belfast Fiscal Year 2023-2024 Budget.

Thank you to our City Department Heads who continue to meet the demands for our services and who are always innovative in their ability to tackle unforeseen issues as they will continue to arise over the course of this next fiscal year.

Thank you to our new Finance Director Amy Bradford for seamlessly stepping in, taking the time to understand the budget process as it was and to come at this process with a fresh perspective and innovative ideas in how we can improve our practices and create a budget that is a true and accurate reflection of where we have been and where we are going.

Finally, an incredible thanks goes to our Mayor and our City Councilors who have spent a tremendous amount of their time, energy, and attention to create this budget. We are so fortunate that they remain very cognizant of the impact property taxes place upon Belfast citizens, especially those with less. This is the most discussed and dissected piece of work they do each year, and their thoughtfulness regarding its impact on the community at large does not go unnoticed.

This is an opportunity for the Council to discuss the proposed budget, make any changes and or to adopt the proposed budget.

10-E Request from the Fire Chief to accept the Stephen and Tabitha King Foundation Grant Award.

The Belfast Fire Department has been notified that the City has been awarded \$15,000.00 from the Stephen and Tabitha King Foundation. This award was made through a grant process applied for earlier in the year. The grant was sought after with the intent of purchasing a battery powered extrication tool to be placed on the first fire apparatus due to motor vehicle accidents. The first due fire apparatus is typically Engine 4 and then the Heavy rescue is to follow if needed for extrication.

This battery powered tool will take up minimal space with no fuels, oils, hoses, or pumps in a tool compartment on Engine 4 and allow for rescue and extrication efforts to begin immediately if needed after firefighters arrive and determine it is safe to do so. More extensive extrication will take place when the Heavy Rescue arrives with hydraulic tools soon after. Research has been done in-house and the Genesis Combi Tool has been identified as the tool of choice.

This extrication tool can both cut and spread metal components of modern automobiles while utilizing Milwaukee brand batteries for power. All the Department's battery powered tools utilize Milwaukee 18v batteries and are all interchangeable making batteries, chargers, and tools versatile. A price of \$17,895.00 from Harrison Schrader Enterprises has been quoted for this tool. Other tools were explored and found similar, but this is the only tool that offers compatibility with the battery systems in place within the department. This would leave a balance of \$2,895.00 for the City to pay. There is currently \$9,208.42 from various donations in the Fire Departments Jaws of Life Account # 1-2100-00 that both Chief Richards and I would recommend utilizing paying the difference of \$2,895.00 from.

Battery powered tools are the way of the future as they are more versatile, faster and take up less storage space. They have been around for several years already, and designs have been fine tuned to be more efficient and versatile than previous models.

Chief Richards and I request that, if approved, a motion is made to accept the Stephen and Tabitha King Foundation Grant Award funds of \$15,000.00 and to authorize the Fire Department to utilize these grant funds along with an additional \$2,895.00 from the Fire Departments Jaws of Life Account #1-2100-00 to purchase a battery powered extrication tool for a total of \$17,895.00 from Harrison Schrader Enterprises.

Please see the attached memo (10-E) from Fire Chief Patrick Richards. Deputy Chief Kulbe will be present to provide further details and answer any questions.

10-F Request from the Police Chief to accept \$12,188.00 in drug forfeiture money.

The City of Belfast Police Department has received drug forfeiture money totaling \$12,188.00. These funds are the result of a drug-related criminal investigation and subsequent arrest in which the Belfast Police Department provided assistance to another law enforcement agency. By Maine law, certain items involved in illegal drug cases are subject to forfeiture. If the forfeiture is granted, these funds can be distributed to agencies that made a substantial contribution to the case. This is intended to help alleviate any expenses the agency incurred during such cases and to aid in better equipping the agency moving forward.

If approved by the City Council, City staff recommends a motion is made to accept the funds of \$12,188.00 and to place these funds into account GL#1-2347-00 Drug Forfeiture.

If accepted, the Police Chief plans to use these forfeited funds toward training and drug prevention education for both the Department's Officers and the students of RSU #71.

Please see the attached memo (10-F) from Police Chief Bobby Cormier providing further detail. Chief Cormier will be at the meeting to present and answer any questions.

10-G Request from the Harbor Master to put out an RFQ for the City of Belfast Harbor Sedimentation Project.

On May 16th, 2023, the City Council approved the application for a Maine Shore and Harbor Planning Grant to have a sedimentation study completed. This study would aid the City in choosing a design option to continue the proposed breakwater project. The Shore and Harbor Planning Grant application approval was for the full amount of \$50,000.00, with matching funds of 10% or \$5,000.00 to come from the Harbor's ENK Fund.

The City was notified on July 10th, 2023, that the Shore and Harbor Planning Grant Review Committee recommended full funding for our 'City of Belfast Sedimentation Study for Breakwater Improvements Project'.

If approved by the City Council, City staff recommends a motion be made to accept this Shore and Harbor Planning Grant funding of \$50,000.00, approve matching funds of 10% or \$5,000.00 to come from our ENK Fund, approve allowing the City Manager to sign any necessary paperwork/contracts for this project, and approve sending out an RFQ to find a contractor for this project. The current balance of the Harbor's ENK Fund is \$176,748.

Please see the attached memo (10-G) from Harbor Master Kathy Given providing further detail. Harbor Master Given and Economic Development Director Thomas Kittredge will be at the meeting to present and answer any questions.

10-H Request to go into Executive Session on a Real Estate matter pursuant to 1 M.R.S.A. 405 (6) C.

10-I Signing of Council Orders

Each year's budget is time of reflection on the year before and a look into what our priorities will be for the next year. And with each budget, I find myself more and more proud of the work we have done together to lead our community to evolve and grow into a better version of ourselves than the year before. I am confident the City of Belfast FY2023-2024 Budget will serve our municipality well as we navigate our way to a bigger and brighter future.

Thank you again to our talented budget team; City Finance Director Amy Bradford, Deputy City Manager Manda Cushman, and all City Department Heads for their hard work and assistance in making the budgetary recommendations.

Thank you to our Mayor and Council for their time and careful concern with approving a budget that places as small of a burden possible on the taxpayer and does not require any negative impact on City services. This balance is always difficult to maintain but it is essential we do.

There is a lot to be proud of in the City of Belfast. I remain most proud of our collaboration and teamwork to produce thoughtful work and the best outcomes for our community.

**City of Belfast
Consent Agenda
Tuesday, July 18, 2023
Meeting #2**

The following items are proposed as our Consent Agenda. As in the past the items are voted on in one blanket motion to the affirmative. One Councilor makes a motion to approve the items as stated, and then another Councilor will second that motion and the whole Council votes. If a Councilor requests an item be removed from the consent agenda, they do so during the adoption of the agenda. If a member of the public requests that an item be removed from the consent agenda, they can do so in the open to the public section. Suggested motions are listed and supporting material is enclosed.

9) Permits, Petitions and Licenses - Consent Agenda

A. Request from the Fire Chief to confirm Emma Downing as a part-time EMT for the Belfast Ambulance Department.

Motion to confirm Emma Downing as a part-time EMT for the Belfast Ambulance Department.

B. Request from the Fire Chief to confirm Kaitlin Jacob as a part-time Paramedic for the Belfast Ambulance Department.

Motion to confirm Kaitlin Jacob as a part-time Paramedic for the Belfast Ambulance Department.

C. Request to approve a Facility Use Request application by the Maine Celtic Celebration Committee for use of Belfast Common, Steamboat Landing Park and Front Street between Miller and Commercial Streets for the annual Maine Celtic Celebration on July 21 through July 23, 2023.

Motion to approve a Facility Use Request application by the Maine Celtic Celebration Committee for use of Belfast Common, Steamboat Landing Park and Front Street between Miller and Commercial Streets for the annual Maine Celtic Celebration on July 21 through July 23, 2023.

D. Request to approve a Special Amusement Permit for Luke Olson d/b/a Sophia for live music, DJ, Karaoke, dancing, and all live entertainment located at 84 Main Street, Belfast, Maine, indoor only.

Motion to approve a Special Amusement Permit for Luke Olson d/b/a Sophia for live music, DJ, Karaoke, dancing, and all live entertainment located at 84 Main Street, Belfast, Maine, indoor only.

- E. Request to approve an application by Under Main LLC d/b/a Sophia located at 84 Main Street, Belfast, Maine for a renewal Malt and Vinous Restaurant (Class I, II, III, IV) liquor license.**

Motion to approve an application by Under Main LLC d/b/a Sophia located at 84 Main Street, Belfast, Maine for a renewal Malt and Vinous Restaurant (Class I, II, III, IV) liquor license.

- F. Request to approve an application by Darby's Inc. d/b/a Darby's Restaurant and Pub located at 155 High Street, Belfast, Maine for a renewal Malt, Spirituous and Vinous Class A Restaurant/Lounge (Class XI) liquor license.**

Motion to approve an application by Darby's Inc. d/b/a Darby's Restaurant and Pub located at 155 High Street, Belfast, Maine for a renewal Malt, Spirituous and Vinous Class A Restaurant/Lounge (Class XI) liquor license.

- G. Request to approve a catering permit for Crusty Crab LLC d/b/a Front Street Pub for the Maine Celtic Celebration on July 21-23, 2023, from 10:00 a.m. to 6:00 p.m. located at the Belfast Commons, Belfast, Maine.**

Motion to approve a catering permit for Crusty Crab LLC d/b/a Front Street Pub for the Maine Celtic Celebration on July 21-23, 2023, from 10:00 a.m. to 6:00 p.m. located at the Belfast Commons, Belfast, Maine.

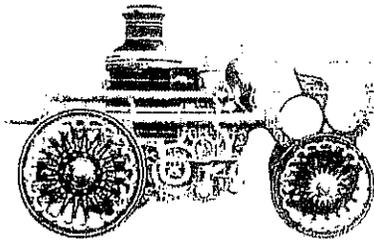
- H. Request to approve a catering permit for Crusty Crab LLC d/b/a Front Street Pub for the Holy Mackerel Tournament on July 29-30, 2023, from 8:00 a.m. to 9:00 p.m. located at the Parking Area next to Front Street Pub, Belfast, Maine.**

Motion to approve a catering permit for Crusty Crab LLC d/b/a Front Street Pub for the Holy Mackerel Tournament on July 29-30, 2023, from 8:00 a.m. to 9:00 p.m. located at the Parking Area next to Front Street Pub, Belfast, Maine.

- I. Request to approve a qualified catering organization permit for Bar Harbor Catering Company for a wedding on July 15, 2023, from 4:00 p.m. to 10:00 p.m. located at Belfast Marina, 15 Front Street, Belfast, Maine.**

Motion to approve a qualified catering organization permit for Bar Harbor Catering Company for a wedding on July 15, 2023, from 4:00 p.m. to 10:00 p.m. located at Belfast Marina, 15 Front Street, Belfast, Maine.

9.A+B



Belfast Fire & Ambulance Department
131 Church Street • Belfast, Maine 04015
Phone 538-3302

July 10, 2023

Honorable Mayor Sanders

Belfast City Councilors

City Mgr. Herbig

Re; Part time EMT Downing and part time Paramedic Jacob

I submit for your confirmation for Part time EMS work with Belfast Ambulance the names of Emma Downing and Kaitlin Jacob.

Emma Downing is an EMT-Basic that resides in Lincolnville. She had started working in EMS in 2019 while attending college at the University of Maine and has since graduated from there moving back home to Lincolnville. EMT Downing would like to maintain her skills as well as advance in the medical field with Belfast Ambulance.

Kaitlin Jacob is an EMT-Paramedic that resides in Warren. She has been a Paramedic since 2022 and is looking to gain experience and further skills with Belfast Ambulance.

Both candidates for part-time employment will be great assets as they have both been trained prior to Belfast and with some orientation will be able to start filling shifts that are empty.

Thank you for your consideration.

Patrick Richards

Fire Chief/Ambulance Director

9.C

MEMORANDUM

June 29, 2023

To: Erin Herbig, Belfast City Manager
Honorable Mayor Sanders and Belfast City Council

From: Norm Poirier, Belfast Parks and Recreation Department

Re: Request Facility Use Application – Maine Celtic Celebration 2023

Cc: Chief Cormier, Belfast Police Department
Bob Richards, Belfast Public Works Department
Chief Richards, Belfast Fire Department and EMS
Kathy Messier-Pickering, Belfast Harbor Master

The Maine Celtic Celebration Committee has submitted a Facility Use Request for the Belfast Common and Steamboat Landing Parks as well as Front Street between Miller and Commercial Streets for the **Maine Celtic Celebration on July 21-23, 2023**.

Past year's events have been extremely well attended with excellent crowds, good music and vendors.

The Parks and Recreation Department will continue to work with the Celtic Committee and coordinate the fireworks portion of these popular event in addition to their electrical needs and other logistics. Based on past years and the Committee's continued efforts to work with the City it is staff recommendation to approve this request for 2023.

The Parks Department requests from the event organizer to remind all vendors of the City wide ordinance in regards to the use of plastic bags and styrofoam containers with resale items.



Facilities Use Request
City of Belfast, Maine

EVENT: MAINE CELTIC CELEBRATION

DATES: 7/21-23/23 EVENT REPRESENTATIVE: OWEN TAYLOR

PROPOSED LOCATION/AREA TO BE USED: STEAMBOAT LANDING / Common

All applications and related documents to be returned to the Parks and Recreation Office at City Hall. 338-3370 Ext 27. The City Manager's Office will act as a backup.

The City of Belfast owns Streets, sidewalks, parks, land and buildings. It is the policy of the City that property belonging to the citizens of Belfast be available to the public.

Unless specifically approved to the contrary, no public property will be set aside for the exclusive use of any individual or group and the general public will at all reasonable times have access to City property.

This is a planning checklist for your benefit as well as the City's. **If any aspect of the activity you wish to conduct is not specifically listed on this checklist then there will be no permission to conduct that activity.** Approvals cannot be given to individuals or groups who are uncertain of their plans.

Please attach maps, additional sheets, event outlines etc. - that help to explain your request.

If any of the following questions do NOT apply to your event simple write

N/A (not applicable) in the space provided. Thank you.

1) State your name, phone number, e-mail address and identify whom you represent?

OWEN TAYLOR 716.432.4100 otaylor04843@gmail.com

MAINE CELTIC CELEBRATION

2) Describe in detail the nature of this event (What are you planning on?):

3 DAY FESTIVAL - LIVE MUSIC, FOOD/MERCHANDISE VENDORS

3) What facilities would you like to use or what permissions are you seeking with respect to City buildings, Parks, Lands, Streets, sidewalks? Please be specific.

STEAMBOAT LANDING COMMONS BOATHOUSE, FRONT + CROSS ST
GAZEBO

4) What dates and times do you wish to have this event?

JULY 21ST - 12 PM THROUGH JULY 23RD 7 PM, 2023

5) Are you asking to close off any City Streets? (Which ones, what dates, for how long a period of time each day?)

YES - FRONT STREET - ENTIRTY OF CELEBRATION
SEE MAP

If yes, then who will manage these closed off Streets?

OWEN TAYLOR

6) Are you asking the City for anything other than use of the facilities you have described above?

ACCESS TO ELECTRIC BOXES ON CROSS, TRASH/DUMPSTERS
PORTA POTTY

7) How many people do you expect?

1,000 +

8) Will you be selling things at this event? What and by who if not you?

YES - MCL - EVENT MERCHADISE
MISC. VENDORS - MERCH AND FOOD

9) Will any alcohol be served or consumed at this event? (If yes provide details)

Where? - Attach MAP STEAMBOAT COMMONS

By Whom: Name and Phone contact number:

FRONT ST. PUB - TINA DELSANTO - 207-838-9753

10) Does this event call for any type of open fire - including for cooking purposes? (If so describe what fire safety measures you plan on employing associated with this potential hazard?)

NO

11) Will you be renting spaces to vendors on City Property? Yes X No _____

If yes where do you propose they set up? (MAP Location) SEE MAP

12) Describe what type of vendor and the charges you propose to assess against them.

FOOD + MERCH - \$175 - \$350 DEPENDING ON SPACE NEEDS

13) Will you have insurance in the amount of \$1,000,000 that also names the Inhabitants of the City of Belfast as an additional named insured party to hold the City of Belfast harmless from any and all injuries that may occur as the result of any negligence on your part in conducting this event?

YES

14) Who is your insurance agent that will provide proof of this coverage to the City?

ATLANTIC INS. CO - CERTIFICATE ATTACHED

15) Noise: What kind of noise do you expect to generate at this event and during which specific period of time?

LIVE MUSIC + GENERAL PUBLIC ATTENDANCE
THROUGHOUT EVENT

16) How do you propose to handle garbage removal?

PARKS + REC - VOLUNTEERED
PICK UP

17) How do you propose to handle parking?

EXISTING PUBLIC PARKING

18) How do you propose to handle security?

STAFFING + REQUESTED POLICE
PRESENCE

19) How do you propose to handle the need for restrooms?

PORTABLE TOILETS

20) What is your plan/need for electricity or water?

PARKS + REC PARTICIPATION

21) Have you spoken to the neighbors in the area of this event and discussed traffic, noise, parking etc. with them?

NO

22) Who will be in charge of the event during the event and what are their home phone numbers, cell phone numbers, and email addresses - where they can be reached before and during this event?

CLAUDIA LUZZETTI - 207.505.5612 OWEN TAYLOR 716.432.4100

23) Are you requesting any services from the City? Be specific on the services you are asking for

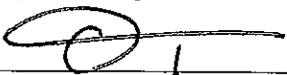
NO



FACILITY USE APPLICATION CHECKLIST

- Application complete with contact names and contact information
- Specific facility or park requested
- Dates/times of the event and extra set-up time if necessary
- Specific request of City services:
 - electrical needs
 - street closures
 - police assistance
 - trash removal
- Vendor permits (necessary if serving alcohol)
- Parking plan
- Insurance Certificate (need to receive two weeks prior to event)
- Map/diagram of event layout
- Music cannot reach a volume level of more than 7 on controls
- Plan for restroom facilities
- Scheduled meeting with City Representative

My signature attests to the review of the checklist and the realistic view of the event provided to the City. Any deviation from the written request is grounds for cancellation of the event by the City of Belfast without notice.

Signature  Date: 6/16/23

Printed Name: OWEN TAYLOR



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/28/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Atlantic Insurance & Benefits 58 High St Belfast ME 04915		CONTACT NAME: Elizabeth Perez PHONE (A/C, No, Ext): (207) 338-9787 FAX (A/C, No): (207) 338-9727 E-MAIL ADDRESS: liz@atlantic-insurance.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A : Philadelphia Insurance Company	
		INSURER B :	
		INSURER C :	
		INSURER D :	
		INSURER E :	
		INSURER F :	

COVERAGES CERTIFICATE NUMBER: CL2342806560 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			PHPK2421842	06/07/2023	06/07/2024	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							Non-owned \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED <input type="checkbox"/> AUTOS ONLY HIRED <input type="checkbox"/> AUTOS ONLY SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE OTH-ER
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

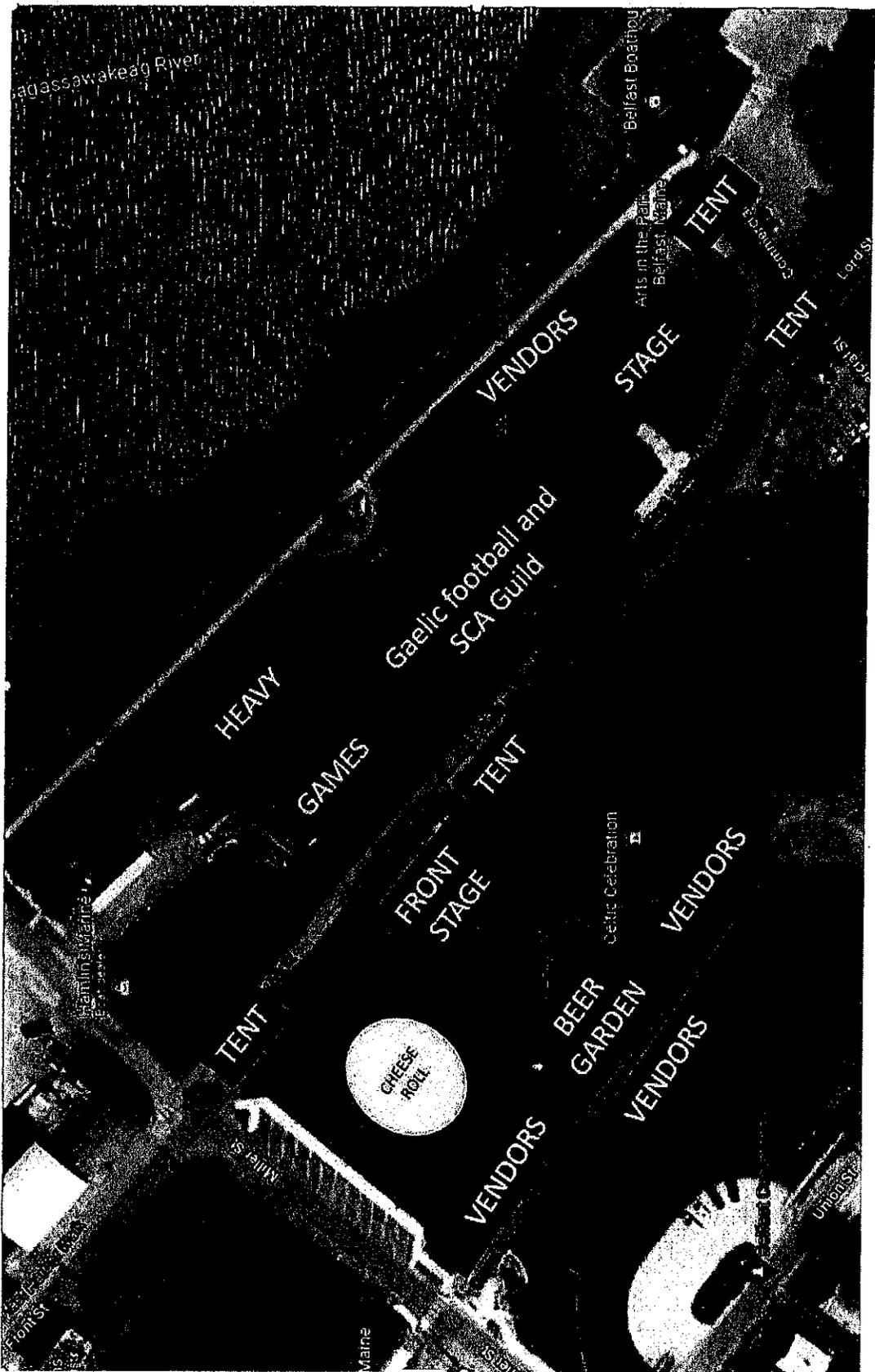
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Belfast is additional insured with regards to liability only.

CERTIFICATE HOLDER**CANCELLATION**

City of Belfast 131 Church Street Belfast ME 04915	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>[Signature]</i>
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10.A



**City of Belfast
Employment Opportunity
Deputy Economic Development Director**

The City of Belfast, a vibrant, development-focused community of 7,000 located in midcoast Maine, is seeking a full-time Deputy Economic Development Director. This is a newly created position that will be a vital constituent of the City's economic development team, working effectively with the City's Economic Development Director, other City departments, City committees, and partner economic development entities.

The successful candidate will be an effective professional possessing and utilizing exceptional management, research, and analytical skills. The successful candidate will also have an ability to think critically, swiftly learn and integrate new bodies of knowledge, and work effectively in both collaborative and independent situations. The successful candidate will also possess an educational background and/or work experience in economic development or in a related field. There is the ability to tailor this position's responsibilities to the successful candidate's unique strengths, experience, and areas of interest.

The salary range for this position is \$63,455 to \$83,196. In addition, the City of Belfast provides a robust benefits package to its full-time employees, including health insurance, retirement (Maine Public Employee Retirement System, 457 deferred compensation plan), and paid time off (holidays, vacation time, and sick time). The job description may be found online at the City's website at cityofbelfast.org

All applications are to be submitted in confidence and should include a letter of introduction, a completed Belfast Employment Application form (found on web site under Job Openings) and a resume which must be received at the City Manager's Office, 131 Church St. Belfast, Maine 04915 no later than Monday, May 29, 2023. E-mailed submissions will be considered if scanned and signed with originals sent via regular mail post-marked before the application deadline.

Applications should be in a sealed envelope and addressed to:

City of Deputy Economic Development Director Search
C/O City Manager 131 Church Street Belfast, Maine 04915

The City of Belfast is an equal opportunity employer.



Deputy Economic Development Director Job Description

Nature of this Position:

This is a full-time position which primarily performs a variety of professional and technical assistance services in the proactive development, management, and implementation of the City of Belfast's economic and community development plans, programs, and services. An employee will have the opportunity to tailor this position's responsibilities within economic development based on their own unique strengths, experience, and areas of interest. This position also provides support to the Economic Development Director and to the City Manager as needed. The Deputy Economic Development Director reports directly to the Economic Development Director.

Typical Duties and Responsibilities of this Position:

Research grant opportunities for meeting direct business and supportive infrastructure needs, write and submit grant applications, and administer awarded grants/manage funded projects.

Serve as initial responder to inquiries directed to the Economic Development Department, whether in person, through email, through telephone, or through the City's website.

Maintain an accurate, detailed directory of existing businesses. Maintain an accurate, detailed inventory of land and buildings/units available for business use. Respond timely to requests for businesses seeking assistance. Conduct proactive outreach to existing businesses, to determine their needs/concerns and to provide customized technical assistance to them as identified/needed.

Maintain an accurate, detailed inventory of existing housing units by size, income eligibility, and age eligibility. Maintain an accurate, detailed inventory of land and spaces available for residential (particularly multi-family rental) use. Provide technical assistance and support to affordable and other housing developers for potential and proposed housing development projects, including the securing of financial resources on their behalf.

Serve as City liaison to one or more City citizen committees as assigned; committee assignments would be informed by the employee's unique strengths, experience, and areas of interest. Potential committees include but are not limited to: the Broadband Committee; the Climate Crisis Committee; the Energy Committee; and the Pedestrian, Hiking, and Biking Committee.

Develop and maintain productive relationships with governmental and quasi-governmental economic development entities, including, but not limited to: Eastern Maine Development Corporation; Maine & Company; the Offices of Maine's U.S. Senators and Congresspersons; the Maine Office of Business Development; the Maine Office of Community Development; the United States Economic Development Administration; the United States Environmental Protection Agency; the Maine Department of Environmental Protection; and the United States Department of Agriculture, Rural Development.

Additional economic development duties and responsibilities based on the employee's unique strengths, experience, and areas of interest.

Perform all other tasks and duties assigned by the Economic Development Director and the City Manager.

Work Skills Sought for this Position:

Ability to think critically.

Ability to swiftly acquire and integrate new bodies of knowledge.

Ability to perform effective written communication in multiple formats, including but not limited to: news releases, City Council meeting agenda items, memorandums, white papers, and grant application narratives.

Ability to perform effective spoken communication in multiple settings, including but not limited to: public presentation settings, interviews with media outlets, in telephone conversations, and in private/confidential meetings.

Ability to effectively perform work independently and to consistently meet deadlines without requiring close supervision.

Ability to work collaboratively as an active member of an economic development team.

Ability to develop and manage projects, including developing realistic cost estimates, and keeping projects under budget and on time.

Experience in working directly with businesses that are varied in their size, complexity, and industry sector.

Knowledge of state, federal, and foundation grant programs.

Familiarity with concepts and applications of statistics.

Familiarity with using spreadsheet software.

Familiarity using customer relation management software.

Educational Background and/or Work Experience Sought for this Position:

A degree or similar credential in economic development or in a field related to it, including, but not limited to: business administration, business management, community development, entrepreneurship, finance, historic preservation, marketing, project management, or real estate development. Previous employment in economic development or in a related field can be considered as a substitute for formal education.

Requirements for this Position:

Must have a valid driver's license, a clean criminal record, and have the physical ability to travel routinely and to make site visits, which will occasionally require walking through underdeveloped or undeveloped areas. This position may be occasionally exposed to construction activities which will include loud noises, dust, and dirt as well as all hazards associated with construction activities.

Manda Cushman

From: Erin Herbig
Sent: Monday, May 22, 2023 9:05 AM
To: Manda Cushman
Subject: FW: Deputy Economic Development Director Position
Attachments: Joellyn Warren application.pdf; Joellyn E Warren .pdf

Erin Herbig
City Manager
City of Belfast
Email: citymanager@cityofbelfast.org
Phone: (207)338-3370 Ext.110

From: Joellyn Warren
Sent: Thursday, May 18, 2023 7:26 PM
To: Erin Herbig <citymanager@cityofbelfast.org>
Subject: Deputy Economic Development Director Position

Dear City Manager Herbig,
Thank you for taking the time to meet with me earlier this month to discuss this position. It was a pleasure to talk to you and Thomas. I really appreciate our conversation and gaining a better understanding of the city's goals and its expectations of its employees. I have updated my resume and completed the City employment application. I am confident that my work history is a perfect match for this position. With over 20 years of professional experience and a long history of community engagement I am sure I would be an asset.

Please find my resume and required documents attached. I look forward to talking with you soon. Please let me know if you have any questions or need anything further. I look forward to hearing from you.

Joellyn Warren

City of Belfast

Employment Application

In compliance with Federal and State Equal Employment Opportunity laws, qualified applicants are considered for all positions applied for without regard to race, color, religion, sex, national origin, age, marital status or the presence of non-job related medical condition or handicap.

Due to Maine Laws, applications are not confidential.

(Answer all questions—please type or print in ink)

Date of Application: 5/18/23

Position(s) applied for: Deputy Economic Development Director

Referral Source: Advertisement Friend Relative
Job Service Other City Manager

Name: Warren Joellyn Elizabeth
Last First Middle

Social Security Number: _____

Residence Address: _____
Street City State Zip Code

Mailing Address: _____

Phone Number: _____

Are you known to schools/references by some other name? N/A

If so, what name: _____

Have you filed an application or been employed here before? No

If yes, date(s): _____

(2)

Give name, address and phone number of three references not related to you:

Scott Hain, Principal David Miller & Assoc,
Kate Gonick, General Counsel/Land Protection,
Mike Lasala, MS4 Program Manager, Land Studies Inc.,

Employment Experience:

List each job held. Start with your present or last job. Include military service assignments and volunteer activities.

1. Employer David Miller & Associates 2. Employer West Lampeter Township
From 2019 to 2021 From 2008 to 2019
Address 1076 Centerville Rd, Lancaster, PA 17601 Address 852 Village Road, Lampeter, PA 17537
Type of Work Land Use Planner Type of Work Community Development
Reason for Leaving Moved to Maine Reason for Leaving Personal/Family

If you need additional space, please continue on a separate sheet of paper and attach. Please See Resume Attached.

Summarize special skills and qualifications acquired from employment or other experiences.

Over twenty years in municipal government has allowed me to develop and become proficient in overseeing staff and volunteers; project management; consensus building; public relations; grant writing and management; code development and compliance; and land use review and reporting.

Education:

Level	Name	Location	Years Completed
Elementary	Leeds Elementary School,	Leeds, MA	4 5 6 7 8
High School	Northampton High School,	Northampton, MA	9 10 11 12
Undergraduate	University of New Hampshire,	Durham, NH	1 2 3 4
Graduate	University of Massachusetts,	Amherst, MA	1 2 3 4

(3)

Diploma: High School 1991 Academic Vocational

Degree(s) B.A. Humanities, Minors in Community Planning and Architecture, 1995

Describe course of study, specialized training, apprenticeship, skills and extra-curricular activities: UMass Graduate Classes in Regional Planning with Concentration in Economic Development and Brownfield Redevelopment 1997-1999.

Backpacked solo around Northern Ireland, England and Scotland in the summer of 1998.

Certified Pennsylvania Code Enforcement Officer 2008-2020.

Joint winner of 2021 Planning Leadership Award from Lancaster County Planning Commission for Chiques Watershed Report Card (LandStudies/CleanWater Consortium).

AGREEMENT:

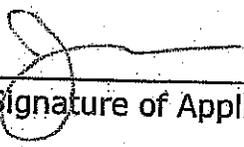
I certify that the answers provided by me herein are true and complete to the best of my knowledge.

I authorize you to make such investigation and inquiries of my personal employment, and other related materials that may be necessary in arriving at an employment decision. I hereby release employers, schools, and person from all liability in responding to inquiries in connection with my application.

I understand that person(s) soliciting this application may base their selection of applicants to interview or hire on qualifications listed in the Administrative Personnel Code of the City of Belfast, and that I am not entitled to an interview simply by virtue of having applied for the position.

In the event of employment, I understand that false or misleading information provided in application or interview(s) may result in my discharge. I understand also, that I am required to abide by all the rules and regulations of the City.

Date: 5/18/23



Signature of Applicant

Joellyn E. Warren

WORK HISTORY & EXPERIENCE

- Grant Administrator 2023-Present
The Beacon Project
- Research, apply and manage grant programs
 - Develop relationships with agencies, donors and sponsors
- Special Projects Planner 2019-2021
David Miller and Associates, Lancaster, PA
- Conduct technical review of land use, subdivision, and stormwater plans
 - Conduct compliance site inspections and complete reports
 - Secure and administered grant funds
 - Prepare studies and reports related to land use, transportation and redevelopment
- Community Development Director 2008-2019
West Lampeter Township, PA
- Supervise Community Development and Building Code Staff
 - Manage multi-municipal contracts for zoning and building services
 - Direct and perform activities related to planning and zoning, codes compliance (building, property maintenance, floodplain, stormwater)
 - Facilitate updates and implementation of priorities in regional and local comprehensive plans
 - Prepare studies, plans and reports related to land use, transportation, economic development village renewal, and redevelopment
 - Research, apply and manage grant programs
 - Coordinate with state and federal agencies regarding policies and regulations affecting local municipalities and the County
- Community Development Coordinator 2000-2008
Berkshire Regional Planning Commission, Pittsfield, MA
- Manage municipal and region-wide land development planning projects specific to development, reuse/infill, brownfield reclamation, village renewal, and historic and environmental preservation
 - Coordinate with state and federal agencies regarding policies and regulations affecting local municipalities and the county
 - Develop and administer \$1.4 million Berkshire Brownfields Assessment and Revolving Loan Fund Program
- Project Planner 1999-2000
Community Development Department, City of Newburyport, MA
- Prepare and administer state and federal grants to support historic preservation and redevelopment
 - Prepare bid documents, supervise consultants, and monitor construction budgets and timelines

EDUCATION & TRAINING

- Bachelor of Arts in Humanities, Minors in Community Planning and Architecture
University of New Hampshire
- Graduate Studies Certificate in Architecture Special Programs located in Rome, Italy
Louisiana Tech University

PROFESSIONAL DEVELOPMENT

- Penobscot Bay Steward, 2022
- Pennsylvania Association of Township Supervisors, Municipal Government Academy Graduate Program, 2019
- Leadership Lancaster, 2012
- Lancaster County Planning Commission Master Planner, 2008
- The Massachusetts Executive Office of Environmental Affairs, Community Preservation Institute, 2006

AFFILIATIONS & VOLUNTEER WORK

- Lancaster Housing Redevelopment Authority Vacant Property Board, 2017-2021
- Lancaster Clean Water Action Plan Team (CAP Team Leader), 2018-2021
Lancaster Hourglass Foundation First Friday Presentation
<https://www.youtube.com/watch?v=gIWu2PHI5sE>
- Lancaster County Clean Water Partners, Executive Committee, Steering Committee and Stormwater Action Team Co-Chair, 2016-2021
- Lancaster County Clean Water Consortium, Chairman 2009-2020

10. B, C + D

**City of Belfast
Public Hearing on FY 2023-2024 Budget
Council Chambers at Belfast City Hall
Tuesday July 18, 2023
7:00 p.m.**

In accordance with the Belfast City Charter a Public Hearing will be held to discuss the proposed budget for the City of Belfast 2023-2024 Fiscal Year. The hearing will be held on Tuesday, July 18, 2023, at 7:00 p.m. or as soon as possible thereafter in the Council Chambers at Belfast City Hall at 131 Church Street, Belfast, Maine. The hearing will be broadcast live on Bel-TV, Spectrum Cable Channel 1303 and can be streamed on the City of Belfast website at www.cityofbelfast.org.

Citizens that wish to participate in the public hearing can do so by submitting comments by noon on July 18, 2023 via email to public@cityofbelfast.org or via postal mail to the Finance Director, City of Belfast, 131 Church Street Belfast, Maine 04915.

A copy of the proposed budget may be found in the July 6, 2023, edition of the Republican Journal and also on the City of Belfast web site at www.cityofbelfast.org. The complete proposed budget may be examined Monday-Thursday between the hours of 7:00 a.m. to 6:00 p.m. in the office of the Finance Director.

June 29, 2023 Attest: Amy I. Bradford, Finance Director

**CITY OF BELFAST
PROPOSED BUDGET FY 2023-2024**

ADMINISTRATION	
City Administration	\$621,012
Assessing Dept	\$198,521
City Clerk's Dept	\$246,386
City Building Maintenance	\$151,572
Elections & Registrations	\$22,275
Employee Benefits	\$2,156,189
Boathouse	\$14,017
ADMINISTRATION TOTAL	\$3,409,972
PROTECTION	
Fire Dept	\$479,873
Police Dept	\$1,510,967
Street & Traffic Lights	\$34,000
Hydrant Rental	\$423,232
Cable Television	\$43,300
Municipal Insurance	\$338,149
Ambulance Dept	\$1,051,484
Animal Control	\$14,000
School Crossing Guards	\$14,854
PROTECTION TOTAL	\$3,909,859
EMA DIRECTOR	\$2,000
STATE AGENT	\$74,568

PUBLIC WORKS	
Public Works Dept	\$1,588,083
Sidewalk Improvement/Maintenance	\$120,000
Transfer/Recycling Center	\$581,856
Road Construction	\$500,000
Tree Program	\$31,000
PUBLIC WORKS TOTAL	\$2,820,939

SOCIAL SERVICES	
General Assistance Program	\$200,000
GA Director & Expenses	\$59,557
Misc. Social Service Agencies	\$210,339
SOCIAL SERVICES TOTAL	\$469,896

ECONOMIC DEVELOPMENT	\$184,894
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PARKS & RECREATION	\$327,836
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BELFAST FREE LIBRARY	\$530,544
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CEMETERY DEPT	\$167,273
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AIRPORT	\$31,315
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MISC. PROMOTIONAL	
City Promotionals	\$800
MISC. PROMOTIONAL TOTAL	\$141,320

HARBOR DEPT	\$214,346
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PLANNING & ZONING DEPT	
Planning & Community Development	\$370,233
Engineering/Professional Services	\$20,000
Zoning Board of Appeals	\$1,500
PLANNING & ZONING TOTAL	\$391,733

MISC. UNCLASSIFIED	
MMA Dues	\$8,272
Debt Service	\$506,816
Capital Projects Program	\$232,833
MISC. UNCLASSIFIED TOTAL	\$747,921

RESERVE	\$100
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Municipal Expense Budget	\$13,424,516
TIF	\$519,004
Less Projected Revenue	\$8,256,401
Net Municipal Budget	\$5,687,119

RSU #71 Education	\$10,285,132
Waldo County	\$1,713,737
Amount to raise through Taxation	\$17,685,988

Wastewater Department Budget	\$1,342,461
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CITY OF BELFAST PROPOSED BUDGET

	2022/2023 Budget	2023/2024 Requested	2023/2024 Manager	2023/2024 Budget
Dept: 100 RSU & COUNTY APPROPRIATIONS				
### RSU 71	10,387,816	10,285,132	10,285,132	10,285,132
### WALDO COUNTY	1,631,789	1,713,737	1,713,737	1,713,737
RSU & COUNTY APPROPRIATIONS	12,019,605	11,998,869	11,998,869	11,998,869
Dept: 110 CITY ADMINISTRATION				
501 SALARY & WAGES	-	405,637	412,440	412,462
502 MISC OFFICERS	-	20,350	20,350	20,350
504 SUPPLIES & EXPENSES	-	16,745	16,745	16,745
505 MISC. EXPENSES	-	16,745	16,745	-
509 COMPUTER SUPPORT & TRAINING	-	5,480	5,480	5,480
510 MUNICIPAL AUDIT	-	30,000	30,000	30,000
511 VEHICLE & SCHOOL EXP	-	13,449	19,389	19,389
512 LEGAL SERVICES	-	110,000	110,000	110,000
513 OFFICE EQUIPMENT	-	4,486	4,486	6,586
603 OFFICE EQUIPMENT CAP RES	-	-	-	-
719 WEB SITE MANAGEMENT	5,464	5,738	5,738	5,738
837 IT SERVICES	99,328	150,000	99,989	99,989
CITY ADMINISTRATION	104,792	778,630	741,362	621,012
Dept: 120 ASSESSING				
501 SALARY & WAGES	111,484	122,158	171,752	171,746
503 UNSCHEDULED OVERTIME	500	-	-	-
504 SUPPLIES & EXPENSES	2,000	3,100	3,100	3,100
509 COMPUTER SUPPORT & TRAINING	13,775	16,000	15,300	15,300
511 VEHICLE & SCHOOL EXP	6,000	4,750	5,825	5,825
513 OFFICE EQUIPMENT	400	2,050	2,050	2,050
603 OFFICE EQUIPMENT CAP RES	-	500	500	500
ASSESSING	134,159	148,558	198,527	198,521
Dept: 130 CITY CLERK				
501 SALARY & WAGES	194,524	202,698	204,066	205,338
503 UNSCHEDULED OVERTIME	200	100	100	100
504 SUPPLIES & EXPENSES	3,300	3,900	3,900	3,900
505 MISC. EXPENSES	1,650	2,000	1,410	1,410
506 POSTAGE	13,000	13,000	13,000	13,000
508 COMPUTER SUPPLIES	170	200	200	200
509 COMPUTER SUPPORT & TRAINING	8,941	11,758	11,758	11,758
513 OFFICE EQUIPMENT	3,250	3,180	3,180	3,180
603 OFFICE EQUIPMENT CAP RES	-	1,000	1,000	1,000
631 RECORDS RESTORATION	2,500	2,500	2,500	2,500
674 CODIFICATION	4,000	4,000	4,000	4,000
CITY CLERK	231,535	244,336	245,114	246,386
Dept: 140 CITY BLDG MAINT				

501 SALARY & WAGES	51,320	57,211	57,211	57,346
511 VEHICLE & SCHOOL EXP	3,800	4,050	4,050	4,050
515 ELECTRICITY	7,000	7,200	7,742	7,742
516 HEATING FUEL	20,000	20,000	10,508	11,954
517 TELEPHONES/INTERNET	5,100	5,270	5,266	5,266
518 WATER	2,310	2,310	2,310	2,310
519 CLEANING SUPPLIES	1,950	1,950	1,950	1,950
520 BLDG MAINT, REPAIRS & MISC	17,500	9,756	19,831	19,831
524 CLEANING CONTRACT	24,600	24,600	24,600	24,600
901 BLG MAINT CAP RES	6,640	45,525	16,523	16,523
CITY BLDG MAINT	140,220	177,872	149,991	151,572
Dept: 150 ELECTIONS				
501 SALARY & WAGES	6,160	9,978	9,978	9,978
503 UNSCHEDULED OVERTIME	750	1,140	1,140	1,140
504 SUPPLIES & EXPENSES	10,126	11,157	11,157	11,157
ELECTIONS	17,036	22,275	22,275	22,275
Dept: 180 EMPLOYEE BENEFITS				
527 SOCIAL SECURITY/MEDICARE	408,267	408,507	408,507	408,507
528 RETIREMENT PLAN	514,612	527,229	527,229	527,229
529 GROUP LIFE INSURANCE	24,460	25,909	25,909	27,105
530 HEALTH INSURANCE	952,703	1,449,982	1,449,982	1,133,348
531 PERSONNEL RESERVE	50,000	60,000	60,000	60,000
EMPLOYEE BENEFITS	1,950,042	2,471,627	2,471,627	2,156,189
Dept: 190 BOATHOUSE				
504 SUPPLIES & EXPENSES	600	750	750	750
515 ELECTRICITY	400	400	493	493
516 HEATING FUEL	10,900	10,900	8,124	6,324
517 TELEPHONES/INTERNET	1,000	1,100	1,100	1,100
518 WATER	350	350	350	350
520 BLDG MAINT, REPAIRS & MISC	1,600	4,200	4,200	5,000
532 CAPITAL RESERVE	-	-	-	-
BOATHOUSE	14,850	17,700	15,017	14,017
Dept: 210 FIRE				
501 SALARY & WAGES	213,922	210,091	210,091	210,091
503 UNSCHEDULED OVERTIME	3,000	3,500	3,500	3,500
504 SUPPLIES & EXPENSES	4,500	4,500	4,500	4,500
515 ELECTRICITY	2,000	2,000	2,148	2,148
516 HEATING FUEL	8,200	8,200	5,648	4,743
517 TELEPHONES/INTERNET	4,660	4,680	4,680	4,700
518 WATER	1,400	1,400	1,300	1,200
520 BLDG MAINT, REPAIRS & MISC	5,000	5,000	5,000	5,100
533 CHIEF'S CLOTHING ALLOWANCE	400	400	400	400
534 HOSE REPLACEMENT	6,750	7,500	7,500	7,500

535 PURCHASE OF EQUIPMENT	18,000	19,600	18,000	18,000
536 VEHICLE MAINTENANCE & REPAIRS	12,000	12,000	12,000	12,000
537 EQUIPMENT CAP RES	110,000	296,350	186,291	183,391
559 TRAINING & DEVELOPMENT	5,000	5,000	5,000	5,000
567 GAS, OIL, GREASE & DIESEL	2,100	5,865	5,000	5,000
580 UNIFORMS	3,600	3,600	3,600	3,600
713 EQUIPMENT MAINTENANCE	10,000	10,000	9,000	9,000
FIRE	410,532	599,686	483,658	479,873
Dept: 220 POLICE				
501 SALARY & WAGES	1,204,161	1,269,486	1,217,488	1,210,540
503 UNSCHEDULED OVERTIME	84,000	86,000	86,000	86,000
504 SUPPLIES & EXPENSES	9,320	18,000	14,000	14,000
509 COMPUTER SUPPORT & TRAINING	6,100	7,200	7,200	7,200
513 OFFICE EQUIPMENT	10,200	7,500	7,500	7,500
515 ELECTRICITY	5,280	7,000	4,852	4,852
516 HEATING FUEL	12,300	10,000	9,902	7,115
517 TELEPHONES/INTERNET	12,260	12,260	12,260	12,260
518 WATER	1,575	1,400	1,400	1,700
520 BLDG MAINT, REPAIRS & MISC	5,000	5,000	4,500	4,500
533 CHIEF'S CLOTHING ALLOWANCE	1,400	1,400	1,400	1,400
535 PURCHASE OF EQUIPMENT	57,076	52,000	52,000	55,000
536 VEHICLE MAINTENANCE & REPAIRS	15,000	15,000	12,000	15,000
537 EQUIPMENT CAP RES	-	52,000	-	-
539 MILEAGE & SCHOOL EXPENSES	15,000	16,000	16,000	16,000
540 FIREARMS TRAINING/QUALIFICATION	10,500	10,600	10,500	10,500
541 COMMUNICATIONS SYSTEM	1,200	1,200	1,200	1,200
542 UNIFORMS & POLICE EQUIPMENT	16,700	18,000	18,000	18,000
543 JANITORIAL SERVICE & SUPPLIES	12,760	12,800	12,800	12,800
567 GAS, OIL, GREASE & DIESEL	28,000	28,000	24,000	22,000
843 K-9 EXPENSES	-	3,400	3,400	3,400
POLICE	1,507,832	1,634,246	1,516,402	1,510,967
Dept: 230 STREET LIGHTING				
544 STREET LIGHTS	13,000	13,000	13,000	13,000
545 DOWNTOWN STREET LIGHTS	12,000	12,000	12,000	12,000
546 TRAFFIC/SIGNAL LIGHTS	1,000	1,000	1,000	1,000
717 STREET LIGHT MAINTENANCE	11,000	8,000	8,000	8,000
STREET LIGHTING	37,000	34,000	34,000	34,000
Dept: 240 HYDRANTS				
523 HYDRANTS	445,688	445,688	445,688	423,232
HYDRANTS	445,688	445,688	445,688	423,232
Dept: 250 CABLE TELEVISION				
501 SALARY & WAGES	28,000	30,310	28,000	28,000
504 SUPPLIES & EXPENSES	3,300	3,300	3,300	3,300

522 EQUIPMENT MAINT & REPAIRS	2,000	2,000	2,000	2,000
537 EQUIPMENT CAP RES	-	2,500	-	-
723 BELFAST COMMUNITY TV	10,000	10,000	10,000	10,000
CABLE TELEVISION	43,300	48,110	43,300	43,300
Dept: 260 MUNICIPAL INS.				
549 FLEET & PROPERTY INSURANCE	115,201	121,665	121,665	121,665
550 WORKER'S COMP	192,681	175,686	175,686	175,686
553 UNEMPLOYMENT INSURANCE	24,000	25,000	25,000	25,000
554 AIRPORT LIABILITY	5,038	5,038	5,038	5,538
555 HARBORMASTER BOAT/PERSONA	9,502	10,260	10,260	10,260
MUNICIPAL INS.	346,422	337,649	337,649	338,149
Dept: 270 AMBULANCE				
501 SALARY & WAGES	705,667	825,962	825,962	833,984
503 UNSCHEDULED OVERTIME	12,000	30,000	24,000	24,000
504 SUPPLIES & EXPENSES	16,000	19,000	17,500	17,500
536 VEHICLE MAINTENANCE & REPAIRS	7,000	7,000	5,000	5,000
537 EQUIPMENT CAP RES	90,000	100,000	100,000	100,000
559 TRAINING & DEVELOPMENT	15,000	10,600	10,600	10,600
560 PARAMEDIC CLOTHING ALLOWA	4,400	4,400	4,400	4,400
562 AMBULANCE BILLING CONTRAC	40,000	40,000	40,000	40,000
567 GAS, OIL, GREASE & DIESEL	21,000	18,000	18,000	16,000
AMBULANCE	911,067	1,054,962	1,045,462	1,051,484
Dept: 280 ANIMAL CONTROL				
563 KENNEL CONTRACT/VETERINAR	10,500	14,000	14,000	14,000
ANIMAL CONTROL	10,500	14,000	14,000	14,000
Dept: 290 CROSSING GUARDS				
501 SALARY & WAGES	14,270	12,800	14,704	14,704
504 SUPPLIES & EXPENSES	150	150	150	150
CROSSING GUARDS	14,420	12,950	14,854	14,854
Dept: 310 EMA DIRECTOR				
501 SALARY & WAGES	2,000	2,000	2,000	2,000
EMA DIRECTOR	2,000	2,000	2,000	2,000
Dept: 320 STATE LAW ENFORCEMENT AGENT				
501 SALARY & WAGES	72,176	74,568	74,568	74,568
STATE LAW ENFORCEMENT A	72,176	74,568	74,568	74,568
Dept: 410 PUBLIC WORKS				
501 SALARY & WAGES	701,734	729,009	744,193	739,153
503 UNSCHEDULED OVERTIME	80,000	80,000	110,000	110,000
504 SUPPLIES & EXPENSES	9,800	11,000	11,000	11,000
515 ELECTRICITY	10,800	13,000	6,360	6,360
516 HEATING FUEL	9,100	9,100	5,222	5,270
517 TELEPHONES/INTERNET	3,200	3,600	3,300	3,300
518 WATER	2,500	2,600	2,600	2,600
520 BLDG MAINT, REPAIRS & MISC	18,000	18,000	18,000	18,000

535 PURCHASE OF EQUIPMENT	114,000	133,200	133,200	133,200
537 EQUIPMENT CAP RES	10,000	10,000	10,000	10,000
566 PARTS & TIRES	110,000	120,000	120,000	120,000
567 GAS, OIL, GREASE & DIESEL	100,000	110,000	135,000	135,000
568 TOOLS, HARDWARE & RENTALS	5,800	6,200	6,200	6,200
569 LANDSCAPING COSTS	4,000	4,000	4,000	4,000
570 SALT & CALCIUM	116,000	120,000	120,000	120,000
571 TARPATCH, SAND & GRAVEL	65,000	65,000	65,000	65,000
572 CULVERTS, SIGNS & PAINT	80,000	85,000	85,000	85,000
580 UNIFORMS	13,000	14,000	14,000	14,000
697 CULVERT CAPITAL RESERVE	-	-	-	-
PUBLIC WORKS	1,452,934	1,533,709	1,593,075	1,588,083
Dept: 420 SIDEWALK IMPROVE/MAINT				
573 SIDEWALK IMPROVEMENT/MAIN	75,000	25,000	75,000	75,000
902 SIDEWALK RESERVES	45,000	25,000	45,000	45,000
SIDEWALK IMPROVE/MAINT	120,000	50,000	120,000	120,000
Dept: 440 RECYCLING TRANSFER STA.				
501 SALARY & WAGES	178,979	188,989	188,989	187,575
503 UNSCHEDULED OVERTIME	500	1,500	1,000	1,000
504 SUPPLIES & EXPENSES	2,000	3,000	3,000	3,000
515 ELECTRICITY	420	420	807	807
516 HEATING FUEL	7,700	5,000	5,905	4,480
517 TELEPHONES/INTERNET	2,400	2,500	1,850	1,850
518 WATER	450	450	450	450
520 BLDG MAINT, REPAIRS & MISC	10,000	4,700	3,400	3,400
567 GAS, OIL, GREASE & DIESEL	1,400	1,700	1,700	1,700
574 LANDFILL CLOSING COSTS	25,387	14,000	14,000	14,000
575 TRANS/TIPPING/DISPOSAL	240,000	350,000	354,910	354,910
576 RECYCLING EXPENSES	6,000	6,684	6,684	6,684
580 UNIFORMS	1,500	2,000	2,000	2,000
RECYCLING TRANSFER STA.	476,736	580,943	584,695	581,856
Dept: 450 ROAD CONSTRUCTION				
577 ROAD CONSTR, PAVING & MAI	500,000	500,000	500,000	500,000
ROAD CONSTRUCTION	500,000	500,000	500,000	500,000
Dept: 460 TREE PROGRAM				
578 TREE PROGRAM	30,000	15,000	15,000	15,000
678 TREE PLANTINGS	2,000	2,000	2,000	16,000
TREE PROGRAM	32,000	17,000	17,000	31,000
Dept: 510 SOCIAL SERVICES				
579 GENERAL ASSISTANCE	90,000	190,000	190,000	200,000
SOCIAL SERVICES	90,000	190,000	190,000	200,000
Dept: 520 SOCIAL SERVICES				
501 SALARY & WAGES	43,819	55,819	55,819	55,827
503 UNSCHEDULED OVERTIME	1,500	300	300	300

504 SUPPLIES & EXPENSES	3,005	2,190	2,190	2,190
513 OFFICE EQUIPMENT	1,550	1,240	1,240	1,240
SOCIAL SERVICES	49,874	59,549	59,549	59,557
Dept: 550 SOCIAL SERVICES				
581 SOCIAL SERVICE AGENCIES	191,462	408,599	208,839	210,339
SOCIAL SERVICES	191,462	408,599	208,839	210,339
Dept: 580 ECONOMIC DEVELOPMENT				
501 SALARY & WAGES	63,581	178,454	178,454	175,968
504 SUPPLIES & EXPENSES	1,600	2,300	2,300	2,300
505 MISC. EXPENSES	400	400	400	600
509 COMPUTER SUPPORT & TRAINING	500	1,102	976	976
511 VEHICLE & SCHOOL EXP	650	2,050	2,050	2,050
601 ADVERTISING	3,000	3,000	3,000	3,000
719 WEB SITE MANAGEMENT	5,464	-	-	-
ECONOMIC DEVELOPMENT	75,195	187,306	187,180	184,894
Dept: 610 PARKS & RECREATION				
501 SALARY & WAGES	122,954	223,031	227,226	184,419
503 UNSCHEDULED OVERTIME	1,000	1,200	1,200	1,200
504 SUPPLIES & EXPENSES	800	800	800	800
511 VEHICLE & SCHOOL EXP	3,000	3,300	3,300	3,300
517 TELEPHONES/INTERNET	1,310	1,300	1,300	1,300
526 GROUNDSKEEPING	5,200	5,400	5,400	5,400
535 PURCHASE OF EQUIPMENT	3,300	3,300	3,300	3,300
536 VEHICLE MAINTENANCE & REPAIRS	1,500	2,000	1,750	1,750
537 EQUIPMENT CAP RES	13,000	24,000	32,200	27,120
567 GAS, OIL, GREASE & DIESEL	7,000	7,600	9,000	9,000
580 UNIFORMS	1,600	1,600	1,600	1,600
582 PARK DIRECTOR	64,375	-	-	-
583 POOL OPERATION COSTS	12,615	13,100	15,000	15,000
584 PARK TOILET MAINTENANCE	7,200	7,110	7,110	7,110
585 PARK MAINTENANCE	34,800	41,287	40,287	34,787
586 LIGHTS/KIRBY LAKE	300	300	250	250
587 CAPITAL RES - PARKS	-	55,000	20,000	19,000
588 PROGRAMMING	7,350	10,500	10,500	10,500
713 EQUIPMENT MAINTENANCE	2,000	2,000	2,000	2,000
PARKS & RECREATION	289,304	402,828	382,223	327,836
Dept: 620 BELFAST FREE LIBRARY				
501 SALARY & WAGES	411,149	447,473	447,473	446,348
504 SUPPLIES & EXPENSES	2,150	2,150	2,150	2,300
515 ELECTRICITY	6,000	8,500	9,181	9,181
516 HEATING FUEL	25,900	18,000	19,822	15,020
517 TELEPHONES/INTERNET	1,620	1,940	1,980	1,980
518 WATER	2,250	2,250	2,250	2,250
520 BLDG MAINT, REPAIRS & MISC	31,200	40,500	50,525	53,465

BELFAST FREE LIBRARY	480,269	520,813	533,381	530,544
Dept: 630 CEMETERY				
501 SALARY & WAGES	131,593	130,911	130,911	138,012
503 UNSCHEDULED OVERTIME	1,500	2,000	2,000	2,000
504 SUPPLIES & EXPENSES	5,400	5,400	5,400	5,400
515 ELECTRICITY	1,200	1,200	1,000	1,000
517 TELEPHONES/INTERNET	1,476	1,476	1,561	1,561
518 WATER	600	600	600	600
536 VEHICLE MAINTENANCE & REPAIRS	1,200	1,200	900	900
537 EQUIPMENT CAP RES	6,000	6,000	6,000	6,000
567 GAS, OIL, GREASE & DIESEL	2,500	3,000	3,000	3,000
590 MOWER REPAIR & MAINTENANC	1,800	1,800	1,800	1,800
591 GRAVEL & MULCH	2,000	2,000	2,000	2,000
592 TREE PLANTING & REMOVAL	5,000	5,000	5,000	5,000
593 MAINTENANCE CAP RESERVE	-	2,000	-	-
CEMETERY	160,269	162,587	160,172	167,273
Dept: 640 MUNICIPAL AIRPORT				
594 AIRPORT MAINTENANCE	9,390	26,651	10,151	10,151
595 AIRPORT RUNWAY CAP RES	13,000	14,750	14,750	14,750
711 AIRPORT MAINTENANCE CAP RES	3,130	3,384	3,384	3,384
718 AIRPORT UTILITIES	6,030	3,030	3,030	3,030
MUNICIPAL AIRPORT	31,550	47,815	31,315	31,315
Dept: 650 MISC PROMOTIONAL				
596 MISC PROMOTIONAL	65,020	200,510	140,320	140,520
726 CITY PROMOTIONALS	800	800	800	800
MISC PROMOTIONAL	65,820	201,310	141,120	141,320
Dept: 660 HARBOR				
501 SALARY & WAGES	141,701	155,718	155,718	155,710
503 UNSCHEDULED OT	300	300	300	300
504 SUPPLIES & EXPENSES	8,500	9,000	9,000	9,000
515 ELECTRICITY	500	500	916	916
516 HEATING FUEL	1,400	1,400	805	1,370
517 TELEPHONES/INTERNET	2,500	1,900	1,900	1,900
518 WATER	1,600	1,500	1,500	1,500
597 FACILITIES & FLOAT MAINTEN	2,700	2,700	2,700	2,700
598 BOAT OPERATING & MAINTENA	1,000	1,000	1,000	1,000
599 MOORING REPAIRS	4,000	4,000	4,000	4,000
600 HARBOR PROJECTS	14,000	14,000	14,000	14,000
702 THOMPSON'S WHARF EXPENSES	6,000	6,000	6,000	6,000
705 FOOTBRIDGE CAPITAL RESERVE	-	-	-	-
709 FOOTBRIDGE MAINTENANCE	750	750	750	750
787 HARBOR RESTROOMS	12,412	13,200	13,200	13,200
915 THOMPSON WHARF CAP RES	2,000	2,000	2,000	2,000
HARBOR	199,363	213,968	213,789	214,346

Dept: 670 PLANNING				
501 SALARY & WAGES	256,902	334,968	334,968	327,558
503 UNSCHEDULED OVERTIME	3,000	2,000	500	500
504 SUPPLIES & EXPENSES	9,000	9,625	9,000	9,000
509 COMPUTER SUPPORT & TRAINING	7,500	8,675	8,675	8,675
511 VEHICLE & SCHOOL EXP	9,800	9,500	9,500	9,500
601 ADVERTISING	6,000	6,000	5,000	3,500
602 GIS SUPPORT	6,500	9,000	10,000	10,000
603 OFFICE EQUIPMENT CAP RES	-	2,000	1,500	1,500
PLANNING	298,702	381,768	379,143	370,233
Dept: 680 PLANNING & ZONING				
604 ENGINEERING/PROFESSIONAL	10,000	30,000	20,000	20,000
606 ZONING BOARD OF APPEALS	1,500	1,500	1,500	1,500
PLANNING & ZONING	11,500	31,500	21,500	21,500
Dept: 690 MMA DUES				
607 MMA DUES	7,869	8,272	8,272	8,272
MMA DUES	7,869	8,272	8,272	8,272
Dept: 700 DEBT SERVICE				
608 DEBT SERVICE	636,705	506,816	506,816	506,816
DEBT SERVICE	636,705	506,816	506,816	506,816
Dept: 710 RESERVE FUND				
621 RESERVE FUND	100	100	100	100
RESERVE FUND	100	100	100	100
Expense Totals:	24,407,072	25,935,203	25,692,532	25,190,552
Dept: 720 Capital Projects	78,150	1,357,872	232,833	232,833
Total Expense:	24,485,222	27,293,075	25,925,365	25,423,385

CITY OF BELFAST		2022/2023	2023/2024	2023/2024	2023/2024
ESTIMATED REVENUES		Approved	Requested	Manager	Council
Dept: 110 FINANCE					
3110 EXCISE TAX	1,186,127	1,175,937	1,313,005	1,313,005	
3120 CITY CLERK'S RECEIPTS	36,278	34,689	35,021	35,021	
3130 SEWER LIEN FEES	3,051	3,626	3,626	3,483	
3140 INTEREST RECEIPTS	58,025	44,655	55,525	49,678	
3150 SEWER LIEN INTEREST	1,965	1,184	1,234	1,126	
3160 AIRPORT HANGAR LEASES	18,500	19,061	21,610	19,832	
3170 POLICE DEPT. RECEIPTS	9,439	8,799	8,961	9,447	
3180 CEMETERY RECEIPTS & TRUST	100,000	123,950	109,872	109,872	
3190 FIRE DEPT. RECEIPTS	40,000	42,078	42,078	42,810	
3200 AMBULANCE CONTRACTS	55,267	55,267	62,357	62,357	
3210 LIBRARY TRUSTS	150,000	141,950	165,987	165,987	
3220 AIRPORT RECEIPTS	-	46,920	46,920	46,920	
3230 AMBULANCE RECEIPTS	955,961	972,056	972,056	1,258,402	
3240 AUTOMOBILE REGISTRATIONS	31,488	29,870	29,870	32,257	

3250 MISC. RCPTS	-	750	750	750
3260 HARBOR RECEIPTS	203,573	145,789	199,541	158,702
3270 INVESTMENT FUND INTEREST	8,546	9,419	9,419	9,419
3280 SITE PLAN/SUBDIVISION/USE	14,200	19,500	19,500	26,666
3290 SOLID WASTE RECEIPTS	438,986	436,628	450,882	420,644
3300 BOAT EXCISE TAX	11,049	10,541	11,617	11,029
3310 BOAT REGISTRATIONS	714	604	685	624
3320 URIP FUNDS	101,504	100,948	100,948	100,948
3330 CODE COMPLIANCE RECEIPTS	126,865	206,841	206,841	211,206
3340 RECYCLING RECEIPTS	41,079	24,577	41,079	22,368
3350 CABLE FRANCHISE FEES	89,667	93,860	93,860	93,860
3360 GASOLINE TAX REFUNDS	5,417	5,945	5,945	4,930
3370 UNDESIGNATED FUND BALANCE	356,279	149,769	-	-
3380 BLOCK BUILDING LEASE	25,200	23,100	25,200	25,200
3390 STATE MUNICIPAL REVENUE S	1,064,876	1,537,366	1,506,721	1,850,000
3400 BOATHOUSE RENTALS	16,610	14,702	14,702	16,211
3410 IN LIEU OF PROPERTY TAXES	13,200	12,100	12,100	13,200
3420 SNOWMOBILE REGISTRATION F	510	569	569	569
3430 POLICE BUILDING LEASE	79,373	75,555	79,376	79,376
3440 TAX LIEN FEES	7,879	10,470	10,470	10,737
3450 PARK & RECREATION RECEIPTS	1,450	625	1,450	768
3460 THOMPSON'S WHARF RECEIPTS	64,345	70,387	71,820	76,196
3480 ELECTRICAL PERMITS	31,609	48,195	48,195	57,735
3502 STATE LAW ENFORCEMENT REIMB	72,176	74,568	74,568	74,568
3503 WWTP COLLECTIONS	17,000	17,000	17,000	17,000
3506 PLUMBING PERMITS	10,592	10,523	11,718	10,924
3507 FRONT ST SHIPYARD #6 PURCHASE	98,000	98,415	98,415	98,415
3509 HOMESTEAD EXEMPTION		577,425	566,261	566,261
3510 BETE EXEMPTION		298,025	286,317	286,317
3511 TREEGROWTH	12,000	12,000	12,000	12,000
3512 VETERANS EXEMPTION	7,000	8,000	8,000	8,000
3513 SOLAR EXEMPTION	160,000	73,000	73,000	73,000
### ALFOND TRAINING REIMBURSEMENT		6,871	6,871	6,871
### GA REIMBURSEMENT	63,000	133,000	133,000	133,000
### TIF		248,765	248,765	259,502
### ARTS IN THE PARK		6,000	6,000	6,000
### SCHOOL RESOURCE OFFICER		50,063	50,063	50,063
### TREE CANOPY GRANT		10,000	10,000	10,000
### ARPA FUNDING	-	303,145	303,145	303,145
TOTAL REVENUES	5,788,800	7,625,082	7,684,915	8,256,401

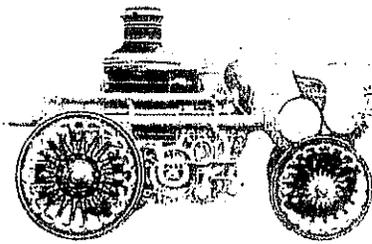
TOTAL NET BUDGET LESS ESTIMATED REVENUES TO BE RAISED WITH PROPERTY TAXES

18,696,422 19,667,993 18,240,450 17,166,984

CITY OF BELFAST WASTEWATER TREATMENT PLANT FY 2023-2024 PROPOSED BUDGET (from user fees not tax dollars)

	2020	2021	2022	2023	2024	2024	2024
	Actual	Actual	Budget	Budget	Initial	Manager	Council
Dept: 990 W-WATER TREATMENT PLANT							
501 SALARY & WAGES	121,649	126,944	141,851	151,310	174,242	174,242	174,242
503 UNSCHEDULED OVERTIME	20,887	20,887	23,599	24,000	32,000	32,000	32,000
515 ELECTRICITY	55,000	45,000	45,000	45,000	40,000	40,000	40,000
516 HEATING FUEL	8,250	5,610	5,000	7,000	24,500	24,500	24,500
517 TELEPHONES/INTERNET	2,000	2,600	2,600	2,600	2,600	2,600	2,600
518 WATER	1,200	1,400	1,400	1,400	1,400	1,400	1,400
536 VEHICLE MAINTENANCE & REPAIRS	5,000	5,000	4,000	4,500	4,500	4,500	4,500
537 EQUIPMENT CAPITAL RESERVE	-	-	-	200,000	82,500	82,500	82,500
567 GAS, OIL, GREASE & DIESEL	4,000	4,000	4,000	4,000	5,725	5,725	5,725
580 UNIFORMS	3,500	3,500	3,500	3,500	4,000	4,000	4,000
608 DEBT SERVICE	525,959	449,546	468,454	422,701	514,197	514,197	514,197
609 CONTRACT SUPERVISOR	24,000	26,000	36,000	36,000	38,400	38,400	38,400
610 CHEMICALS	22,748	25,475	25,000	28,500	45,000	45,000	45,000
611 EQUIPMENT & PARTS	22,000	22,000	40,000	40,000	45,000	45,000	45,000
612 SEWER MAINT MATERIALS & S	5,000	10,000	5,000	5,000	5,000	5,000	5,000
613 OUTSIDE SERVICES	32,000	23,000	25,000	25,000	30,000	30,000	30,000
614 OUTSIDE SERVICES (SEWER M	5,000	35,000	35,000	35,000	35,000	35,000	35,000
615 LABORATORY SUPPLIES	4,000	12,000	5,500	8,500	8,500	8,500	8,500
616 BUILDING MAINTENANCE	2,500	2,500	2,500	2,500	2,500	2,500	2,500
617 INSURANCES	25,445	27,850	27,307	30,085	29,315	29,315	29,315
618 BILLING & ACCOUNTING	9,700	9,700	9,700	9,700	9,700	9,700	9,700
619 FRINGE BENEFITS	62,960	70,089	74,865	80,594	104,382	104,382	104,382
620 CONTRACT SLUDGE	63,745	59,823	59,814	78,200	87,000	87,000	87,000
725 WWTP COLLECTIONS	17,000	17,000	17,000	17,000	17,000	17,000	17,000
TOTAL WWTP	1,043,543	1,004,924	1,062,090	1,262,090	1,342,461	1,342,461	1,342,461
Less Sewer/Wastewater User Fees	(1,043,543)	(1,004,924)	(1,062,090)	(1,262,090)	(1,344,000)	(1,344,000)	(1,344,000)

10.E



Belfast Fire & Ambulance Department
131 Church Street • Belfast, Maine 04015
Phone 338-3302

July 10, 2023

Honorable Mayor Sanders

Belfast City Councilors

City Mgr. Herbig

Re; Acceptance of Stephen and Tabitha King Foundation Grant Award

I am happy to report the award of \$15,000 from the Stephen and Tabitha King Foundation. This award was made through a grant process applied for earlier in the year. The grant was sought after with the intent of purchasing a battery powered extrication tool to be placed on the first fire apparatus due to motor vehicle accidents. The first due fire apparatus is typically Engine 4 and then the Heavy rescue is to follow if needed for extrication. This battery powered tool will take up minimal space with no fuels, oils, hoses or pumps in a tool compartment on Engine 4 and allow for rescue and extrication efforts to begin immediately if needed after firefighters arrive and determine it is safe to do so. More extensive extrication will take place when the Heavy rescue arrives with hydraulic tools soon after. Research has been done in-house and the Genesis Combi Tool has been identified as the tool of our choice. This extrication tool can both cut and spread metal components of modern automobiles while utilizing Milwaukee brand batteries for power. All the Fire Departments battery powered tools utilize Milwaukee 18v batteries and are all interchangeable making batteries, chargers and tools versatile and simple. A price of \$17,895 from Harrison Schrader Enterprises has been quoted for this tool. Other tools were explored and found similar, but this is the only tool that offers compatibility with the battery systems in place within our department. This would leave a balance of \$2,895 for the City to pay. There is currently \$9,208.42 from various donations in the Fire Departments Jaws of Life account that I would recommend paying the difference of \$2,895 from.

Battery powered tools are an upcoming way of the future as they are more versatile, faster and take up less storage space. They have been around for several years already, and designs have been fine tuned to be more efficient and versatile than previous models. Please consider the acceptance of this grant award on behalf of the Stephen and Tabitha King Foundation to start advancing our tool selection to these modern extrication tools.

Thank you,

Patrick Richards, Fire Chief

10.F



Memo

To: Erin Herbig
From: Chief Cormier
cc: City Council
Date: 06/29/23
Re: Drug Forfeiture vote request

Hi Erin

We have received notification from the Maine Attorney General's Office that as the result of a drug related criminal investigation and subsequent arrest, (CR-2022-00136) that upon conviction, the court may order the forfeited funds from the defendant to the Belfast Police Department. In order for the court to relinquish the forfeited funds, a vote to accept the funds is required by the city council as required by 15 M.R.S.A. Sec. 5824(3) and 5826(6).

If accepted, I plan to use the forfeited funds toward training and drug prevention education, both for our Officers and the students of RSU 71. If approved, I would respectfully ask for a motion to accept forfeiture funds in the amount of \$12,188.00 dollars. Thank you for your consideration.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Bobby Cormier", written over the typed name.

Chief Bobby Cormier

AARON M. FREY
ATTORNEY GENERAL



STATE OF MAINE
OFFICE OF THE ATTORNEY GENERAL
6 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0006

TEL: (207) 626-8800
TTY USERS CALL MAINE RELAY 711

REGIONAL OFFICES
84 HARLOW ST. 2ND FLOOR
BANGOR, MAINE 04401
TEL: (207) 941-3070
FAX: (207) 941-3075

125 PRESUMPSCOT ST., SUITE 26
PORTLAND, MAINE 04103
TEL: (207) 822-0260
FAX: (207) 822-0259

14 ACCESS HIGHWAY, STE. 1
CARIBOU, MAINE 04736
TEL: (207) 496-3792
FAX: (207) 496-3291

June 22, 2023

RECEIVED JUN 26 2023

Robert Cormier, Chief
Belfast Police Department
112 Church Street
Belfast, ME 04915

RE: State of Maine v. Rhiannon M. Welch
Waldo County Unified Criminal Court Doc. No. CR-2022-00136
Criminal Forfeiture
Required Vote of Municipal Officers/Approval of Transfer of Forfeiture Assets

Dear Chief Cormier:

Enclosed please find a draft Approval form for submission to the municipal officers.

Please inform the municipal officers that:

A. 15 M.R.S.A. §5824(3) requires that, before any forfeitable item may be transferred to a State Agency, County or Municipality, the municipal legislative body must publicly vote to accept the item(s) if subsequently ordered forfeited by the Court;

B. Under Rules issued by the Department of the Attorney General, a public vote must be made on each forfeiture "approval" and a "continuing resolution" of approval cannot be accepted;

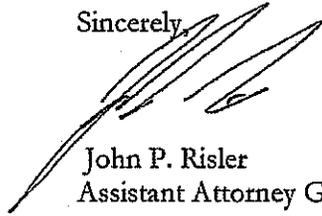
C. As with all forfeitures, an approval of a transfer by the municipal legislative body does not guarantee either that the Defendant(s) In Rem will in fact be forfeited or, if forfeited, that the Court will order the item(s) transferred to the approving Department, Agency, County or Municipality. The municipal legislative body's approval only signifies that, if the Defendant(s) In Rem are in fact ordered forfeited and, if the Attorney General and the Court agree to a transfer of all or part of the Defendant(s) In Rem to a Department, Agency, County or Municipality based upon the "substantial contribution" of that Department, Agency, County or Municipality, then that entity is in fact, willing to accept the Defendant(s) In Rem or portions thereof. In order to streamline what is otherwise a cumbersome forfeiture process, it is our practice to seek State, county or municipal approval in anticipation of the final order of forfeiture. However, final forfeiture is not guaranteed and both the municipal legislative body and the law enforcement agency involved are cautioned that they **should not encumber** funds or property until a Final Order granting them lawful title to the property is delivered to them;

D. Under the provisions of the Forfeiture Statute, if the municipal legislative body fails to approve a transfer in a timely manner, any forfeited items shall be transferred to the State of Maine General Fund.

Assuming your municipal legislative body does grant its approval, kindly see to it that the accompanying form is signed by the appropriate person and is "embossed" with the seal of the municipality. Then, please return the **original** to me for filing, and retain a copy for your records.

My sincere thanks for your attention to this matter. Should you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "John P. Risler", written over the typed name.

John P. Risler
Assistant Attorney General

JR/cam
Enclosure

STATE OF MAINE
WALDO, ss

UNIFIED CRIMINAL COURT
Docket No. WALCD-CR-2022-00136

State of Maine	}	
	}	
v.	}	Municipality of Belfast
	}	Approval of Transfer
RHIANNON M. WELCH	}	15 M.R.S.A. §5824(3)
Defendant;	}	
	}	
And	}	
	}	
\$12,188.00 U.S. CURRENCY	}	
Defendant(s) In Rem	}	

NOW COMES the municipality of Belfast, Maine, by and through its municipal officers, and does hereby grant approval pursuant to 15 M.R.S.A. §5824(3) & §5826(6) to the transfer of the above captioned Defendant(s) in Rem, namely \$12,188.00 U.S. Currency, or any portion thereof, on the grounds that the Belfast Police Department did make a substantial contribution to the investigation of this or a related criminal case.

WHEREFORE, the municipality of Belfast, Maine does hereby approve of the transfer of the Defendant(s) In Rem, or any portion thereof, pursuant to 15 M.R.S.A. §5824(3) & §5826(6) by vote of the Belfast municipal legislative body on or about _____

Dated: _____

Municipal Officer
_____, Maine
(Impress municipal legislative body seal here)

10.G

July 12, 2023

Memo to Erin Herbig, City Manager

From Katherine Given, Harbor Master

RE: Council Agenda July 18, 2023

Request from Belfast City Council to approve putting out RFQ for Breakwater Project Sedimentation Study

Our Breakwater Rebuild Project, started in 2021, was funded by a Maine Shore and Harbor Planning Grant, to determine design options and cost estimates for future maintenance and construction. One question that came up as a result of a design option presented and chosen by the Harbor Committee, was whether lengthening the breakwater structure would cause any problems with sedimentation.

The Belfast City Council on May 16th, 2023 approved Thomas Kittridge, Economic Development Director, and Katherine Given, Harbor Master, to apply for another Maine Shore and Harbor Planning Grant to have a sedimentation study completed which would allow the City to make a decision on choosing a design option to continue the Breakwater Project. The Shore and Harbor Planning Grant application approval was for the full amount of \$50,000.00, with matching funds of 10% or \$5,000.00 to come from the Harbor's Enk Fund. Typically the Shore and Harbor Grant program requires a 25% match, but the City qualifies for a 10% match on the total grant request through the Maine Social Vulnerability Index.

The City was just notified on July 10th, 2023 that the Shore and Harbor Planning Grant Review Committee recommended full funding for our 'City of Belfast Sedimentation Study for Breakwater Improvements Project'. We will shortly received an email from the state with a contract for the City Manager to approve and sign.

We would like to request Council approval to put out a Request for Quote (RFQ) for this Sedimentation Study project, which is what we did for our Breakwater Project. The State does not require the projects be put out to bid and the completion deadline for these Shore and Harbor Planning Grant projects are typically very short, this one currently estimated on December 31, 2024. The Sedimentation Study work will be very weather sensitive as some of the work will be required to be done on the water. The RFQ process is much quicker than sending out a Request for Proposal and worked well for our Breakwater Project.

I would like to ask Council approval for the following related to this Shore and Harbor Planning Grant funding:

- To accept this Shore and Harbor Planning Grant funding of \$50,000.00
- To re-approved matching funds of 10% or \$5,000.00 to come from our Enk Fund (a new fiscal year)
- To approve allowing the City Manager to sign any necessary paperwork/contracts for this project
- To approve sending out an RFQ to find a contractor for this project